

HONEYBOURNE PARISH COUNCIL

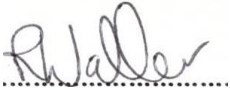
Clerk to the Council: Ruth Waller, Copperfields, Colman, Temple Guiting. GL54 5RT

Tel: 01451 850611/ Email: clerk@honeybourne-pc.gov.uk

Please contact the clerk for the Zoom link to access the meeting

To Members of Honeybourne Parish Council

Councillors are hereby summoned to a **Meeting of the Parish Council to be held via Zoom** Video Conference, due to current COVID-19 restrictions, **on Tuesday 10th November 2020 commencing at 7.15pm** to transact the following business:



...3rd November 2020

RWaller, Clerk to the Council

Date

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors Are Reminded of The Need to Update Their Register of Interests.
 - b) To Declare Any Disclosable Pecuniary Interests in Items on The Agenda and Their Nature.
 - c) To Declare Any Other Disclosable Interests in Items on the Agenda and their nature.
 - d) Dispensation in place:
 - Cllr Henson –Items Related to Sports Field & Pavilion - Request to participate in discussion and to vote
3. **MINUTES:** To consider approval of the Draft Minutes from the meeting held on 13th October 2020
4. **To receive comments and concerns from members of the public (Open Forum). Standing Orders will be suspended for this item.**
5. **To receive report from COUNTY COUNCILLOR**
6. **To receive report from DISTRICT COUNCILLOR**
7. **To receive information regarding SMARTWATER and to decide Councils response – Chris/Police**
8. **To approve Co-option Policy for this Council**
9. **PLANNING:**
 - a) **To consider:** [20/02745/OUT – outline application for up to 66 dwellings](#) – Airfield House, Campden Road, Lower Quinton, Stratford-upon-Avon CV37 8LL – *Any comments*
 - b) **To note** any other Planning Matters: *Stratford DC Site Allocations Plan - Preferred Options Notification of Public Consultation: Thursday 29 October to Friday 18 December 2020*
The consultation documents can be viewed online at www.stratford.gov.uk/sappo.

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10. FINANCE:

- a) Council to approve cheques for payments and payments made during the month
- b) Council to approve bank reconciliation
- c) To receive an update regarding funds due back from the Village Hall – *Cllr Steward*

11. ADMINISTRATION / STAFFING:

- a) To provide an update on Pensions registration – *Cllr Askew, Parish Clerk*
- b) To receive an update in regard to the Village Newsletter – *Cllr Taylor*
- c) To note good practice relating to Cllr Email Addresses – *feedback from CALC*

12. HIGHWAYS:

- a) Lengthsman Role/ Flooding: *To establish works schedule and consider contract between PC + Lengthsman – working group required*
- b) Handyman Role: To consider any requests
- c) To receive update following advertisement for second handyman on Facebook and agree next actions
- d) To receive update in relation to traffic calming:
 - VAS Sign - *GT*

13. VILLAGE AMENITIES:

- a) To consider expenditure of s106 monies for the Leys Play Area and agree next steps – *update from Cllr Askew*
- b) To provide update relating to the Pavilion / Sports Ground
- d) To receive an update relating to the Community Legacy Grant – *MH to speak to WDC*
- e) To consider proposal to raise funds for local organisations through the Tree of Light - *SM*

14. For Information Only: *Note no decisions can be made in this item. Items may be included on the Agenda for the next meeting.*

- Allotments Payment Procedure.
- Working Groups/Committees: Terms of Reference
- Financial Accounting System
- Policy Review
- Agree date for Budget setting meeting

15. TO CONFIRM DATE OF NEXT MEETING: