

Knightwick and Doddenham Parish Council

Minutes of the Meeting of the Council held at 8pm on Monday 17th March 2014 in the Village Hall, Knightwick.

Present;

D Kirkbright – Chairman,
Cllrs: Ms M Horton, Ms J M Peters,
Messrs; F Budden, P Edwards, S K Munday, G M Brewin (Clerk), P Tuthill (County Cllr.),

Apologies:

Cllrs Ms G Evans, B Munt, D Hughes (District Cllr.), A Warburton (District Cllr.)

Public Question Time prior to the formal meeting;

None

Reports; County Councillor, District Councillors, Parish Footpath's Warden et al.

Cllr P Tuthill reported on the widening of the Worcester Southern Relief Road and a further review of rural bus services by Worcestershire County Council.

Agenda

1. Apologies for absence and members' declarations of interest.

2. Confirm the minutes of the meeting on Monday 20th January 2014, circulated in advance.

3. Financial Matters;

- a) Approve Clerk's expenses – July- Dec 2013, £37.71, Jan-March 2014, £99.87. Approved
- b) Pay Lengthsman's account - £450.00 inc vat. Approved
- c) The delegated payment of £2664.00 – Repairs to the Village Hall noted under item 8 of the meeting of 20/1/14 was formally noted.

4. Planning Matters;

- a) Ref:14/00100/FUL Erect 2 field gates for the sole use of moving livestock across the road - Knightwick Manor, Suckley Road, Knightwick, WR6 5QE
Consider a response to the application.
It was agreed that the council had no objection to this application.
- b) Ref 13/01446/HOU Cherry Tree Cottage, Knightwick Two storey extension. 21 Cherry Tree Cottage, Pine Grove, Sunningdale, Knightwick, WR6 5PP
Note clerk's Delegated Response – No objection.
Noted
- c) Ref: 13/01600/HOU Single storey rear extension, with small rear/side extension and first floor balcony. Suckley Station House, Suckley Road, Knightwick, WR6 5QQ
Note clerk's Delegated Response – No objection.
Noted
- d) Ref:14/00107/HED Removal of hedgerow Knightwick Manor, Suckley Road, Knightwick, WR6 5QE
Note clerk's Delegated Response – No objection.
Noted

5. Possible Sale of the Village Hall

Clerk to report on progress ref. detailed design for residential development.
The clerk presented three proposals from architects/surveyors and after a discussion it was agreed to take up the proposal of Ian Guest Associates to submit a Pre-Planning Application Advice Request to MHDC which would limit the initial expenditure and enable a better view of future possibilities.
The clerk was asked to arrange this and also undertake initial discussions with neighbours to clarify other matters.

6. Neighbourhood Plan – Progress etc.

Cllrs D Kirkbright & B Munt to report

There was a very successful Open Meeting on Saturday 15th March and a further report would be made as soon as the questionnaires circulated to all houses in the three parishes were received and processed. The clerk was asked to collect outstanding questionnaires and return them to the clerk of Martley council.

7. Clerk's Report & Correspondence

Actions from the previous meeting - These had all been completed.
Lengthsman/Drains etc.

The Lengthsman's Contract for 2014-15 had been received allocating £2141.33 for the coming financial year. It was agreed to continue with these arrangements.

The Lengthsman was working on a final round of drain clearances to complete the account for the current year before the end of March.

The clerk advised the council that the revised regulations to enable the direct Bank Transfer of payments by parish councils had been published but with the limited number of payments made by the council in a year together with the fact that the council did not have dedicated computer facilities lead him to recommend that the council remain for the time being on the current arrangements of payment by cheque. This was agreed.

The clerk advised the council that the government had issued a consultation document on a Transparency Code for smaller parish councils. This council already complies with the majority of this code and would have no difficulty in meeting it fully when implemented.

8. Items for the next meeting

The next meeting would be the Annual Meeting of the council for which major items of the agenda are prescribed. In addition agenda items 5, 6, above would be covered.

The clerk advised that as usual prior to the Annual Meeting of the Council the Annual Parish Meeting would be held at 7.30pm followed by the Annual Meeting of the Village Hall Trustees.

Formal notices and agenda would be issued on 5th May for these two annual meetings. The Agenda for the council meeting would be issued on 12th May.

9. Confirm the date of the next meeting:

Annual Meeting of the Council - 19th May 2014 – Confirmed

The meeting closed at 9:05pm.

Minutes confirmed

.....Chairman 19/05/2014