

BAYTON PARISH COUNCIL

Chairman Christine Clarke, Richard Adams, Steve Woodison, Lester Miles

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Tuesday 3rd DECEMBER 2019 in **BAYTON VILLAGE HALL** at **7.30pm**

Agenda

1. **Apologies:** To note apologies.
2. **Co-option of a Cllr** – To consider applications received.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to keep their Register of Interests forms updated.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 8th October 2019 (attached).
7. **County Cllr Report**
District Cllrs Reports
8. **Progress Reports for information** –
 - a. **Footpaths** – update.
 - b. **Severne Green Hedge** – update.
 - c. **WiFi Contract from January 2020** – update.
 - d. **Speeding A456 Clows Top** – update.
 - e. Complaint regarding untidy front garden Bayton Common – update.
9. **Reports on Meetings attended by Clerk or Councillors**
Clerk attended – MHDC Conference – 21st October and WCC Conference – 17th October
10. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** (circulated) – September/October 2019 to agree and sign.
 - d. **Bank Mandate** – update.
 - e. **Clerk Expenses 2018-2019 (circulated)** – to agree to pay expenses totalling £173.22.
 - f. **Internal Auditor** – to discuss appointment of Auditor for 2019-2020 accounts.
 - g. **Precept 2020-2021** (circulated) – to discuss precept and review budget.
11. **Planning:**
 - a. **Plans circulated since last meeting** – See item 18.
 - b. **Decisions received since last meeting** –

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19/01227/FUL – Clay Farm, Clows Top, Kidderminster DY14 9NN – Erection of agricultural storage building.

19/01181/FUL – The Work Shop, Beach Hay, Bayton, Kidderminster DY14 9NF – Demolition of existing storage building and erection of a single dwelling house.

19/01443/CAN Parsonage Farm, C2096 Bayton DY14 9LQ – Undertake various tree works, as detailed on application form in accompanying information.

APPEAL - APP/J1860/W/19/3233184 - 18/01682/FUL – Land at (Os 7042 7416), Clows Top – Access track (Retrospective).

c. Plans to comment on tonight -

19/01502/HP – Hopton Cottage, Bayton DY14 9LY – Single storey side extension and outbuilding to provide home office, gym and wc.

19/01577/HP – Mill Cottage, Bayton DY14 9LF – Demolition of single storey extension and replacement with 2 storey extension.

d. South Worcestershire Development Plan – comments to be made by 16th December 2019.

12. Road report:

a. Lengthsman – Monthly progress report

b. Any problems to report.

c. B4202 Beach Hay crossroads safety – update.

d. Speeding A456 Clows Top – update.

13. Waste bins in Parish – to discuss purchasing.

14. Seats in Parish – to discuss purchasing.

15. VE Day Celebrations May 2020 (circulated) – to discuss purchasing planters/bulbs/compost. Any other suggestions.

16. Maintenance contractor for Parish – to discuss the idea.

17. Training Defibrillator – to consider buying a training machine if a grant can be obtained.

18. Correspondence for Information –

CALC Updates/Training Dates, Community First updates

MHDC Protect your Business, Protect your Staff – 28th November 4-7pm at Sixways, Worcester

MHDC Planning Training Dates - Invitation to training. Presentations given to meetings for information

CALC AGM – County Hall – 30th November – Market Place 5pm – AGM 6.30pm

Community First AGM – 14th November – 4.30-6.45pm - Bishops Frome

Came & Company – Insurance Matters Autumn Newsletter

Worcestershire Community Rail Partnership – 8th November – 10.30am – Guild Hall, Worcester

Police Commissioner – Consultations and Visit to Tenbury – 11th November 4-6pm

NALC – Guide to Tackle Loneliness

WCC Houghtons Pole Bridge – weight restriction of 7.5 tonne from 21st November 2019

Letter from local youth requesting funding

19. Clerks report on Urgent Decisions since last meeting.

27th October - Overgrown hedges in Bayton village – Reported to WCC

27th October – Stone on verges in Bayton village – Reported to WCC

1st November – Water running onto road at end of Bayton Common Lane – Reported to landowner

28th November – Water running over B4202 – Reported to landowner

Plans emailed 26th November for comments -

19/01618/HP – The Sheafhouse, Bayton DY14 9LW – Creating annexe within existing outbuilding.

20. Councillors reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21. Date of next meeting: - 14th January 2020 VENUE TO BE CONFIRMED

22. Meeting Closed.

Signed *Sue Burrows*

Date 28th November 2019

Clerk Sue Burrows