

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 07846 125405

Email: hmhspsc@gmail.com

www.worcestershire.gov.uk/myparish

Parish Councillors are duly summoned to attend the **Annual Parish Meeting** to be held at **7.00pm** on **Monday 18th March 2019** at the Committee Room, Salwarpe Village Hall. This will be followed by the Parish Council Meeting.

Members of the public and the press are entitled to attend.

Public Question Time – This precedes the Council Meeting at **7.00pm** and residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police – Officers report to the Parish Council.

AGENDA - ANNUAL PARISH MEETING

1. Apologies for Absence
2. To confirm Minutes of the 2018 Annual Parish Meeting held on 19th March 2018
3. To receive and consider the Presiding Chairman's Report and issues
4. To receive and consider the reports of parish path and tree wardens
5. **Public question time**

PARISH COUNCIL MEETING CONVENED. - MEMBERS OF THE PUBLIC MAY NOT TAKE PART IN THE COUNCIL MEETING PROCEEDINGS.

AGENDA – COUNCIL MEETING

1. **Apologies:** To receive apologies and approve reasons for long-term absences
2. **Code of Conduct & Standing Orders**
 - a) To declare interests and dispensations
 - b) To note the Code of Conduct, right to record meetings and requirements of the Transparency Regulations
3. **Minutes**
 - a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 21st January 2019
4. **Chairman/Clerk/ County & District Councillors**
 - a) Update on progress on relevant items from Minutes of 21st January 2019
5. **Reports of County & District Councillors**
 - a) New items for information (any items raised for decision will appear on the agenda for the next meeting)
6. **Chairman's Report**
 - a) Signage Cherry Lane Nurseries
 - b) **Maintenance/Lengthsman Contracts**
7. **Deputy Chair Report**
 - a) Internal Audit Update
8. **Councillor Reports (New Items)**
 - a) **Elections (Cllr. Meddings)**
 - b) **Bus Shelter Update (Cllr. Phillips)**
 - c) **Natural Networks Update (Cllr. Phillips/Councillor Armitage)**
8. **Salwarpe Village Hall Committee Report (Council Representative - Cllr.J.Hill)**
9. **Finance**
 - a) Review of payments made and received since the last meeting (see Appendix 1)
 - b) Report on year to date expenditure compared to budget
 - c) Maintenance/Lengthsman Contract
 - d) New Homes Bonus Update
10. **Planning Consultations**
 - a) Applications (see Appendix 2)
 - b) Enforcements and Appeals (see Appendix 3)
 - c) Temporary Granted Permissions (see Appendix 4)
11. **Correspondence**
 - a) Letter to resident -overgrown hedge
 - b) Letters from residents – Planning application comment
12. **Councillors Reports & Items for Future Agenda's:**

To report matters of essential information and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting
13. **Date of next meeting**

To confirm the Annual Parish Council meeting to be held on Monday 20th May 2019, at Salwarpe Village Hall to commence at 7.00pm

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Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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Appendix 1 Planning APPENDIX 2 12 January 2019 – 9th March 2019

NEW APPLICATIONS				
No	Location	Proposal	Parish	Decision
18/02677/HP	6 Spellis Green Cottage Hindlip Lane Hindlip Worcester WR3 8SJ	Single storey extension	Hindlip	Pending. Comment due 28/01/2019 Comment sent 22/01/2019
19/00139/FUL	Land Between Roman Way and Copcut Lane	Replacement of plots 1021 & 1022 with 3 properties. Repositioning of 1020 and repositioning of garages to suit	Salwarpe	Pending. Comment sent 21/02/2019
19/00338/OU	Land North Of Pulley Lane And, Newland Lane, Newland Persimon Homes	Outline planning permission for the construction of a maximum of 265 dwellings with associated car parking, access, infrastructure provision and open space at the land north of Pulley Lane and Newland Lane, Newlands as approved under 12/02336/OU not in accordance with condition 7 i) with regards to Pulley Lane/Temporary Traffic Management plan and Part ii) with regards to an increase in the occupation to the 202nd dwelling	Salwarpe	Pending Comment sent 1/3/2019
19/00328/PIP	Land Opposite, Yew Tree Farm, Newland Road, Droitwich Spa, WR9	Application for permission in principle for an entry level exception scheme in accordance with paragraph 71 of the National Planning Policy Framework comprising the erection of 9 no. entry-level (starter) homes.	Salwarpe	Pending Comment sent 1/3/2019
19/00187/FUL	The Orchard, Hindlip Lane, Hindlip, WR3 8SL	Change of use of first floor to office and meeting rooms	Hindlip	Pending Comment sent 1/3/2019
19/00381/FUL	David Lloyd, Warriors Way, Hindlip, Worcester, WR3 8ZF	Erection of a permanent air dome to cover four outdoor tennis courts	Hindlip	Pending Comment due 12/3/2019
19/00340/GPDR	Former Poultry Buildings, Drury Lane, Martin Hussingtree	Prior Approval Application for change of use of agricultural	Martin Hussingtree	General Permitted Development. No Consultation.

