



For And On Behalf Of
Hill Croome Parish Council
Clerk - Michael Brooks
Vine Cottage Baughton Earls Croome WR8 9DQ

To Members of Hill Croome Parish Council

You are duly summoned/required to attend an ordinary meeting of Hill Croome Parish Council to be held at online on Tuesday 28th April 2020 at 7.30pm.

AGENDA

1. **Apologies:** to receive apologies and to approve reasons for absence
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interest in the items on the agenda and their nature
 - c) To declare any other Disclosable Interests in items on the agenda and their nature
 - d) Written requests for the Council to grant dispensation (s33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or any other Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.

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The meeting will be adjourned for Public Question time

The time allocated is to be determined by the council/chairman. Residents are invited to give their views and question the parish council on issues on the agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public shall not take part in the parish council meeting itself. This period is not part of the formal meeting and brief notes shall be appended to the minutes as an aide memoire.

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3. **Minutes:** To consider the approval of the minutes of the last meeting of the Council – 18th February 2020
4. **Update on meeting requirements during the Virus Pandemic and Clerks' Authority** – Proposal: Clerk to have special measures to ensure continuity of business
5. **Defibrillator:** Proposal: to defer further action until after the current crisis is resolved.
6. **Progress reports:** *for information only*

Drainage Ash Lea – still awaiting further action. WCC have been in contact again to confirm work is still pending for 2020/21.
7. **Lengthsman** – update for Council regarding the new contract (due April 2020)
8. **PLANNING** – current applications/appeals (*for information only*)
9. **FINANCE** –
 - a) to receive details of receipts and payments since last meeting;
 - b) to receive full Bank reconciliation;
 - c) to confirm the Annual Governance statement 2019/2020
 - d) to agree Accounting Statement for 2019/2020.
 - e) to agree and sign Certificate of Exemption for Smaller Councils 2019/2020

10. **Training for Councillors/Clerk:** Update for Councillors regarding the provision of online training.

Chairman - Phillippe Smith
Clerk - Michael Brooks

Contact Details: email - hillcroomepc@btinternet.com Telephone: 01684 594471

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12. District and County Councillors Reports: for information – items raised for decision to appear on agenda for next meeting

13. Correspondence for Information:

14. Councillors reports and items for future agenda

Date of next meetings:

Annual Parish Council Meeting
Annual Parish Meeting

Signed: **M. Brooks**
Clerk to Hill Croome Parish Council

Online Location for Meeting

Zoom ref: 207-127-1837

To access the meeting as a guest please download the ZOOM application. Then enter the code shown above where required and entry to the meeting should be granted.

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Clerk - Michael Brooks

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