

**DODFORD WITH GRAFTON PARISH COUNCIL
(BROMSGROVE DISTRICT)**

**Kay Stone (Clerk)
KStone5757@aol.com
07776 180207**

**57 Stourbridge Road
Fairfield
Bromsgrove, B61 9LY**

6 May 2020

**Annual Meeting of Dodford with Grafton Parish Council to be held on
Tuesday 12 May 2020 starting at 7.30pm via zoom.com**

This link can be copied and pasted into a browser:

<https://us02web.zoom.us/j/82033899491?pwd=T1c2UFJVcTBxYnNwbExMaGlwbjVUQT09>

Alternatively, if accessed by zoom.com, then the following information will be required:

Meeting ID: 820-3389-9491

Password: 919936

AGENDA

- 1. Election of Chairman and Chairman's Declaration of acceptance of office**
- 2. Election of Vice Chairman and Declaration of acceptance of office**
- 3. Councillor's Declaration of acceptance of office**
- 4. Apologies** – Council to receive apologies and approve the reason for absence
- 5. Declarations and Register of Interests** – Councillors are reminded of the need to update their register of interests and to declare:
 - i. any Disclosable Pecuniary Interests (DPI) on the agenda and their nature;
 - ii. any Other Disclosable Interests (ODI) on the agenda and their natureCouncillors who have declared a DPI or an ODI which falls within the terms of paragraph 12 (4) (b) of the Code of Conduct must leave the room for the relevant items. Failure to register or declare a DPI may result in the commission of a criminal offence.
- 6. Minutes of previous meeting**
To agree the minutes of the meeting held on 27 April 2020
- 7. Reports – for information:**
 - i. County Councillor's report
 - ii. District Councillor's report
 - iii. Social Media report
 - iv. Clerk's report on items not otherwise on agenda
- 8. Membership of Committees and Organisations**
 - i. To agree representatives for Worcestershire CALC meetings
 - ii. To agree members of the Planning Committee
- 9. Planning**
 - i. To note any planning decisions received from Bromsgrove District Council
 - ii. To consider any planning appeals or appeal decisions received
 - iii. Enforcement/Environmental issues and update on current enforcements
 - iv. Any planning issues – for information

10. **Highways and footpaths**
 - i. To update on the phone box in Priory Road
 - ii. To update on any footpath issues

11. **Insurance**

To consider and approve the insurance renewal quote for 2020/2021

12. **Phil Richardson Community Award 2020**

To update on nominations received

13. **Covid-19**

To look at offering charitable help within Dodford and Grafton during current situation

14. **Audit 2019/2020**

To agree and sign the Certificate of Exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

15. **Finance**
 - i. To review the Council's internal financial controls and internal audit arrangements and undertake the annual risk assessment (papers already circulated)
 - ii. To approve the Annual Governance Statement 2019/2020 (already circulated)
 - iii. To approve the Accounting Statements for 2019/2020 (already circulated)
 - iv. To acknowledge the Internal Auditor's Report
 - v. To agree payments for May

16. **Correspondence received - for information**

To note correspondence received since the last meeting and any items for a future agenda

17. **Councillor co-option**

To discuss co-option

18. **Councillors items**

Councillors to report items of information and to raise items for a future agenda



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