

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

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www.worcestershire.gov.uk/myparish

You are duly summoned to attend the **MEETING of the PARISH COUNCIL**
to be held at **7.00 p.m. on Monday 16th September 2019** Committee Room, Salwarpe Village Hall

Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

Rights to Record Meetings - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

Community Police – Officers report to the Parish Council.

Pre-Meeting Presentation - Smart Water - Estelle Stock, West Mercia Police

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
 - (a) To declare any interest
 - (b) To declare any Dispensations
 - (c) To note the Code of Conduct and requirements of the Transparency Regulations
 - (d) To note the right to record meetings refer to displayed notice
 - (e) To confirm any necessary update to the Register of Interests
3. **Minutes**
 - a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 15th July 2019
4. **Clerk**
 - (a) Clerk to report on actions from Minutes of 15th July 2019 and update on progress from actions from Minutes for items not covered on the Agenda
5. **Reports of County & District Councillors**
 - (a) For information (any items raised for decision will appear on the agenda for the next meeting)
6. **Chairmans Report**
 - (a) Remembrance Sunday – Councillor to lay wreath
 - (b) Cherry Lane Nurseries
 - (c) Highways
7. **Deputy Chairman Report**
 - (a) Smart Water
8. **Councillor Reports (New Items)**
 - (a) Bus Shelter – Litter Bin/ Hedge (Cllr. Phillips)
 - (b) Natural Networks (Cllr Phillips)
9. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
10. **Finance**
 - (a) Review of payments made and received since the last meeting (see Appendix 1)
 - (b) Report on year to date expenditure compared to budget
 - (c) Financial Regulations Review Meeting - Scheduled for 30/09/2019 at 6.00pm
 - (d) Notification of Completion of Audit
 - (e) Notification – Cost of 2 Remembrance Wreaths - £52
 - (f) Notification – Increased Community Magazine Subscription Cost
 - (g) Finance Committee Meeting – Precept Setting Meeting Suggested Dates (October)
11. **Planning Consultations**
 - (a) Applications (see Appendix 2)
 - (b) Enforcements and Appeals (see Appendix 3)
 - (c) Temporary Granted Permissions (see Appendix 4)
12. **Correspondence**
13. **Councillors Reports - Items for Future Agenda's:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting
14. **Date of next meeting**

To confirm the date of the next Parish Council Meeting to be held at 7.00 p.m. on Monday 18th November 2019 Committee Room at Salwarpe Village Hall

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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Appendix 1 Payments and Receipts 2nd July 2019 – 5th September 2019

Opening Balance Community Account	21,613.45
Less Payments	3392.45
Less Transfer to Deposit Account	0
Plus Receipts	18221.00
Total Closing Balance	

Business Money Manager Deposit Account	24,735.82
Interest	0
Transfer from Community Account	
Closing Balance May BMM Account	24,735.82
Closing Balance Community Account	18,221.00
Total	42,956.82
Less Ring-fenced additional mtnce - mowing	(850.00)
Less Ring-fenced NHB Bus Shelters – subject to project approval	(2,929.00)
Less ringfenced election costs	(850.00)
Less ringfenced community event grant (£1,000 grant 18/19)	(950.00)
Less ringfenced biodiversity grant	(1,000.00)
Less ringfenced Middleton Cottage CIL (rec'd 2019)	(7128.00)
Total allocated Reserves (Ring fenced)	(13707.00)
Total Funds	42,956.82
Ringfenced	(13,707.00)
	29,249.82

Payments from 2nd July – 5th September 2019 (Community Account)

Recipient	Reason	
Wychavon DC	Election Costs	150.00
Salwarpe & Hindlip with MH PCC	s144 Fete Contribution	400.00
Salaries	July Salaries	436.91
HMRC	July Salaries	95.13
Contractor	lengthsman & maintenance work June	437.32
Salaries	August Salaries	460.79
HMRC	August Salaries	105.70
Contractor	lengthsman & maintenance work July	731.60
Community Magazine	Subscription	275.00
PFK Littlejohn	External Audit	300.00
Total		3392.45

Receipts - Nil

Plus Additional Potential Sources of Funding

Uncommitted NHB (to claim)	656	To Claim subject to project approval
S106 Hindlip Open Space (to claim)	5320.77	To Claim subject to project approval
CIL Levy Middleton Cottages- Additional TBA	TBA	

