

## **Knightwick and Doddenham Parish Council**

Minutes of the Meeting of the Council held at 19:00 on Monday 17th July 2017 in the Talbot Hotel, Knightwick.

Present;

Chair; Cllr B Munt,

Cllrs: Ms G Evans, Ms M Horton, Ms K L Parkinson, F Budden, P Edwards, D Steel.

County Cllr P Tuthill,

G M Brewin (Clerk)

Apologies: Dist Cllr A Warburton. Dist Cllr Ms S Rouse.

Visitors - Ms Linda Pearson, candidate for co-option.

Public Question Time prior to the formal meeting;

None

Reports; County Councillor, District Councillors, Parish Footpath's Warden et al.

County Cllr P Tuthill reported on progress of the Joint Police/Fire Service control centre at Hindlip, the restructuring of the fire stations at Kidderminster, the energy from waste project at Hartlebury and the progress of the Southern Link Road at Worcester

The formal meeting commenced at 19:25

### **Agenda**

1.

#### **Apologies for absence and members' declarations of interest.**

All members were present.

There were no Declarations of Interest in agenda items.

2.

#### **Co-option;**

It was agreed unanimously to co-opt Ms Linda Pearson of The Lenches, Knightwick, Worcester. WR6 5QF to fill the outstanding vacancy on the council.

Ms Pearson signed her 'Declaration of Acceptance...' and joined the council.

3.

#### **Confirm the minutes of the Annual Meeting of the Council - 15th May 2017**

These had been circulated in advance. They were agreed as a true record and signed by the chairman.

4.

#### **Financial Matters;**

a) Pay L Cotterill - Internal Audit £60.00 inc vat. - Agreed

b) Pay Cllr F Budden - final clearance of the Village Hall, £52.40 - Agreed

5.

#### **Planning Matters;**

Review - Application 17/00968/FUL The Flying Horse, Bromyard Road, Knightwick, Worcester, Extension to provide additional cold storage space.

After an extensive discussion it was agreed to support this application with the additional comment that as the extension would reduce the parking space available for customers the applicant be asked to improve signage to prevent access to adjoining properties from being compromised.

6.

#### **Review the future of the Village Hall Charity funds etc**

The clerk had provided a commentary on the current situation (see appendix -a) circulated in advance

Following a comprehensive review of the choices available the clerk was instructed to draft proposals for the next meeting when the council could meet as trustees of the fund.

These were to include a proposal that the council could draw down its costs of maintaining the trust property over the trust period and a subsequent proposal that under the Charity Commission rules for small charities the capital of the fund could be spent and not invested.

7.

**Neighbourhood Plan – Progress etc.**

The Clerk reported that this was still under review by MHDC but a decision to proceed to a local referendum on its adoption was expected shortly.

8.

**Lengthsman**

The Clerk reported that the Lengthsman would take over the maintenance of the grassed area by the bus-shelter on the A44 and in conjunction with the clerk would begin discussion with WCC Highways on the possibility of making a 'hard-standing' area where cars are regularly parked.

The lengthsman's invoice for the first three months of the year was expected by the end of the month.

9.

**Clerk's Report,**

- a) Correspondence, all appropriate correspondence had been circulated by email to members.
- b) Actions from the previous meeting, etc: A response to requests for action on the Sunningdale estate footpath steps footpath 501(C) and the footpaths 500(C), 782(B), 783(B), 768(B) & 769(B) Knightsford Bridge to Horsham had not been received and the clerk was instructed to press the Footpaths' officer for a response.
- c) Excess speed of traffic on B4197 Ankerdine Hill - Martley.  
*(for Clerk's correspondence circulated in advance - see appendix -b)*  
The clerk was asked to continue corresponding with residents, police, WCC Highways and Martley Parish Council to improve road safety along this dangerous length of road.

10.

**Items for the next meeting**

Items 6,7,8,9 - above.

11.

**Confirm the date of the next meeting:**

Monday 18th September 2017 at 7:00pm at the Talbot Hotel, Knightwick. – Agreed

The meeting closed at 20:15

*Minutes confirmed ..... 18th September 2017*

## appendix -a

### Knightwick and Doddenham Parish Council

Some notes to provide guidance as to how the Parish Council deals with the proceeds of the sale of the old Village Hall.

Some key questions:

Should the whole of the proceeds of the sale of the village Hall go to the charity?

Can the capital amount be spent or should it be invested?

As the council - not the Management Committee - covered the costs of Insurance and maintenance - no provision was made when the property was 'conveyed into trust' for these - should the council be entitled to recover these?

What should happen to the 'Trust Deed' and the Management Committee now that the property has been sold?

Should the council seek legal guidance on the way forward?

Some comments and notes.

