

Knightwick and Doddenham Parish Council

Minutes of the Meeting of the Council held at 7:00pm on Monday 21st November 2016 in the Talbot Hotel, Knightwick.

Present;

Chair; Cllr B Munt,

Cllrs: Ms G Evans, Ms M Horton, Ms K L Parkinson, F Budden, P Edwards, D Steel.

Dist Cllrs: Ms S Rouse.

G M Brewin (Clerk)

Apologies: County Cllr P Tuthill, Dist Cllr A Warburton.

Visitors - None

Public Question Time prior to the formal meeting:

None

Reports; County Councillor, District Councillors, Parish Footpath's Warden et al.

Dist Cllr Ms S Rouse reported on current matters at MHDC.

The formal meeting commenced at 19:15

Agenda

1.

Apologies for absence and members' declarations of interest.

In noting that all members were present the clerk advised members that there was the need to fill the vacancy left at the last election by co-option.

There were no Declarations of Interest in agenda items.

2.

Confirm the minutes of the Bi-monthly Meeting of the Council - 19th September 2016,

These had been circulated in advance. They were agreed as a true record and signed by the chairman.

3.

Financial Matters;

a) Note, Clerk's delegated payment - Village Hall electricity £12.70. - Noted

b) Review the clerk's half-yr report and prepare for a Budget and Precept at the Jan 2017 meeting. circulated in advance.

The clerk reviewed the financial situation and indicated that the council should not consider any one-off income from the sale of the Village Hall in setting next year's precept and councillors should consider a small increase in the precept.

c) Consider financial support for the Parish of the Lower Teme Valley

Councillors considered a letter from Mr R Pearce Churchwarden of the Parish of the Lower Teme concerning the cost of maintaining the Churchyard of Knightwick Chapel. After a wide-ranging discussion the clerk was asked to write offering a payment for the first visit of a contractor (£125) and pointing out that the council had very limited funds available for such activity.

4.

Planning Matters;

None.

5.

Sale of the Village Hall

Clerk to advise on progress.

The prospective purchasers had withdrawn their offer because vehicular access could not be confirmed. After a substantial discussion the clerk was instructed to ask the estate agent to contact the next bidder in line at 13th April to establish if there was a continuing interest. On receipt of an answer he was to report back to councillors who would advise on future action.

6.

Neighbourhood Plan – Progress etc.

Clerk to report.

The report had now completed the review period and was now with MHDC for final review before publication and a referendum by parishioners.

7.

Lengthsman

Clerk to report.

With the death of the council's contractor it was necessary to re-issue the contract for a Lengthsman. A local contractor who has taken on some of the staff of the previous contractor has expressed an interest in taking on this work and it was agreed that the clerk should meet this contractor with a view to concluding a new contract.

8.

Clerk's Report,

Correspondence, Actions from the previous meeting, etc

He reported that the parish council-owned grit bin at Devil's Leap Doddenham had been demolished by a vehicle collision. He had asked WCC Highways to replace at the council's cost.

He reported on the correspondence with WCC Highways regarding the closure of the road by the surgery to overnight HGV parking. Councillors noted the objections raised to this and asked the clerk to review the WCC position with a view to closing this cul-de-sac to HGVs.

He drew members' attention to the latest Parish Profiles published by MHDC based on census results.

He was asked to follow up the matter of the poor quality of the steps on the footpath through the Sunningdale Estate.

9.

Items for the next meeting

Precept and budget for 2017-8

10.

Confirm the date of the next meeting:

Monday 16th January 2017 proposed. - Agreed

The meeting closed at 8:33pm

Minutes confirmed 16th January 2017