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		building and land within its curtilage to class B8 as set out in class R. Part 3, schedule 2 of the town & Country Planning (General permitted development) order 2015 (as amended) at the former poultry farm, Drury Lane, Martin Hussingtree,		Comment sent 06/03/2019
19/00426/FUL	Hill Top Farm, Newland Lane Newland, Droitwich Spa, WR9 7JH	Proposed new vehicular access to agricultural field	Salwarpe	Pending Comment due 13/03/2019
19/00427/HP	1 And 2, Court Farm Cottage, Hindlip Lane, Hindlip	Single storey and two storey extensions to 1 & 2 Court Farm Cottages	Hindlip	Pending Comment due 19/03/2019
NEW Applications in period - 9				

AWAITING DECISIONS

No	Location	Proposal	Parish	Decision
W/16/02240/OU	Land North of Pulley Lane and Newland Lane, Newland, Droitwich Spa Redrow Homes	Access and infrastructure Pulley Lane, Newlands Rd (Ref:W/11/01073/OU). Condition 6 amended highway works. Condition 5 Part(i) Temporary Traffic Management Plan only to proceed.	Salwarpe	Decision Deferred Additional technical details comment due 10/01/2019
17/02334/OUT	Casa Colina Newland	Residential development of land of up to 9 dwellings following the removal of the existing dwelling.	Droitwich/Salwarpe	Non Consultation Comments submitted 27/2/2018
18/01097/OUT	Land at Station Rd Fernhill Heath	Outline application with all matters reserved for up to 160 dwellings including affordable housing, new accesses off Station Road, the creation of new wildlife habitats, sustainable drainage ponds and green infrastructure together with ancillary works.	Martin Hussingtree	Comment due 12/07/2018 Comment sent 11/07/2018
W/16/02240/OU	Land North of Pulley Lane and Newland Lane, Newland, Droitwich Spa Redrow Homes	Additional revised technical notes. Regarding W/15/01814/OU Conditions 5 Part I, ii and Condition 3. Redrow Homes	Salwarpe	Pending. Extended deadline comment submitted 10/01/2019

DECISIONS

No	Location	Proposal	Parish	Decision
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18/01985/OUT	Land Between Sling Lane & The Old Drive, Droitwich Road Fernhill.Heath	Erection of up to 40 dwellings a new access and other associated infrastructure	Hindlip	North Claines comment submitted 29/10/2018 Approved 13/01/2019
18/02166/OUT	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Demolition and rebuilding of existing outbuildings to form 4no residential cottages. Resubmission of 18/01141/OUT	Hindlip	Pending, Comment submitted 21/11/2018 Refused 18/01/2019
18/02330/FUL	Hindlip Stables Pershore Lane Martin Hussingtree WR3 8TA	Conversion of remaining redundant stable complex into 3 x 1 bed apartments	Martin Hussingtree	Pending comments submitted 7/01/2019 Refused 12/02/2019
18/02630/LB	Droitwich Barge and Junction Canals Salwarpe Bridge	Repair to wing wall	Salwarpe	No Comment Approved
18/02520/HP	Newland Farm, Barn 3 Brown Heath Lane	Single storey rear extension and roof lights	Martin Hussingtree	Pending Comment Submitted 22/01/2019 Refused 15/02/2019
Licencing Application 18/05635/PREMLI	Gloverspiece Mini Farm	Entertainment Licence	Martin Hussingtree	Granted 29/11/2018
18/02681/HP	Ladywood House Ladywood Road SalwarpeWR9 0AJ	2 Storey Side Extension & Proposed replacement of 2 storey outbuilding	Salwarpe	Pending Comment submitted 22/01/2019 Approved 8/3/2019
18/01847/HP	Middleton Grange, Ladywood Road, Salwarpe, Droitwich Spa, WR9 0AH	To remove an existing lean to building between existing gables on the rear elevation and replace with a new timber framed (oak) facade to 2 no. storey, with flat roof patio and dormer at roof level.	Salwarpe	Approved
Decisions in Period (inc new application decisions) - 8				