*In 1983 three members of the parish council acting as individuals purchased the old telephone exchange from British Telecom to establish a Village Hall to commemorate the First World War armistice. The purchase sum of £2000 was the proceeds of the Knightwick Victory Hall Charity which had been in existence from 1919 for such a purpose. Depending on which index of inflation is used this sum - £2000, would be equivalent to between £5,000 - £11,000 at today's values*

*In 1985 The purchasers conveyed the Village Hall in trust to the Parish Council with a deed which sets out how the hall should be managed but made no reference to how running or maintenance costs etc were to be provisioned. Nor were additional funds transferred with it to cover maintenance etc as is now usual.*

*In 1990 it was proposed to extend the hall with a storage room and improved kitchen and toilet facilities even though at several council meetings this was queried as to why it would be particularly useful. This work cost approximately £20,000 pounds of which £11,300 was received as a grant from Malvern Hills District Council.*

*Reading through the minutes of the Parish Council at this time I can find no reference to a formal decision on the exact amounts for the design and building costs of this extension. The storage space so provided was used almost exclusively for storing furniture that was rarely if ever used by the parish!*

## appendix -b

**From:** Butcher,Martin martin.butcher@westmercia.pnn.police.uk

**Subject:** RE: Traffic on B4197 at Ankerdine Hill Knightwick

**Date:** 4 July 2017 at 17:11

**To:** Geoffrey M Brewin geoffreybrewin@waitrose.com

**Cc:** Kennedy,Paul paul.kennedy@westmercia.pnn.police.uk, Perridge,David david.perridge@westmercia.pnn.police.uk

Dear Geoffrey,

Thankyou for your email. The SNT is certainly aware of the issues and the incident you mention, particularly as one of your residents has reported this problem independently, via the County Council and PCC. To reduce forwarded emails I have copied the main part of that email chain into this email below. It's of interest particularly because it provides some input from Safer Roads Partenership (the Police Authority with primary responsibility for speed enforcement) and from our Malvern SNT Inspector, Deb Sanders.

As you will see the SNT will be carrying out some high visibility speed deterrant activities on Ankerdine Hill in a marked police vehicle which I hope will help to calm the traffic (I was there this afternoon). You will also see that there is a problem with enforcing on this stretch of 40mph, but Safer Roads and Worcestershire Highways are best placed to advise you on that aspect.

The Parish Council could seek to purchase portable or fixed Speed Indication devices. These would provide a continuous visible deterrant to speeding motorists and a means of collecting data to evidence the extent of the problem to Safer Roads. Any measures to improve signage re speed and axle weight limits and any other steps that might be used to engineer safer road usage would also be beneficial. They would all need to be implemented in discussion with Worcester Highways and Safer Roads.

I hope that helps.

Kind regards,

Martin

PCSO 40072 Martin Butcher

Kempsey and Alfrick Safer Neighbourhoods Team

Malvern Police Station

Victoria Road

Malvern

email martin.butcher@westmercia.pnn.police.uk

Telephone 101 Extn 67809

Both

Please see email trail below. Mr Hayes wrote to the Community Ambassador, Phil Grove, complaining about speeding vehicles on Ankerdine Hill.

I have made enquiries with Dave Perridge, SRP, and he has told me that the Traffic Regulation Orders are incorrect and therefore any speed enforcement would be illegal until such time as the Orders are corrected by Worcestershire County Council.

In the meantime, however, can you conduct some high vis patrol in the area to reassure the community and slow the traffic down.

Thanks

Deb Sanders

Inspector 3088

Malvern SNT

South Worcestershire

( 0300 333 3000 ext 67893

: [deborah.sanders@westmercia.pnn.police.uk](mailto:deborah.sanders@westmercia.pnn.police.uk)

**From:** Sanders,Deborah

**Sent:** 03 July 2017 15:48

**To:** 'pgrove@worcestershire.gov.uk' <pgrove@worcestershire.gov.uk>

**Cc:** Austin,Neil <neil.austin@westmercia.pnn.police.uk>

**Subject:** FW: Road Traffic Accident B4189

Dear Phil

In relation to the below query from Mr Hayes....

Unfortunately we are unable to conduct speed enforcement in this area at this time. Worcestershire County Council are in the process of consolidating the Traffic Regulation Orders meaning that speed enforcement is not appropriate until this has been completed. I am aware that this has been going on for a while now, perhaps you may be able to assist in your role as County Councillor by enquiring as to how this is progressing?

In the meantime, I will ask my staff to undertake some high visibility patrols in this area when they have the opportunity.

Whilst they cannot undertake speed enforcement, their presence may help slow the traffic down and provide some reassurance to the local residents.

