

Knightswick and Doddenham Parish Council

Minutes of the Annual Meeting of the Council held on Monday 23rd May 2011 at 8pm in the Village Hall, Knightswick.

Present;

Mrs G Evans, Messrs, F Budden, D Kirkbright, S Munday, G M Brewin (Clerk to the Parish Council)

Visitors;

None

Apologies;

Cllrs P Edwards, B Munt. Cllrs C Smith (County Councillor), Cllrs D H Hughes, A Warburton, (District Councillors)

Questions from members of the public:

None

Prior to the formal meeting members completed their Declarations of Acceptance of Office.

The meeting was opened by the current chairman; Cllr S Munday.

1. To accept nominations and appoint a Chairman

Cllr S Munday asked for nominations for Chairman for the coming year. He was asked by members to continue as chairman and agreed. Cllr Munday signed his acceptance of the Office of Chairman

2. Apologies for absence and members declarations of interest.

The apologies from Cllrs P Edwards and B Munt were accepted. There were no declarations of interest in agenda items.

3. To accept nominations and appoint a Vice-Chairman

Cllr F Budden proposed Cllr Mrs G Evans. This was agreed unanimously.

4. To co-opt two councillors to fill outstanding vacancies.

The Chairman urged members to investigate possible candidates for co-option. The clerk would post the necessary notices etc.

5. To appoint a representative representative to the Village Hall Trustees -

Cllr F Budden proposed Mr G M Brewin; agreed.

6. To appoint a representatives to the Village and Almshouses charities;

Cllr F Budden was proposed by Cllr Mrs G Evans; agreed.

7. Confirm Minutes of the meeting of 21st March 2011 - Circulated in advance

These had been circulated in advance, were agreed as a true record and signed by the chairman.

8. Financial Matters

- a) Acceptance of the Accounts for 2010-11; Circulated in advance, and Statement of Assurance; -agreed – see appendix -a
- b) Confirm Clerk's Salary & Hours - 2010-11 (NALC - SCP27 - £11.932/hr, 242hrs/yr) – no change from the previous year. agreed
- c) Confirm the application for Discretionary Rural Rate Relief from Business Rates - The Village Shop, Knightswick and the clerk's delegated action payment of £35.86 so that the full 50% Discretionary Relief may be awarded. Agreed
- d) Confirm Lengthsman Agreement 2011-12 with WCC Highways. Agreed
Approve payments -
- e) WCALC Membership Subscription 011-12 - £142.84 - Agreed
- f) Parish Council Insurance renewal - Came & Co (Norwich Union) £291.11 - Agreed
- g) Consider Grant- Footprints - Community Newsletter - £150 agreed
- h) Refund Lengthsman's Payment - £241 overspend – paid in error by WCC - Agreed
- i) Consider Grant to Broadwas School for outdoor Classroom Project - £100 agreed

9. Planning Matters

Note the Clerk's delegated response to applications for comment on the addition of a single storey rear extension at Oldhouse Farm, Highfields both Planning and Listed Building Consent ref 11/00395/HOU and ...396/LBC

'This council believes that it is essential that this listed structure is made into a habitable dwelling and this cannot be done without some small compromises being made. Since similar neighbouring properties have been extended in similar ways the proposals are very much in

keeping with the area. It is important that this becomes a usable domestic property with the inhabitants contributing to the local village and economy in a rural area such as Knightwick. The Parish Council therefore strongly supports this application'

Noted.

10. Clerk's report on actions from previous meetings

Spoil Heap on A44 Lay-by - Still in discussion with WCC Highways!!
Crash Barriers on A44 Teme River Bridge – awaiting the outcome of the current work.

11. Correspondence - Circulated in advance

He drew the member's attention to the following items of correspondence etc
WCALC News updates
MHDC S/Worcs JCS

12. Items for the Next Meeting

- a) Planning Application St Mary's Church
- b) Co-op two members
- c) Visibility at A44 Junction following Teme Bridge work.

11. Confirm the date of the next meeting:

Monday 25th July 2011 at 8pm In the Village Hall Knightwick.
Future meetings provisionally; 12/09/2011, 21/11/2011

The meeting closed at 8.54pm

Chairman