

# HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

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## MEETING POSTPONED

Parish Councillors are duly summoned to attend the **Annual Parish Meeting** to be held at **7.00pm** on **Monday 16th March 2020** at the **Committee Room, Salwarpe Village Hall**.

This will be followed by the **Parish Council Meeting**.

**Members of the public and the press are entitled to attend.**

**Public Question Time** – This precedes the Council Meeting at **7.00pm** and residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman, after which, the Parish Council will commence its meeting. Members of the Public may not take part in the Parish Council Meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes. The adopted code is applicable to Councillors during Public Question Time.

**Rights to Record Meetings** - Admission to meetings Act 1960 s.1 (9) allows for members of the public and the press to report on the proceedings of the meeting (details and limitations displayed at the meeting).

**Community Police** – Officers report to the Parish Council.

### AGENDA - ANNUAL PARISH MEETING

1. Apologies for Absence
2. To confirm Minutes of the 2019 Annual Parish Meeting held on 18th March 2019
3. To receive and consider the Chairman's Report
4. To receive and consider the reports of parish path and tree wardens
5. To consider and accept the resignation Martin Hussingtree parish path warden and new nominations of parish path wardens for Martin Hussingtree/Hindlip
6. **Public question time**

PARISH COUNCIL MEETING CONVENED.

### AGENDA PARISH COUNCIL MEETING

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest/Code of Conduct**
  - (a) To receive and accept the Terms of the Code of Conduct dated December 2019
  - (b) To declare any interest
  - (c) To declare any Dispensations
  - (d) To note the right to record meetings refer to displayed notice
  - (e) To confirm any necessary update to the Register of Interests
3. **Minutes**
  - a) To consider for approval the draft Minutes of the meeting of the Parish Council held on 20<sup>th</sup> January 2020
4. **Clerk**
  - (a) Clerk to report on actions from Minutes of 20<sup>th</sup> January 2020 and update on progress from actions from Minutes for items not covered on the Agenda
5. **Reports of County & District Councillor**
  - (a) For information - to include update on North Claines Parish Council resident's questionnaire and actions from previous Minutes. (Any items raised for decision will appear on the agenda for the next meeting)
6. **Chairmans Report**
  - (a) Highways/Bus Stops/Flooding Issues
  - (b) Report on Public Meeting Droitwich
  - (c) VE75 Commemoration Event
7. **Deputy Chairman Report**
  - (a) Smart Water
8. **Councillor Reports**
  - (a) Planting Scheme – Cllr. Phillips
  - (b) Strand Lane – Cllr Meddings (In absentia -Clerk to report)
9. **Salwarpe Village Hall Committee Report (Cllr.J.Hill)**
10. **Finance**
  - (a) Review of payments made and received since the last meeting (see Appendix 1)
  - (b) Report on year to date expenditure compared to budget
  - (c) To note renewal of Pension Auto Enrolment Re-Declaration of Compliance
  - (d) To note precept submission - 2% band D increase
  - (e) To note Internal Audit report
11. **Planning Consultations**
  - (a) Applications (see Appendix 2)
  - (b) Enforcements and Appeals (see Appendix 3) – Middleton Cottages Enforcement

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(c) Temporary Granted Permissions (see Appendix 4)

**12. Correspondence**

North Claines Parish Council (Fernhill Heath land purchase – resident's questionnaire)

**13. Councillors Reports - Items for Future Agenda's:**

Each councillor is requested to use this opportunity to report matters of information not included elsewhere on this agenda and to raise items for future agenda's. Items for debate or decision will be deferred to the next meeting

**14. Date of next meetiting**

To confirm the date of the **Annual Council Meeting** to be held at 7.00pm on **Monday 18<sup>th</sup> May 2020**, Parish Committee Room at Salwarpe Village Hall.

Signed



Mrs E. Gallagher, Clerk to Hindlip, Martin Hussingtree & Salwarpe Parish Council

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## Appendix 1 Payments and Receipts 4<sup>th</sup> January – 7 March 2020

Opening Balance Community Account	26,824.36
Less Payments	(5,837.50)
Plus Receipts	570.57
<b>Total Closing Balance</b>	<b>21,557.43</b>

Business Money Manager Deposit Account	24,760.49
Interest	0
Transfer from Community Account	0
Closing Balance May BMM Account	24,760.49
Closing Balance Community Account	21,557.43
<b>Total</b>	<b>46,317.92</b>
Less Ring-fenced additional mtnce - mowing	(619.00)
Less Ring-fenced NHB Bus Shelters – subject to project approval	(2,594.00)
Less ringfenced election costs	(1350.00)
Less ringfenced community event grant inc VE Commemoration	(472.00)
Less ringfenced biodiversity grant	(1,000.00)
Less ringfenced New Homes Misc/Smart Water	(2,920.00)
Less ringfenced Middleton Cottage CIL (rec'd 2019)	(7,128.00)
Less ringfenced Notice Boards	(3566.00)
Less ringfenced Emergency Contingency	(10000.00)
<b>Total allocated Reserves (Ring fenced)</b>	<b>(29,648.00)</b>
<b>Total Funds</b>	<b>46,318.00</b>
<b>Ringfenced</b>	<b>(29,648.00)</b>
<b>Available Funds (rounded)</b>	<b>16,670.00</b>