I have made some enquiries and whilst a Community Speed Watch application has been made for Martley, there has been no application for Ankerdine Hill. In relation to Martley, until the Traffic Regulation Orders are consolidated, speed enforcement cannot take place. This would be the same should the parish council consider submitting an application for Ankerdine Hill.

Kind regards

Deb

Inspector 3088 Deborah Sanders

Malvern Hills Safer Neighbourhood Team

Malvern Police Station

Victoria Road

Malvern

Worcs.

WR14 2TE

( 0300 333 3000 ext 67893

: [deborah.sanders@westmercia.pnn.police.uk](mailto:deborah.sanders@westmercia.pnn.police.uk)

Follow us on TWITTER: @MalvernCops

**From:** Grove, Phil (CS, Councillor) [<mailto:PGrove@worcestershire.gov.uk>]

**Sent:** 19 June 2017 12:34

**To:** Purcell,Kevin

**Subject:** FW: Road Traffic Accident B4189

Dear Kevin,

I've received the below e-mail.

Forwarding in my role of Community Ambassador FYI

Phil Grove

PCC CA

Grove, Phil (CS, Councillor)

Sent: 19 June 2017 12:15

To: Grove, Phil (CS, Councillor)

Subject: FW: Road Traffic Accident B4189

Phil Grove,

Worcester County Councillor ( Hallow Division)

Email [pgrove@worcestershires.gov.uk](mailto:pgrove@worcestershires.gov.uk)

From: Tony Hayes [<mailto:tonyhayes2015@outlook.com>]

Sent: 18 June 2017 15:18

To: Grove, Phil (CS, Councillor)

Subject: Road Traffic Accident B4189

Sent from Windows Mail

Afternoon Phil

My name is Tony Hayes I live on the B4179 Ankerdine Hill,i used to be on Martley Parish Council,and was telling the council about the problems of speeding traffic on the road.I kept saying there would be a crash on this road unless something was done.I got in touch with Community Speed Watch and passed the details on to the Parish Clerk ,this was over nine months ago and this is still ongoing in the lastest minutes.

On Thursday 15th June at 10.05 am there was a serious crash outside my house.involving a coach and a car, both drivers substained injuries and were treated by the Ambulance Service.My metal fence was damages,and my neighbours fence was demolished and her front gate taken off .As I was the first person at the crash we rang the police and were told there were no vehicles available at Worecster due to ongoing cuts,i finally got two police vehicles from Bromyard, myself and my neighbours were told by the Parish Clerk that any road problems we should contact the police.The police are telling me the first contact should be the council and councillors.Myself and fellow residents of Collins Grren are not happy with this situation,could you please help resolve this problem, before somebody is killed.This area is very unsafe to residents.

Regards

Tony Hayes

From: Geoffrey M Brewin [<mailto:geoffreybrewin@waitrose.com>]

Sent: 01 July 2017 16:14

To: Butcher,Martin

Cc: [djew@worcestershires.gov.uk](mailto:djew@worcestershires.gov.uk); Paul Tuthill

Subject: Traffic on B4197 at Ankerdine Hill Knightwick

Dear Martin

I am sure you are well aware of the problems our parishioners have with road traffic on this road. Over the years residents, supported by this council, have pressed for and obtained reasonable restrictions on road use - the HGV weight limit and subsequently the 40 mph speed limit.

Traffic problems have again been brought to a head by a serious collision (in can hardly be called an accident) a few days ago when a 4x4 vehicle collided with a school bus with such force that the off-side front wheel of the 4x4 was ripped off the vehicle completely leaving it to career out of control along the road and the bus finished up in the garden of a roadside house.

Needless to say - this closed the road completely for some time!

Although this incident occurred just outside our parish boundary Knightwick residents are quite rightly concerned at the lack of observance of the law over the whole length of the road.

What can be done to stop this?

Our suggestions include radar operated speed warning devices, CCTV to pick up offending HGVs, additional road signs 'Pedestrians on Highway', - there are no footpaths an few verge/pedestrian refuges, and of course legal action against offenders - the word soon gets around!

I am copying this to our County Councillor Mr P Tuthill and WCC highways management in the hope that a 'Task Force' could be put together quickly to survey and make proposals to improve safety along the whole stretch from the A44 to Martley Village.

I and our residents are available to assist in any way we can.

Best wishes Geoffrey.

Geoffrey M Brewin,

Clerk to the Parish Council of Knightwick and Doddenham

Whistlewood House,

Lulsley,

Knightwick,

Worcester. WR6 5QT

tel. 01886 821 386 mobile 07980 023 244

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please visit,

Warwickshire Police: [www.warwickshire.police.uk/specialconstables](http://www.warwickshire.police.uk/specialconstables)

West Mercia Police: [www.westmercia.police.uk/specialconstables](http://www.westmercia.police.uk/specialconstables)