

Knightwick and Doddenham Parish Council

Minutes of the Annual Meeting of the Council held at 8pm on Monday 20th May 2013 in the Village Hall, Knightwick.

Present;

Mr S K Munday - Chairman

Ms G Evans M Horton J Robbie

Messrs; F Budden, D Kirkbright, B Munt, G M Brewin (Clerk).

Apologies: P Edwards,

Visitors: None

Questions from members of the public:

Although there were no members of the public present it was considered appropriate to have a discussion on the future of the Village Hall. As a result the clerk was asked to arrange meetings with chartered surveyors to consider the council's options as trustees of last resort.

Agenda *The meeting was opened by the current chairman Cllr S Munday.*

1. To accept nominations and appoint a Chairman.

Cllr S Munday asked for nominations for Chairman for the coming year. Cllr D Kirkbright was proposed and agreed unanimously. Cllr Kirkbright signed the acceptance of office and took the chair.

2. Apologies for absence and members' declarations of interest.

The apologies from Cllr P Edwards was accepted. There were no declarations of interest in agenda items.

3. To accept nominations and appoint a Vice-Chairman.

Cllr F Budden proposed Cllr Mrs G Evans. This was agreed unanimously.

4. To appoint a representative to the Village Hall Charity Trustees

G M Brewin was proposed: agreed

5. To appoint a representative to the Knightwick Charity Trustees

Cllr F Budden was proposed: agreed.

6. Confirm Minutes of the meeting of 18th March 2013 - Circulated in advance.

These were agreed as a true record and signed by the chairman

7. Financial Matters:

a) Acceptance of the Accounts for 2012-13; Circulated in advance, and Statement of Assurance.

Agreed – see appendix -a

b) Confirm Clerk's Salary & Hours - 2012-13 (No change - NALC - SCP27 - £11.932/hr, 242hrs/yr)

Agreed

c) Support the application for Discretionary Rural Rate Relief from Business Rates – Mr Horsebox, Doddenham and the payment of £102.27 so that the full 50% Discretionary Relief may be awarded.

Agreed

d) Confirm Lengthman Contract with WCC 2012-13 - £2141.33.

Confirmed

e) Approve payments -

WCALC Membership Subscription 012-13 - £152.92

Approved

Parish Council Insurance renewal - 2012-13 - Came & Co (Norwich Union) £298.34

Approved

Gottfire – Village Hall Fire Extinguishers Service £33.00

Approved

British Gas – Village Hall Electricity £310.61

Approved

Consider supporting Wichenford Local Heritage Group – (Information circulated in advance)

It was agreed to delay consideration of this until further information had been obtained

Consider supporting Knightwick Churchyard expenses – (Information circulated in advance)

A grant of £50 was agreed

8. Planning Matters -

a. Note the Clerk's delegated response to application 13/00357/LBC, St Mary's Church, Knightsford Bridge, Knightwick, Worcestershire, WR6 5PJ Addition of flue to rear elevation 'This council recommends approval of this application'

Noted

9. Clerk's report on actions from previous meetings and Correspondence Received

The clerk reported on the Martley PC plans for a Neighbourhood Plan.

The Spoil Heap on the A44 layby was due to be cleared in w/com. 15 June 2013

The repairs to the village Hall would recommence in three weeks time.

10. Items for the Next Meeting

The future of the Village Hall.

11. Confirm the date of the next meeting: 15/7/13 at 8pm In the Village Hall Knightwick.

The meeting closed at 8:58pm.

Chairman.....

15/7/13