

Severn Stoke & Croome D'Abitot Parish Council

Wednesday **16th September 2020**, 7.30pm

**ONLINE MEETING
OPEN TO RESIDENTS OF SEVERN STOKE PARISH**

Councillors, notice is hereby given that a normal monthly meeting of the above parish council will be held on Wednesday 16th September 2020, 7.30pm in order to consider the following business. Your attendance at the meeting is requested. This meeting will be open to the public and will take place via the online conferencing software 'Zoom'. Optional sign up for free at <https://zoom.us/>. You do not need to subscribe to Zoom in order to join the meeting. Lisa Stevens, Clerk & Responsible Financial Officer, 07950256363, severnstokeandcda@gmail.com

Date of publication of this notice: Thursday 10th September 2020

Ref legislation for online meetings: Coronavirus Bill THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020 <http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Join Zoom Meeting (Meeting ID):

<https://us02web.zoom.us/j/7089709076?pwd=RWZMVW04ZDRqdEpOcFZvZDAzaFN1Zz09>

You do not need to be a member of Zoom in order to join the meeting.

PASSWORD to enter meeting: R3dRos3s

Lisa Stevens, Parish Clerk, 07950256363, severnstokeandcda@gmail.com

Rules for public participation:

- The **press and public** are cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda) or to observe proceedings. This online meeting will be password protected.
- The list of participants will be inspected by the Clerk prior to meeting commencing. Residents indicating that they wish to participate in public time, will have to provide their address and postcode to the Clerk in order to prove that they are resident of the parish.
- A 'waiting room' will be in operation prior to meeting commencement. Participants access the meeting via the link above and automatically join the 'virtual waiting room' until the meeting is opened by the Clerk.
- The Parish Council reserves the right to close and reschedule the meeting in the event of disruption.
- Public Question Time: From 7.30pm residents of the parish only are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.

AGENDA overleaf

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AGENDA

All items include the discussions of updates and for Cllrs to formulate Motions not requiring written notice.

1.	Public Open Forum Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Severn Stoke Parish. This item to be limited at the discretion of the Chair. Residents to confirm name and address please prior to speaking. Your name may be recorded in the minutes of the meeting, unless you ask for this not to occur. The Council reserves the right not to allow questions from any person/s who do not confirm their residency in the parish. This forum does not constitute part of the meeting itself.
2.	Apologies and to approve reasons for absence Cllr Hadley (lack of IT equipment), Cllr Sturgess.
3.	Declarations of Interest and points of order a. Register of interests -To note any updates received. b. To declare any Disclosable Pecuniary Interests/Other Disclosable Interests relevant to the agenda. c. To declare any additions to the Register of Gifts & Hospitality. d. To consider and Motion to approve written requests from Councillors for the Parish Council to grant a Dispensation.
4.	Minutes – to consider the approval of the minutes of the meeting held on 15 th July 2020
5.	Councillors' Reports a. CCllr Middlebrough b. DCllr Harrison & DCllr Michael
6.	Planning - <i>to consider, comment and resolve to respond to the following applications</i> a. Motion: Chair to suspend standing orders with agreement of Parish Cllrs b. 20/00668/FUL. Construction of permanent flood defence for the village of Severn Stoke with associated earthworks. Land At (Os 8554 4404), Church Lane, Severn Stoke, WR8 9JQ i. To note a site visit Friday 18th September at 2pm, attendance restricted due to social distancing. Clerk and Chair to attend. Comments and discussion in advance. ii. Parish Council letters to WCC and MHDC ref flood bund – update on response. c. Appeal APP/J1860/W/20/3256399 ref to 19/01824/OUT Outline application for five dwellings with all matters reserved except for access and installation of a public/ community ULEV Rapid Charge facility. 50 Kinnersley Severn Stoke Worcester WR8 9JR. Deadline for comments 18 th Sept 2020. i. To consider this appeal and resolve to respond. ii. Blocked ditch and enforcement update. d. 20/01219/CLE Application for a Lawful Development Certificate for the existing use as an independent dwelling house. Annexe at the Cottage Sandford Severn Stoke Worcester WR8 9JE. Deadline for comments 17 th Sept 2020. e. 6th August Gov draft proposed reforms of the planning system for England. “Planning for the Future”. Consultation ends 29 October 2020. <i>Chair to reinstate standing orders</i>

7. **General Planning** - *to consider, comment and resolve to respond to the following applications*

i. Update on the following planning applications:

Application	Property	Detail	Update
20/00717/CU	Kerswell House Kerswell Green Worcester WR5 3PF	Change of use of land for the siting of two holiday log cabins.	Parish Council objected on basis of proposed entrance route. Application has since provided clarification on proposed entrance from south. Pending decision from MHDC.
19/01852/FUL	Croome Airfield Solar Limited. Ground mounted solar farm, Dunstall to Defford Aerodrome	Erection of a ground mounted solar farm associated works and ancillary infrastructure.	March 2020 - Comment submitted by PC ref turn left leaving and using A4104 as the route in and out. Decision – approved by MHDC.
20/00050/CM	Site adjacent to Croome Composting	Proposed waste wood, soil and stone recycling facility and expansion of existing composting facility.	MHDC requested further info. Comment submitted by PC re use of Defford Countryside as access and not Rebecca Road. Withdrawn by the Applicant on 29 July 2020. Applicant is working on amended proposal and may submit a new application shortly.
20/00095/FUL and 20/00096/LB	Cedar Lodge and Coventry Barn, Severn Stoke	Conversion works to Coventry Barn, internal and external alterations and demolition of part Listed Building known as Cedar Lodge. / Conversion of Coventry Barn into single residential unit and construction of one dwelling.	No comment from PC. Withdrawn by the Applicant on 2 June 2020.
20/000015/CM and 20/000009/CM	Ryall North Quarry, Land off Ryall's Court Lane, Holly Green, Upton-upon-Severn, WR8 0PF	Proposed minerals extraction of 1.4 million tonnes of sand and gravel, erection of a temporary wharf, progressive restoration to landscaped lake / Proposed extraction of aggregates, restoration to Agriculture and lake suitable for watersports	No comment from PC. General concerns as to entrance visibility splay and speed restrictions will be addressed by Highways.