APPENDIX 3

ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status

APPEALS

No.	Description	Parish	Decision
IN/14/00299 APP/H1840/C/16/3150869	Pear Tree Inn Pear Tree Inn. Unauthorised Change of Use.Siting of marquee.Installing groundworks.Land restoration.	Hindlip	Appeal Dismissed 16/11/2016. Conditions: (3) Restoration of Land. Within six months of removal of groundworks. RESTORATION PENDING. (If groundworks not removed, restoration of land delayed 'ad infinitum').

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18/00348/FUL APP/1840/W18/3218524	Middleton Cottage Copcut Lane Salwarpe Droitwich Spa WR9 7JB.	Salwarpe	1 additional dwelling Representation 19/02/2019
New appeals in period 1			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite. Redrow Homes.		Within 6 weeks of Sale of 239th dwelling
W/16/01104/PO	Middleton Cottages Copcut Lane (S106) CIL Levy.	3 years	21/06/2019
W/16/01472/AA.	Copcut, A38 Layby Advertising Sales Board, Redrow Homes.	3 years	30/07/2019
17/00095/FUL	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	25/05/2020
17/05973 LICENCING APPLICATION	A38 Layby Droitwich Road Street Trading Consent Application. sale of plants and garden items	1 year	26/06/2019
New Temporary permissions in period 0			

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Payments and Receipts 11th January 2019 –10th March 2019

Opening Balance Community Account	19618.84
Less Payments	(4484.59)
Plus Receipts	5100.60
Total Closing Balance	20234.85

Business Money Manager Deposit Account	9721.44
Interest	
Closing Balance April BMM Account	9721.44
Closing Balance Community Account	20234.85
Total	29956.29
Less Ring-fenced grant – NHB Memorial fund - expended	(0))
Less Ring-fenced additional mtnce - mowing yrs–20/21	(850.00)
Less Ring-fenced NHB Bus Shelters	(2929.00)
Less maintenance provision grant - contribution to notice boards (£1245 WCC grant expended)	0
Less ringfenced election costs	(750.00)
Less ringfenced community event grant (£1000 grant) £350 SHMH PCC Music Event taken from precept)	(1000.00)
Total allocated Reserves (Ring fenced)	(4929.00)
Total Funds	29956.29
Ringfenced	(5529)
	24,427.29

Plus Additional Potential Sources of Funding

Uncommitted NHB (to claim)	656.00
Predicted Underspend NHB Bus Shelters (in situ. Included in above)	2929.00
S106 Hindlip Open Space (to claim)	5320.77
CIL Levy Middleton Cottages (transferred April 2019)	7128.00

Payments

11th January – 2019 – 9th March 2019

Date	Recipient	Description	Amount
05/02/2019	Contractor	Dec Mtce 6711 & Lengthsman 6712	406.20
05/02/2019	ShMH PCC	Contribution 2018	1,080.00
05/02/2019	Salaries	Salary Jan 2019	539.04
05/02/2019	HMRC	Salary Jan 2020	120.52
05/02/2019	Contractor	Jan Mtce 6750 Jan Lengthsman 6751	748.20
27/02/2019	Councillor reimbursement	Notice Board Reclaim of expenses	168.63
06/03/2019	Contractor	Feb Lengthsman 6797	270.00
06/03/2019	contractor	Landscaping bus shelter project	1,140.00
06/03/2019	Clerks & Councils Direct - Communicorp	Subscription Renewal (B Meddings)	12.00
		Total	4484.59

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**Receipts
11th January – 2019 – 9th March 2019**

11/01/2019	WCC Grant	Church Lane Mowing	600.00
16/01/2019	HMRC	VAT July - Dec	4340.80
01/03/2019	Worcs CC	Lengthsman July	159.80
		Total	5100.60