

**To members of Knighton on Teme Parish Council**

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on Tuesday 3<sup>rd</sup> September, 2019 at Knighton on Teme Parish Room.

**Agenda**

1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

**Public Question Time (7.30pm – 8pm)**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – K Pollock/D Godwin

4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 **Planning**

- a Applications received
- b Determinations received
- c Planning applications determined under delegated powers: none.
- d Station House
  - update on application to request locally listing the buildings.
  - request to Landowner to repair downpipes and guttering

**6 Finance**

- a Clerks salary September £259.00 & expenses £17.92
- b Request to support application for Parish Rooms grant to improve thermal efficiency – update on grant application.
- c Remembrance bench – order submitted.
- d Litter bin near Tavern Lane – new post costings - £51.42. Paid
- e First draft budget 2020-2021 for consideration
- f Revised financial regulations for consideration
- g Photocopies July-Sept 2019 – £15.18

**7 Highways**

- a Lengthsman - August account - £240+£48 Vat – Total £288
- b Blocked drain outside Field Farm - update
- c Pothole outside Wrens Nest (Shropshire) – update
- d Overgrown hedges at Woodgates Green - update
- e Blocked drains along A456 – update
- f Drain below Tavern Lane – update
- g Request to close layby on A456.

**8 Glass recycling in the parish**

Feedback from MHDC – other options to consider

**9 Vacancies for two Parish Councillors**

**10 Councillors' reports and items for future agenda**

For reporting minor matters of information and to raise items for future agendas.

**11 Date of next meeting** - To confirm the date of the next meeting – Tuesday 1<sup>st</sup> October, 2019



Mrs Karen Yates,  
Clerk to the Council  
27<sup>th</sup> August, 2019