Planning

9 July 2019 – 5th September 2019

APPENDIX 1

NEW APPLICATIONS				
No	Location	Proposal	Parish	Decision
19/01542/CLPU	Sterling Business Centre Drury Lane	Proposed development comprising construction of 1 light industrial unit to replace 7 shipping containers previously approved W/13/00214/LUP	Martin Hussingtree	Non-Consultee (Lawful Use Application) Comments sent 22/07/2019 Refused see below
19/01449/HP	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Replacement outbuilding	Hindlip	Comments due 30/07/2019 (Approved see below)
17/02334/OUT	Casa Colina, Newland Road, Droitwich Spa, WR9 7JQ	Residential development of land of up to 9 dwellings following the removal of the existing dwelling	Martin Hussingtree Hindlip Salwarpe	Comments sent 31/07/2019
19/01527/HP	Westholme, Ladywood Road, Martin Hussingtree, WR3 7SX	Two storey side extension and first floor extension over existing dining room and garage.	Martin Hussingtree	Comments sent 31/07/2019
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Worcester, WR3 8SP	Installation of a temporary modular classroom adjacent to the Firearms School	Hindlip	Comments due 5/08/2019
19/01542/CLPU	Sterling Business Centre Drury Lane	Industrial Units to to replace containers	Martin Hussingtree	Non-Consultation Comments sent 29/07/2019
19/01679/OUT	Corner Mead, Newland Lane, Newland, Droitwich Spa, WR9 7JH	Outline application for up to 9 Self Build Dwellings including new means of access off Newland Lane.	Salwarpe	Comments sent 9/08/2019
18/02558/FUL	Land At Yew Tree Hill, Newland Road, Droitwich Spa	Four new dwellings	Salwarpe	Comments sent 12/08/2019
19/01749/GPDG	Pear Tree Orchard, New Chawson Lane, Salwarpe, Droitwich, WR9 OBB	Notification for prior approval for a proposed change of use of agricultural building to 1no. dwelling house (Class C3) and for associated operational development.	Salwarpe	Comments sent 20/08/2019
19/01716/FUL	The Studio, Sterling Business Centre, Drury Lane, Martin Hussingtree, Worcester, WR3 8TD	To install air conditioning equipment to business property	Martin Hussingtree	Comments sent 20/08/2019
19/01672/HP	The Byre, Middleton Farm, Ladywood Road, Salwarpe, Droitwich Spa, WR9 0AH	Link extension between The Byre and The Old Dairy plus single storey extension to The Byre	Salwarpe	Comments sent 20/08/2019
19/01352/HP	Pandey House, Droitwich Road, Martin Hussingtree, Worcester, WR3 8TE	Erection of Detached Garage	Martin Hussingtree	Comments sent 20/08/2019

19/01756/HP Associated Ref:19/01757/LE	Court Farm, Hindlip Lane, Hindlip, WR3 8SS	Proposed extension to form swimming pool, games room and granny annexe	Hindlip	Comments sent 24/08/2019
19/04738/PREM LicencingI	Churchfields Barn Ladywood Road, Salwarpe, Droitwich Spa, Worcestershire, WR9 0AH	Exhibition of Films: Saturday to Sunday: 12:00-23:00 Performance of Live Music: Everyday: 08:30-23:30 Late Night Refreshment: Monday to Saturday: 23:00-00:00 Playing of Recorded Music: Everyday: 08:30-23:30 Sale of Alcohol: Sunday: 10:00-23:30 Sale of Alcohol: Monday to Saturday: 08:30-23:30	Salwarpe	Representations by 3/09/2019
19/01828/GPDR	Former Poultry Buildings, Drury Lane, Martin Hussingtree	Prior Approval Application for use of larger building for the storage and distribution of goods and use of the smaller building as the associated office from which the business would be run.	Martin Hussingtree	Comments sent 5/09/2019
19/01743/OUT	Land Off, Drury Lane, Martin Hussingtree	New access from Drury Lane construction of a two storey four bed dwelling construction of a single storey double garage	Martin Hussingtree	Comments due 19/09/2019

NEW Applications in period - 16

AWAITING DECISIONS

No	Location	Proposal	Parish	Decision
17/02334/OUT	Casa Colina Newland Road	Residential development of land of up to 9 dwellings following the removal of the existing dwelling.	Droitwich/ Salwarpe	Comments sent 27/2/2018 Non determined at 30/06/2019
18/01097/OUT	Land at Station Rd Fernhill Heath	Outline application with all matters reserved for up to 160 dwellings including affordable housing, new accesses off Station Road, the creation of new wildlife habitats, sustainable drainage ponds and green infrastructure together with ancillary works.	Martin Hussingtree	Comment sent 11/07/2018 Decision Pending as at 30/06/2019
19/00381/FUL	David Lloyd, Warriors Way, Hindlip, Worcester, WR3 8ZF	Erection of a permanent air dome to cover four outdoor tennis courts	Hindlip	Comment sent 12/3/2019 Decision Pending
19/01060/OUT	Land Off, Pershore Lane, Tibberton	Outline planning application with all matters reserved. Provision of sustainable drainage and ancillary works. Worcester 6 Business Park.	Hindlip	Comment sent 20/06/2019 Decision Pending
19/01358/RM	Land between Roman Way/Copcut Lane, Salwarpe	Reserve Matters. Appearance, layout, scale and landscaping Plots 1040 – 1057 (Permission W/14/02829/OU) COPCUT RISE	Salwarpe	Pending Comment due 12/07/2019
19/03427/ Street Trading Consent	Wychavon District Area	Mobile Trader. Sales of Ice creams, soft drinks and sweets on a mobile basis. Tuesdays/Thursdays/Saturdays. Hours 16:00 to 22:00	Hindlip, Martin Hussingtree & Salwarpe	Representations by 29 July 2019 to Worcs.Regulatory Services Comments sent 24/07/2019

