

To Members of Wolverley and Cookley Parish Council

You are duly summonsed to attend the Annual Council Meeting of Wolverley and Cookley Parish Council to be held at 7.00pm on Tuesday 7<sup>th</sup> May 2019 at Wolverley Church Hall, Wolverley for the purpose of transacting the following business.

**AGENDA**

1. Election of Chairman.
2. Chairman's Declaration of Acceptance of Office.
3. Election of Vice Chairman.
4. Apologies. To consider the acceptance of apologies for absence from Councillors.
5. To fill Vacancy for a Councillor by Co-option.
6. Declarations of Councillors Interests
  - a) Register of Interests: Councillors are reminded to complete and need to regularly update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct (para 12 (4) (b) must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

The meeting will now be adjourned for PUBLIC QUESTION TIME

Members of the public are invited to give their views and question the Council on items on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Council Meeting itself.

The meeting now reconvened to conduct the items of business listed below;

7. To consider the adoption of the minutes of the Parish Council meeting held on 2<sup>nd</sup> April 2019 at 7.00pm (minutes previously circulated).

Matters for Discussion / Decision;

8. To receive Councillors Reports;  
County Councillor,  
District Councillors.
9. To receive report from Local Representative, West Mercia Police.
10. Appointment of Statutory/Standing Committees.
  - (a) Grants
  - (b) Risk Management
  - (c) Staffing
  - (d) Parish Forum / Wyre Forest Area CALC Meetings
  - (e) Cookley Playing Fields Association
  - (f) Wolverley Memorial Hall
  - (g) Wolverley Playing Fields Association
  - (h) Fairfield Community Group
  - (i) Wolverley Charities
  - (j) Wolverley Flood Action Group
  - (k) Community Emergency Committee
  - (l) Liaison link with Lengthsman
  - (m) Allotments
  - (n) Parish Council Police Liaison
11. To agree representatives to Sebright Educational Foundation.

12. Financial Matters;
  - a) To agree Appointment of Internal Auditor.
  - b) To discuss Parish Council Accounts 18/19.
  - c) To agree Gateway Cleaning.
13. To note arrangements in place for Risk Management and Chairman to sign Risk Review Log for the year ended 31<sup>st</sup> March 2019.
14. To discuss and agree approval of Annual Subscriptions.
  - a) Worcestershire CALC
  - b) Insurance
  - c) ICO
15. To discuss Contracts.
  - a) Lengthsman
  - b) Bin Emptying/Litter Picking
  - c) Grass Cutting
16. Accounts for Payment - to agree the schedule of cheques to be signed.
17. Planning Applications for Consideration:-
 

<u>PC No</u>	<u>WFDC No/Details</u>
3396	WF/19/3019/AG: FOR INFORMATION ONLY - Proposed steel portal framed building at Hillfields Farm, Shatterford Lane, Wolverley,
3397	WF/19/0223/Full: Proposed single storey rear extension and alterations to existing garage roof (amendments to previously approved 18/0501/Full) at 9 Westhead Road North, Cookley,
3398	19/0228/TCA: Fell two Leyland Cypress at Paddock View, Wolverley Village, Wolverley,
3399	19/0232/Full: Two storey side extension and garage at 7 The Crescent, Cookley.
3400	19/0242/Full: Change of use to B8 storage use, including erection of 2 portacabins and boundary treatment, parking provision, refurbishment of metal structure to form canopy and creation of alternative bat habitat at Drakelow Tunnels, Kingsford Lane, Wolverley,
18. To agree any action following National Trust Public Consultation regarding Blakeshall Common.
19. Neighbourhood Plan - progress, management and funding for Plan.
20. To discuss Street Lighting Columns in the Parish.

**Parish Matters for Update Only - no decisions required**

21. Clerks Report (Clerk) Planning Appeal 18/0566, Volunteer and Skills Fair, Broadband Flyer, Flag Flying Ceremony.
22. Annual Parish Meeting Report (Clerk).
23. Update on Lengthsman Scheme.
24. New Issues / Items for Next Meeting.
25. Dates for Meetings:
26. Date of Next Meeting - to confirm the date of the next meeting which is scheduled for Tuesday 4<sup>th</sup> June 2019.

Mrs Beverley Drew  
 Clerk to Wolverley and Cookley Parish Council  
 1<sup>st</sup> May 2019