

To members of Knighton on Teme Parish Council

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on Tuesday 3rd March, 2020 at Knighton on Teme Parish Room.

Agenda

1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7.30pm – 8pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – K Pollock/D Godwin

4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 **Correspondence**

- a West Mercia PCC Road Safety Strategy consultation
- b Worcestershire Pollinator Strategy consultation

6 **Planning**

- a Applications received:
- b Determinations received
- c Planning applications determined under delegated powers: none.
- d Newnham Farm hedge removal – complaint to enforcement.
- e Planning complaint re: Tavern Lane development

7 Finance

- a Clerks salary March £259, and expenses £15.92
- b Photocopies Jan-March 2020 - £10.20
- c Bench outstanding costs - £47.00
- d Chairmanship course – K Redfern - £40
- e McAfee anti-virus renewal - £39.99

8 Highways

- a Lengthsman - February- £288
- b Overgrown hedges at Woodgates Green - update
- c Drain below Tavern Lane – re-reported
- d Potholes at Bickley – 3 reported.
- e Missing cover(BT?) outside Mill Lane-reported
- f Litter pick – 29/3/2020
- g Blocked drain above Tavern Lane – reported
- h Blocked drain outside White House, Newnham Bridge – reported
- i Collapsed drain at High Hall – reported
- j Cracked drain top opposite Mill Lane - reported

9 Promotion / inclusion of Community ideas.

- a S106 monies – traffic calming measures along A456

10 Councillors' reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

11 Revised Code of Conduct – for adoption

12 Start time of future meetings – proposal to start meetings at 7pm

13 Date of next meeting - To confirm the date of the next meeting – Tuesday 7th April, 2020



Mrs Karen Yates,
Clerk to the Council,
25th February, 2020