

BAYTON PARISH COUNCIL

Daphne Gray (Chairman), Paul Christie (Vice Chairman), Glenice Carver, David Burns,
Kate Taylor, Christine Clarke, Lester Miles

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting**
to be held on **TUESDAY 16th February 2010** at 7pm in **Bayton Village Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
 - b. To declare any **Personal** interests in items on the agenda and their nature.
 - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the Meeting of the Council held on **19th January 2010**. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information:
 - a. **Housing Needs Survey** – update.
 - b. **Register of Parish Land** – update.
 - c. **Speeding issues** – update.
 - d. **Mowing Footpath by B4202** - update.
 - e. **LEADER Grant** – Coronation Corner – update.
 - f. **Youth Club** – email circulated.
7. **Reports on Meetings attended by Clerk or Councillors**
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for Current and Investment Accounts – Jan 10.
 - d. Internal Audit – discuss appointment of Internal Auditor.
9. **Planning:**
 - a. Plans circulated since last meeting – None.
 - b. Decisions received since last meeting –
09/01506/HOU – The Reading Room, Bayton – Proposed Garage.
109/01446/FUL – The Redlands, Clows Top – Erection of dwelling.
 - c. Plans for comment on tonight –
10/00108/FUL – **Bayton C of E Primary School, Bayton – New Reception Classroom.**

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10. Road report:

- a. Lengthsman – Monthly progress report.
- b. Any problems to report.
- c. Update on outstanding queries –
 - HGV sign for Bayton Roads from B4202
 - Clows Top crossroads signage
 - Footpath improvements Clows Top B4202

11. Training for Councillors - Details of CALC training available for interested Cllrs.

12. Circulation by paper and email – to discuss.

13. Refuse Collection – Changes for April 2010.

14. Footpath by Bayton Village Hall – several concerns regarding surface of path.

15. Correspondence for Information:

A list of items will be available at the meeting.

16. Clerks report on Urgent Decisions since last meeting.

09/01506/HOU – The Reading Room, Bayton – Proposed Garage – plans were circulated to three Cllrs in December 09 and no comments were made.

17. Councillors reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Date of next meeting: - 16th March 2010

That in view of the nature of the business about to be transacted, it is advisable in the public interest, that the press and public be excluded and they are instructed to withdraw.

19. Clerks Annual Review – discuss and sign off.

20. Lengthsman Contract for 2010-2011 – to discuss renewal of contract and Salary increase.

21. Mowing Contract Severne Green from 1st April 2010 – to discuss renewal of contract.

22. Internal Auditor – to discuss fee paid.

23. Meeting Closed.

Signed-----Date 10th February 2010
Clerk Sue Burrows