

Knightwick and Doddenham Parish Council

Minutes of the Meeting of the Council held at 8pm on Monday 15th September 2014 in the Village Hall, Knightwick.

Present;

Cllrs: Ms G Evans, Ms M Horton,
Messrs; F Budden, P Edwards, G M Brewin (Clerk), P Tuthill (County Cllr.), A Warburton (District Cllr.)

Apologies:

D Kirkbright – Chairman, Cllr Ms J M Peters, S K Munday, Cllr B Munt, D Hughes (District Cllr.),

In the absence of the Chairman the vice-chair Cllr Ms G Evans took the chair

Public Question Time prior to the formal meeting;

None

Reports; County Councillor, District Councillors, Parish Footpath's Warden et al.

Cllr P Tuthill reported on further developments on the cost reductions at County Hall, the widening of the Worcester Southern Relief Road and progress on the proposed Parkway railway station at Norton.

Cllr A Warburton reported on the developing process of up-dating the draft SWDP.

The formal meeting began at 8:30pm

Agenda

1.
Apologies for absence and members' declarations of interest.
The apologies from: Chairman D Kirkbright, Cllr Ms J M Peters, S K Munday, Cllr B Munt, were accepted. There were no declarations of interest in agenda items.
2.
Confirm the minutes of the Meeting of the Council - Monday 21st July 2014, circulated in advance.
These were agreed as a true record and signed by the chairman
3.
Financial Matters;
 - a) Pay – Grant Thornton – Audit - £120.00 inc. vat - Agreed
 - b) Note Clerk's delegated payment B-Gas – V/Hall electricity, £34.72 inc vat - Noted
 - c) Note Auditor's Report – accounts 2013-14
It was noted that the auditor had given an unqualified report on the accounts.
 - d) It was agreed that the clerk could make a 'delegated payment' to Ian Guest Associates for the initial work on the Village Hall Planning Application of £150.00
4.
Planning Matters;
Respond to Application 14/00955/LBC Amended internal staircase detail (Retrospective) St Mary's Church, Knightsford Bridge,
After a comprehensive discussion it was agreed to make a 'No Comment ' response to this application.
5.
Possible Sale of the Village Hall
The clerk had circulated the 'pre-planning advice' from MHDC via Ian Guest Associates on the detailed design for residential development.
It was agreed that the clerk would discuss the advice with Ian Guest Associates with a view to preparing a full detailed design for a formal application for a change of use to Domestic Dwelling.
He was asked also to write to the owners of the Talbot Hotel to confirm that should the Trustees of the Village Hall sell the building, accommodation would be available for the council's six bi-monthly meetings in the hotel.
6.
Neighbourhood Plan – Progress etc. Cllrs D Kirkbright & B Munt to report.
In the absence of both representatives on the 'Plan' committee this item would be held over to the next

meeting.

7.

Clerk's Report & Correspondence

a) The clerk reported on his meeting with the head of WCC Highways regarding improved drainage on Ankerdine Hill from the Village Hall downwards. With additional drains it was hoped to resolve the problem of rainwater flooding onto the footpath. This will be put on the WCC Highways work programme.

b) He also reported on correspondence with the Lower Teme PCC on maintenance to Knightwick Chapel. He was asked to pursue the matter with the Diocesan DAC to confirm that what the council considers unsatisfactory redecoration and repairs are consistent with the DAC's policy.

8.

Items for the next meeting

Progress on items – 5, 6, 7 (b above).

9.

Confirm the date of the next meeting:

Bi-Monthly Meeting of the Council - 17th November 2014 – agreed.

The meeting closed at 9:29pm.

Minutes Confirmed

Chairman.....

17/11/2014