

**PENSAX PARISH COUNCIL**  
**Chairman Alistair Keron, George Rudd, David Abraham,**  
**Heather Weston, Sharon Sanders, Tim Wood**

**To Members of Pensax Parish Council**

You are duly required to attend **PENSAX EXTRAORDINARY Parish Council Meeting** to be held on

**WEDNESDAY 26<sup>th</sup> FEBRUARY 2020 in OLD CHAPEL MENITH WOOD at 7.00pm**

**Agenda**

1. **Apologies:** to note apologies.
2. **Co-option of a Cllr** – To consider applications received.
3. **Declarations of Interest:**
  - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
7. **Pensax Village Hall -**
  - a. **Due to absence of Chairman to agree which Cllr is to sign legal papers.**
  - b. **To agree to sign Terms of Engagement, as circulated, with Solicitor Douglas Godwin acting for Quality Solicitors Parkinson Wright.**
  - c. **To agree to sign Terms of Business, as circulated, regarding Engagement of Solicitor as above.**
  - d. **To agree to sign Deed of Retirement and Appointment of Trustees, as circulated, drafted by Solicitor.**
  - e. **To agree to insure Pensax Village Hall for set amount for clear up costs only, details circulated.**
  - f. **To agree to move Defibrillator to Menith Wood BT Box.**
  - g. **To discuss contract for electric supply for Pensax Village Hall.**
  - h. **To agree to obtain asbestos survey of Pensax Village Hall.**
  - i. **Pensax Thrift Shop donation** – to note donation and to send letter of thanks.
8. **Date of next meeting: - 16<sup>TH</sup> MARCH 2020 – 7pm – Old Chapel Menith Wood**
9. **Meeting Closed.**

Signed *George Rudd*  
Vice Chairman George Rudd

Date 21<sup>st</sup> February 2020