DECISIONS

No	Location	Proposal	Parish	Decision
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19/01090/FUL	Hindlip Hall, The Drive, Hindlip, WR3 8SP	Proposed installation of illuminated bollards to the path leading to Gate house.	Hindlip	Withdrawn 29/07/2019
19/00563/LB	Salwarpe Court, Copcut Lane, Salwarpe, Droitwich Spa, WR9 0AH	Alterations to internal fireplaces/chimney breasts. Proposed new external door to north elevation.	Salwarpe	Approved 5/08/2019
19/01304/HP	Wisteria Cottage, Smite Lane, Hindlip, Worcester, WR3 8SY	Oak framed construction for a single storey ancillary annexe	Hindlip	Refused 12/08/2019
19/01434/LB	High Park House, High Park, Ombersley Road	Installation of through floor lift	Salwarpe	Refused 19/08/2019
19/01364/FUL	Offerton Farm, Offerton Lane, Hindlip, Worcester, WR3 8SX	Change of use of building from commercial stabling for hire to storage of agricultural equipment and stabling of sheep and ponies for personal use.	Hindlip	Approved 23/08/2019
19/01359/RM	Land between Roman Way/Copcut Lane, Salwarpe	Reserved matters application following grant of outline planning permission W/14/02829/OU for approval of appearance, layout, scale and landscaping for plots 1040 - 1057	Salwarpe	Approved 27/8/2019
19/00948/RM	Land Between Roman Way And, Copcut Lane, Salwarpe	Reserved matters. Phase 5 comprising erection of 129 dwellings and associated infrastructure and landscaping.(W/14/02829) Copcut Rise.	Salwarpe	Approved 29/08/2019
19/01449/HP	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Replacement outbuilding	Hindlip	Approved 3/09/2019
19/01527/HP	Westholme, Ladywood Road, Martin Hussingtree, WR3 7SX	Two storey side extension and first floor extension over existing dining room and garage.	Martin Hussingtree	Approved 3/09/2019
19/01542/CLPU	Sterling Business Centre Drury Lane	Proposed development comprising construction of 1 light industrial unit to replace 7 shipping containers previously approved W/13/00214/LUP	Martin Hussingtree	Refused 5/9/2019
Decisions in Period - 10				

APPENDIX 3

ENFORCEMENTS				
Enforcement No.	Location	Description of alleged breach	Parish	Status
ENF/19/0137	Gloverspiece Mini Farm	Breach of Planning condition 5 of W/12/01993/CU. On completion of replacement barn existing structures to be demolished.	Salwarpe	Enforcement Investigation 04/04/2019. Report Received 28/06/2019 Development incomplete. Existing structures due to be demolished Summer 2019.
W/16/01472/AA.	Copcut, A38 Layby Advertising Sales Board, Redrow	3 years	Martin Hussingtree	Expires 30/07/2019 Reported to

ENF19/0331	Homes.			enforcement 30/07/2019 New Application expected
New Enforcements - 1				

APPEALS

No.	Description	Parish	Decision
APP/H1840/W/19/3222294 18/02166/OUT	Court Farm Demolition and rebuilding of existing outbuildings to form 4no residential cottages. Resubmission of 18/01141/OUT	Hindlip	Appeal start date 9/04/2019. Written Representations. by 14/05/2019. Appeal Dismissed
APP/H1840/D/19/3228378 18/02520/HP.	Proposed construction of single storey rear extension and the installation of rooflights Newland Farm Barn 3 Brown Heath Lane	Martin Hussingtree	Appeal start date 5/06/2019 Written Representations. In progress. Appeal Dismissed 29/07/2019
APP/H1840/W/19/3226263 19/00328/PIP	Application for permission in principle for an entry level exception scheme in accordance with paragraph 71 of the National Planning Policy Framework comprising the erection of 9 no. entry-level (starter) homes Land Opposite Yew Tree Farm Newland Road Droitwich Spa WR9	Martin Hussingtree	Representations by 15 August 2019
APP/H1840/W/19/3235302 19/00743/FUL	Change of use of field to residential curtilage Harvest Barn Smite Lane Hindlip Worcester WR3 8SZ	Hindlip	Representations by 1 st October 2019
19/00951/HP	Proposed 2 storey link extension between The Byre and The Old Dairy building to create one residential unit.	Salwarpe	Representations by 8th October 2019
New appeals in period 3			

APPENDIX 4

TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite. Redrow Homes.		Within 6 weeks of Sale of 239th dwelling
W/16/01472/AA.	Copcut, A38 Layby Advertising Sales Board, Redrow Homes.	3 years	Expires 30/07/2019 Reported to enforcement 30/07/2019
17/00095/FUL	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	25/05/2020
New Temporary permissions in period - 0			

