

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

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To Members of Hill & Moor Parish Council

You are duly summoned to attend the Annual Meeting of the Parish Council to be held at 7.00pm on Thursday 16th May 2019 at Lower Moor Village Hall.

AGENDA

1. **Election of the Chairman** and signing of the Declaration of Acceptance of Office
2. **Apologies:** To receive apologies and to approve reasons for absence
3. **To receive Declarations of Interest**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. Election of the Vice-Chairman

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

5. **To confirm or amend the bank signatories**
6. **To confirm members of the Urgent Decisions Group**
7. **To review or confirm the following documents and policies:**
 - a) The Standing Orders
 - b) The Financial Regulations
 - c) Risk assessments
 - i. Playing Field
 - ii. Risk Management Assessment
 - d) Publication scheme
 - e) Policies
 - i. Disciplinary policy
 - ii. Grievance Policy
 - iii. Complaints Policy

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- iv. Privacy Policy
 - v. Training Policy

8. To confirm or appoint representatives to groups and outside bodies

- a) PACT
- b) Fladbury Glasshouses
- c) Neighbourhood Watch
- d) Landfill Site
- e) Village Hall
- f) Worcestershire CALC
- g) Any other organisations not listed

9. To review Parish Council WhatsApp groups

10. Minutes: To consider the approval of the minutes of the meeting of the 4th April 2019

11. District and County Councillors reports: For information

12. Parish Councillors reports: Councillors may use this opportunity to report minor matters of information, give updates or report attendances not included elsewhere on the agenda.

13. Progress reports: for information

- a) Playing Field & mowing
- b) Play area
- c) Flood / Drainage
- d) Footpaths
- e) Village Hall
- f) Neighbourhood Watch
- g) Landfill Site
- h) Lengthsman
- i) Newsletter items
- j) Report from NHB /S106 Group

14. Planning

- a) To discuss and comment on any current planning applications
- b) To receive Decision Notices

19/000018/CM	Land at Springhill Nursery, off A44 near Vale Green Energy, Springhill Nursery, Fladbury	Planning Application made under Section 73 of the Town and Country Planning Act 1990 (as amended) to remove Condition 13 of planning permission reference 18/000018/CM, so as to remove the requirement to cover the Anaerobic Digestion storage tank in netting or similar.
19/00869/FUL	Land Off, Bridge Street, Lower Moor	Erection of 2 no. 4 bedroom houses and garages together with new access arrangements and ancillary works - variation of condition 9 of planning approval 17/01306/FUL to amend design

- c) To note or discuss Planning Correspondence, Information and Issues

15. To discuss the planting of a donated oak tree

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- 16. To discuss Parish Council decision making procedures**
- 17. To discuss a field booking**
- 18. To discuss maintenance works to the container on the field**
- 19. To receive the outcome of the clerk's appraisal and to consider an increase in contracted hours from 27 hours to 30 hours per month for January to April annually**
- 20. To discuss additional grass cutting on the field**
- 21. Finance:** To report on the financial situation of the Parish Council and to approve cheques for payment
- 22. Correspondence for Information:** To note items which have been circulated or will be available for inspection at the meeting.
- 23. Clerk's report**
- 24. Summary of Councillors' agreed actions**
- 25. Date of next meeting and items for next agenda:** To confirm the date of the next meeting and to raise items for future agendas. Current scheduled date: 6th June 2019.

Signed

Jo Adams, Clerk to Hill and Moor Parish Council