

Hallow Parish Council

Clerk: J Hill E-mail address: hallowpc@gmail.com

8th May 2019

Members are summoned to attend the ordinary meeting of Hallow Parish Council to be held on Monday 13th May 2019 at 19:50pm (or at the closure of the Annual Meeting which ever is the earlier) at Hallow C of E Primary School.

J Hill

Clerk & Responsible Financial Officer

Democratic Period: A period of up to 10 minutes will be allowed before the commencement of the Parish Council Meeting proper to allow **members of the public to address the Parish Council in regard to matters on this agenda or to raise issues for future consideration at the discretion of the Council.** This period may be reduced if no members of the Public are present or wish to speak; members of the Public may not take part in the Parish Council Meeting itself.

AGENDA

1 To Consider any Apologies for Absence

2 Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- ### 3 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests for the granting of a dispensation to be made to the Clerk.

4 Minutes of Previous Meetings of the Council

To consider the adoption of the minutes of the Ordinary Meeting of Hallow Parish Council held on 8th April 2019.

5 To receive the report of the County Cllr Phil Grove – For Information

6 To receive the report of the District Cllr, Dean Clarke – For Information

7 Planning

- a) To consider planning applications referred by MHDC for comment

Application: 19/00596/LB

Proposal: Reconstruction and repairs to outbuilding

Location: Tudor Cottage, Church Lane, Hallow. WR2 6PF

Applicant: Mr Richard Tysler

- b) Under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting
- c) Details of Decision Notices Received from MHDC
- d) To consider reports of other "Planning" related Matters (if any) received by the Council prior to the commencement of the meeting.

8 Highways and Byways

To receive reports of highways (roads & pavements) & byways (bridleways and footpaths) matters from Members, Parish Paths Warden, and the Clerk, and to decide on appropriate action by the Council relative thereto:

- a) Lengthsman Tasks
- b) Public Rights of Way
 - Notification of Diversion Order for Footpath 552
- c) New Highways and Byways issues.

9 Finance

- a) Bank Reconciliation
- b) Receipts: To receive reports of income received since the last meeting
- c) Payments: To receive reports of payments made and to consider payments to be made in respect of outstanding invoices and requests for payment
- d) To determine procedures for seeking quotations from contractors to provide ad hoc repair and maintenance work in relation to parish council assets during 2019/2020
- e) Request from Nora Parsons Centre for financial assistance via a donation.

10 Property related matters

- a) To resolve urgent matters related to property for which the Council is responsible which might arise between publication of this agenda and the commencement of the meeting
- b) Update re Old Churchyard
- c) Damage to the cycle trail on HollyBank
- d) Correspondence from Severn Trent Water re confirmation of land ownership.

11 Hallow Playing Field

To determine matters related to the future management of Hallow Playing Field and the associated Charity including representations to be made to Fields in Trust in relation to a possible transfer of the freehold.

12 Neighbourhood Development Plan Steering Group

- a) To receive a verbal report from the Neighbourhood Plan Steering Group and to determine action in response to that report as appropriate
- b) Proposal: to approve hire fee of £32 (payable to the Church) for room hire to meet with Kirkwells (HK confirms that monies are available within the budget)

13 Correspondence

- a) To consider correspondence received between publication of this agenda and the commencement of the meeting
- b) Correspondence: to consider a suggestion by Hallow Village Community Group in relation to an Armistice Centenary memorial (JR report)
- c) Consultation on Worcestershire County Council's Planning "Enforcement Plan" Document, Publication of Pre-Application Guidance Document, and Updating Planning Consultation Database.

14 Items for inclusion on a future agenda

To report & request items for inclusion on future agenda; to have regard to items raised in public session.

15 Date of Next Meeting

- To determine the date / start time / venue of future meetings of the Council
- The Annual Parish Meeting will be held on Thursday 30th May 2019 at 19:30 hours at Hallow Parish Hall.

Members of the public and press are cordially invited to be present at the above meeting