

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **22nd October 2020**.

In view of the Covid-19 pandemic and Government instructions, this meeting will be held remotely via video/telephone conference call.

Public Question Time: From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

If you would like to take part in the public question time session, or observe the Parish Council meeting, the meeting details are as follows:

<http://www.zoom.us/>

Meeting ID: 891 9942 5692

Passcode: 978688

Agenda

1. Apologies: To receive apologies and to approve the reason for absence

2. Changes to membership

Co-option to manage the apiary project (a non-Parish Councillor co-option).

3. Declarations of Interest

a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.

b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

c. To declare any Other Disclosable Interests in items on the agenda and their nature.

d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. Minutes (Chairman) 7.55pm

a. To consider adoption of the minutes of the Parish Council Meeting held on 24 September 2020.

b. Review of minute action summary.

5. Progress reports (for information, reporting by exception) 8.10pm

a. District and County Councillor Report (Cllr. Adams)

b. Finance (Responsible Finance Officer)

i. Balances

ii. Monthly accounts/bank reconciliation to 30 September 2020

iii. 2019/20 financial year end and annual audit process

c. GDPR (Clerk/Cllr. Kelly)

d. Social Media/Website Communications (Cllr Pollard)

e. West Mercia Police/PACT/Anti-social Behaviour (Police/Cllr. Kelly)

f. St. James the Great Church, Norton (Rev. Badger)

6. Apiary Project (Cllr Fincher) 8.35pm

To consider proposal.

7. Covid-19 Community Response (Chairman) 8.45pm

To consider community response/support.

8. Remembrance Sunday – 11th November (Cllr. Fincher) 8.50pm

To receive update on arrangements and consider Parish Councillor attendance.

9. Parish Hall (Cllr. Fincher – Parish Council Chairman & Chair of the Hall Trustees) 8.55pm

To consider Parish Council representative report.

10. Parish Hall Recreation Facilities and Outside Space (Clerk) 9.05pm

To consider update.

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| 11. Planning (Cllr. Richmond/Chairman) | 9.15pm |
| To consider report on current applications and other planning matters. | |
| 12. Rural Lettings Policy Consultation (Clerk) | 9.25pm |
| To consider consultation response (for submission by 2 November). | |
| 13. Worcester Parkway Station/Active Travel Corridor (Cllr Fincher) | 9.30pm |
| To consider update, including traffic calming, and actions. | |
| 14. Neighbourhood Plan (Neighbourhood Plan Steering Group) | 9.40pm |
| To consider update from working group. | |
| 15. Norton Parish Hall Community Legacy Grant Project (Parish Hall Plan working group (PHPWG)) | 9.45pm |
| To consider update and recommendations from the PHPWG. | |
| 16. Norton Connector Community Legacy Grant Project (Cllr Waizeneker/Cllr Pollard) | 10.00pm |
| To consider update following service launch. | |
| 17. New Homes Bonus (NHB) (Cllr Fincher) | 10.05pm |
| To consider suggestions for projects for NHB funding. | |
| 18. Open Space/Verge, Highways and Drainage Matters (Clerk/Cllr Arrow/Cllr Pollard) | 10.15pm |
| To consider update/actions. | |
| 19. Norton Pre-school (Chairman/Clerk) | 10.20pm |
| To consider update regarding Forest School licence agreement. | |
| 20. Allotments (Cllr. Kelly) | 10.25pm |
| To consider update. | |
| 21. Public Rights of Way (PRoW) (Cllr. Turvey – Parish Paths Warden/Cllr Dawson) | 10.30pm |
| To consider update/actions. | |
| 22. Parish Council Owned Lands (Cllr Lucas/Clerk) | 10.35pm |
| To consider updates including field tenancy agreements. | |
| 23. Employment Matters (Chairman/Clerk) | 10.40pm |
| To consider any update/employment matters. | |
| 24. Parish Council Newsletter (Clerk) | 10.45pm |
| Content for the winter newsletter required by 12 November. | |
| 25. Wychavon Chairman's Diamond Jubilee Community Recognition Award 2020 (Clerk) | |
| To consider nominations (for submission by 24 December). | |
| 26. Finance (Chairman) | 10.50pm |
| To consider payments to be made/confirmed. | |
| 27. Correspondence for Information (Chairman/Clerk) | 10.55pm |
| Items of correspondence will be available for inspection at the meeting. | |
| 28. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting (Clerk) | |
| 29. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 30. Councillors' reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 31. Date of next Parish Council meeting | |
| 26 November 2020 | |

Signed

Jane Greenway

Mrs Jane Greenway, Clerk to Norton-Juxta-Kempsey Parish Council
16th October 2020

PLANNING APPLICATIONS – October 2020

	<u>Location and Application Number</u>	<u>Description of Proposal</u>
<u>Approvals:</u>	Land North of Taylors Lane and South of Broomhall Way (A4440) MHDC/19/01803/RM	Application for the approval of Reserved Matters (appearance, landscaping, layout and scale) pursuant to planning permission ref. 13/01617/OUT for Phase H1 of the proposed residential development comprising 36 dwellings, public open space (including LEAP), allotments, landscaping and associated infrastructure. Parish Council objection response submitted. Amended plans and layout, amended house types – as well as additional technical information and supporting documents. Parish Council objection response submitted. Amendment: revisions to parking at plots 30-37 and other associated changes
	Woodbury Holdings, Woodbury Lane, Norton W/20/01668/AGR	Proposed agricultural building. Parish Council supports with qualification.
<u>Refusals:</u>	None.	
<u>Awaiting Decision:</u>	Land to the south of the City of Worcester, Bath Road. MHDC/13/00656/OUT Welbeck Land	Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.
	Land at (OS 8615 5190), Taylors Lane, Broomhall MHDC/19/01851/RM	Reserved Matters application (Appearance, Landscaping, Layout and Scale) of Outline permission ref 13/01617/OUT for Phase E1 of the proposed employment development comprising two employment units (Use Class B1 (b and c), B2 and/or B8), parking and landscaping and associated infrastructure. Parish Council objection response submitted.
	Land at Woodbury Lane, Norton W/20/01138/FUL	Erection of building comprising 4,361m2 of Class B1 office accommodation together with ancillary vehicle parking, landscaping and drainage. Parish Council objection response submitted. Additional information: Landscape and Visual Assessment Addendum (adding photomontages of proposed development). Parish Council objection response submitted.
	Land at (OS 9017 5117), Mucknell Farm Lane, Stoulton W/20/01499/FUL	Change of use of agricultural land for the construction of a stable block and yard area including change of use of land for equine use. Parish Council objection response submitted.
	Cooksholme Farm, 3 Wadborough Road, Littleworth	Conversion of 3 agricultural buildings to residential dwellings, change of use of agricultural land to residential use, partial demolition of agricultural buildings as approved under planning permission 17/00972/FUL - variation of condition 2. Parish Council objection response submitted.
	1 Keren Drive, Norton W/20/01934/CLPU	Application for a Lawful Development Certificate for proposed rear extension. Parish Council supports subject to neighbour's views.
	1 Corunna Close, Norton W/20/01859/HP	Single storey rear extension and detached garage. Parish Council supports subject to neighbour's views.
<u>Internal Consultation:</u>	Flat 11, Charlemont, Crookbarrow Road, Norton W/20/01635/LB	Removal of two partition walls to create open plan kitchen/dining area
<u>Other:</u>	None	