

To members of Knighton on Teme Parish Council

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on Tuesday 3rd December, 2019 at Knighton on Teme Parish Room.

Agenda

1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7.30pm – 8pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – K Pollock/D Godwin

4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 Planning

- a Applications received:
 - 19/01660/HP 7 The Willows, Tavern Lane, Newnham Bridge.
 - Retrospective application for erection of boundary fence and soft landscaping.
- b Determinations received
- c Planning applications determined under delegated powers: none.
- d Station House - future of building.
- e Newnham Farm hedge removal – complaint to enforcement.
- f South Worcestershire Development Plan (SWDP) preferred option consultation
4/11/19-16/12/19

6 Finance

- a Clerks salary December £258.97 and expenses Oct-Dec 2019 - £16.16
- b Grants for 2020-2021 – (currently £150 each to Church, Lindridge Pre-School, Teme Span and CAB)
- c Final budget 2020-2021 and precept for decision
- d Photocopies payable - £11.52

7 Highways

- a Lengthsman - November account - £240+£48 Vat – Total £288
- b Blocked drain outside Field Farm - update
- c Pothole outside Wrens Nest (Shropshire) – forwarded to Parish Council
- d Overgrown hedges at Woodgates Green - update
- e Drain below Tavern Lane – re-reported
- f A456 white lines by Smithy – request to change to double white lines.
- g Overgrown hedges along A456 – reported to landowners
- h Potholes at Bickley – 3 reported.
- i Missing cover on A456 – reported
- j State of road between Little London and Jewkes Lane- reported
- k Risk assessments on assets – update on Bickley noticeboard
- l Collapsed drain at junction near to kiosk at Little London - reported
- m Blocked drains along A456 from Wyrebrook Orchard - reported

8 Vacancy for a Parish Councillor

9 Promotion / inclusion of Community ideas.

- a S106 monies - replacement of noticeboards
- b S106 monies – traffic calming measures along A456

10 Councillors' reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

11 Date of next meeting - To confirm the date of the next meeting – Tuesday 4th February, 2020
(No meeting in January)



Mrs Karen Yates,
Clerk to the Council,
26th November, 2019