### Payments from 4<sup>th</sup> January – 7<sup>th</sup> March 2020 (Community Account)

Date	Sender	Reason	Amount
13/01/2020	Councillor Expenses	Defibrillator Pads	73.90
20/01/2020	Contractor	mtce7859 L'man 7859 extras 7860 Nov 19	1,239.00
20/01/2020	PCC	Burial Grounds	1,080.00
03/02/2020	HMRC	Salary January 2020	100.21
03/02/2020	Salaries	Salary January 2020	464.96
03/02/2020	Councillor Expenses	Ashridge Nurseries hedging (bus shelter)	188.40
05/02/2020	Contractor	Lengthsman January 7903	192.00
29/02/2020	Contractor	Lengthsman February 7926. Contract 7926 NHB other7927	1,227.60
05/03/2020	Salwarpe Village Hall	VE Grant	400.00
05/03/2020	Salaries	Salary Feb 2020	435.64
05/03/2020	HMRC	Salary Feb 2021	94.08
06/03/2020	Communicorp	Cllr Meddings subscription	12.00
06/03/2020	WDC	Litter bin installation	329.71
		<b>Total</b>	<b>5837.50</b>

### Receipts from 4<sup>th</sup> January – 7<sup>th</sup> March 2020

Account	Sender	Reason	Amount
Community Account	Worcs CC	Lengthsman November	570.57

Uncommitted NHB (to claim)	656	To Claim subject to project approval
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<b>S106 Hindlip Open Space (to claim)</b>	<b>5320.77</b>	<b>To Claim subject to project approval</b>

11 January 2020 -- 7<sup>th</sup> March 2020

## APPENDIX 2

NEW APPLICATIONS				
No	Location	Proposal	Parish	
19/02770/FUL	Churchfields Farm, Ladywood Road, Salwarpe, Droitwich Spa, WR9 0AH	Change of use of field and erection of building to provide extension to existing farm visitor attraction	Salwarpe	Pending Comments sent 03/02/2020
19/00102/HP Restarted 20/00102/HP	Court Farm, Hindlip Lane, Hindlip, Worcester, WR3 8SS	Replacement Outbuilding (Re-submission of 19/01449/HP)	Hindlip	Pending Restarted 20/00102/HP Comments sent 21/02/2020
20/00295/CU	2 Smite Hill Cottage, Smite Lane, Hindlip, Worcester, WR3 8SZ	Change of use of existing detached annexe to independent dwelling as a subdivision of existing property	Hindlip	Pending Comment sent 25/02/2020
20/00314/FUL	Casa Colina, Newland Road, Droitwich Spa, WR9 7JQ	Erection of two new detached dwellings	Salwarpe	Pending Comment sent 06/03/2020
<b>NEW Applications in period - 4</b>				

AWAITING DECISIONS				
No	Location	Proposal	Parish	Decision
19/01756/HP Associated Ref:19/01757/LE	Court Farm, Hindlip Lane, Hindlip, WR3 8SS	Proposed extension to form swimming pool, games room and granny annexe	Hindlip	Comments sent 24/8/2019 Amended Floor Plans 3/02/2020
19/02672/LB	Hindlip Hall, The Drive, Hindlip, Worcester, WR8 8SP	Internal alterations to lobby	Hindlip	Pending Comment sent 20/01/2020

DECISIONS				
No	Location	Proposal	Parish	Decision
19/02607/HP	Homelea, Brookside Fruits, Worcester Road, Copcut, Droitwich Spa, WR9 7JA	Conversion of detached garage to ancillary annexe accommodation (retrospective)	Salwarpe	Approved 14/01/2020
19/02740/NMA (19/01449/HP)	Court Farm (house)	Alterations to fenestrations.	Hindlip	Refused 20/01/2020
Application No: 19/02560/NMA	The Bungalow, Ash Lane, Martin Hussingtree, Worcester, WR3 8TB	Non-Material Amendment to Ref. 19/00573/HP to alter the original roofline	Martin Hussingtree	Approved 24/01/2020
19/01796/HP Associated Ref:19/01797/LE	Lower Smite Farm, Smite Lane, Hindlip, Worcester, WR3 8SZ	Chimney repair and restoration	Hindlip	Approved 8/2/2020
19/02444/RM	Land off Pershore Lane, Tibberton (Worcester Park 6)	Reserved Matters Application following Outline Permission 19/01060/OU relating to the scale, layout, internal access, and external appearance for 3 no. B1/B2/B8 buildings, earthworks; plot and structural landscape works inclusive of an ecological buffer zone;	Hindlip	Approved 07/02/2020

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		internal access roads, car parking, utilities and plant infrastructure. Applicant		
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**Decisions in Period - 5**

### APPENDIX 3

#### ENFORCEMENTS

Enforcement No.	Location	Description of alleged breach	Parish	Status
200082	Middleton Cottages Copcut Lane	Permanent pavement encroachment (steps)	Salwarpe	Acknowledged 26/02/2020
<b>New Enforcements - 1</b>				

#### APPEALS

No.	Description	Parish	Decision
APP/H1840/W/19/3241879	Outline application for up to 9 Self Build Dwellings including new means of access off Newland Lane. Corner Mead Newland Lane Newland Droitwich Spa WR9 7JH	Hindlip	Representations by 10/02/2020
<b>New appeals in period</b>			

### APPENDIX 4

#### TEMPORARY GRANTED PERMISSIONS

No:	Location	Period	Expiry Date
W/16/01286/PN.	Land North of Pulley Lane, Marketing Suite. Redrow Homes.		Within 6 weeks of Sale of 239th dwelling
17/00095/FUL	Upper Smite Farm. An application for the retention of a temporary agricultural workers dwelling (log cabin)	3 years	25/05/2020
19/01064/FUL	Hindlip Hall, The Drive, Hindlip, Installation of a temporary modular classroom adjacent to the Firearms School	2 years	expire 11th September 2021.
<b>New Temporary permissions in period - 0</b>			