8. **Highways, footpaths & infrastructure** - *To discuss and formulate Motions not requiring written notice*

- a. Hedge (A38/Stonnall Close) encroaching footpath.
- b. Hedge (eastern side of A38 between Stoke Gardens and Madge Hill Lane, Severn Hill and Broadacre) vegetation causing an obstruction to pedestrians.
- c. Hedge (A38 Clifton) Conifer causing an obstruction to pedestrians.
- d. Footpath and white railings A38 Severn Stoke, condition of.
- e. Footpath, A38 between Clifton and Severn Stoke, condition of.
- f. Grass near gas tanks, Stonnall Close.
- g. Old cricket pavilion, Severn Stoke.
- h. Street light disturbance, Knights Hill.
- i. Corner nr Croome Arch – dangerous parking and damaged road surface.
- j. Salt order deadline 1st October 2020 through WCC. (1 Tonne bags).

9. **Community speed & traffic concerns** - *To discuss and formulate Motions not requiring written notice*

- a. Community speed watch training, update.
- b. Sharp bend and concealed entrances A38 to Kinnersley road, update.
- c. High Green VAS.

10. **Group/Committee updates** - *To discuss and formulate Motions not requiring written notice*

- | | |
|------------------------------------|---------------|
| a. Parish Hall committee | e. Police |
| b. Severn Stoke Flood Action Group | f. Lengthsman |
| c. Tarmac Liaison Group | g. Highways |
| d. Croome Liaison Group | |

11 **General Finance and Administration** - *To discuss and formulate Motions not requiring written notice*

- a. To consider and motion to approve the payment of accounts made in the previous month (August 2020. NB Parish Council meets every other month). Appendix 1
- b. To consider and motion to approve the payment of outstanding accounts for September 2020. Appendix 2
- c. To receive and motion to accept latest Bank Reconciliation.

11.	<p>Finance continued.</p> <p>d. Update on annual audit – External auditors have accepted the parish council certificate of exemption. Next action: 30th November 2020 – Deadline for website publication of final, audited accounts, including comments received back from PKF Littlejohn. (Nb. moved from 30 September (non covid year).</p> <p>e. Staffing Committee update - end of Clerk probationary period.</p>
12.	<p>Correspondence, dates for diary, items for future agenda.</p> <p>Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda.</p> <p>a. Mobile library service has started again. Timetable on parish noticeboards and https://www.worcestershire.gov.uk/info/20305/mobile_libraries</p> <p>b. Road closure C2105 Quay Lane to High Green, Severn Stoke, for duct clearance. Commencing 5th Oct for 3 days.</p> <p>Next Parish Council meeting - Wed 18th Nov 2020, 7.30pm, Zoom online meeting.</p>

Appendix 1. Items already paid via online banking AUGUST 2020 (month where no parish council meeting occurred. (Approved under previous agenda or required payment under contract monthly):

Mr Simon Bott	Lengthsman. July 2020. Paid 11/08/2020. Cllrs approved via email.	£208.00 Claimed back from WCC	VAT nil
Mr Simon Bott	Mowing Parish Hall July 2020. Paid 11/08/2020. Cllrs approved via email.	£30.00	VAT nil
Mr Simon Bott	Mowing Severn stoke verges July 2020. Paid 11/08/2020. Cllrs approved via email.	£15.00	VAT nil
Mr Simon Bott	Lengthsman. August 2020. Paid 28/08/2020.	£208.00 Claimed back from WCC	VAT nil
Mr Simon Bott	Mowing Parish Hall Aug 2020. Paid 28/08/2020. Cllrs approved via email.	£30.00	VAT nil
Clerk expenses	£14.39 (Zoom August 2020) + Shredding £21 (Storage King) + £3.70 postage.	£39.09	

Appendix 2. Item for payment September 2020:

Society of Merchant Venturers as Endowment Trustee for St Monica Trust c/o Savills (UK) Ltd	Invoice received for £453.6. £40 reduction requested on basis of flooded premises for Feb/March 2020.	No more than £453.60	VAT £75.60
Clerk Wages	Standing Order - Wages August 2020.	£294.16	VAT nil. Scheduled for payment end of Sept 2020 via standing order.
Clerk expenses: postage and Zoom membership	£14.39 (zoom Sept 2020) plus postage, stationery and mileage.	£33.43	Scheduled for payment 28 th September 2020

Signed: ...Parish Clerk, Severn Stoke & Croome D'Abiot Parish Council
Mrs Lisa Stevens 01905 820956, 07950256363, severnstokeandcda@gmail.com