

# **HARTLEBURY PARISH COUNCIL**

Clerk to the Council - L Cleaver

Email: [l.cleaver.hpc@gmail.com](mailto:l.cleaver.hpc@gmail.com)

Website: [www.hartlebury.org.uk](http://www.hartlebury.org.uk)

**Finance Committee Meeting “Virtual” to be held Monday 27<sup>th</sup> April 2020 commencing at 7.00pm. This is an urgent meeting due to COVID -19 to ensure council functionality.**

## **AGENDA**

**Please note that photographing, recording, broadcasting or transmitting the proceedings of this meeting is permitted in compliance with the Openness of Local Government Bodies Regulations 2014. Those who attend should expect that they may be filmed, recorded, photographed or otherwise reported about. Members of the public who would like access to this meeting, please contact Councillor S Tranter, details of which can be found on our website.**

1. Apologies.  
To receive apologies and to approve reasons for absence.
  
2. Declarations of Interest.  
Councillors are reminded:-
  - a) Of the need to update their register of Interests form.
  - b) To declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
  - c) To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.  
Councillors, who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the “virtual” meeting room for the relevant items unless granted a dispensation.
  
3. Dispensations.  
To consider any written requests from Parish Councillors. Written requests for the Council to grant a dispensation (as required via Localism Act 2011 s33) are to be emailed and not handed to the Clerk at start of the meeting.
  
4. Allotments, update from Cllr C Atkinson.
5. Parish Magazine, update from Cllr L Cleaver.
6. Review Budget 2020/21, old version on PDF - new version , Excel to discuss/review.
7. Financial Regulations, to consider any changes.
8. Grass Cutting Contract, update by Cllr L Cleaver
9. Community Project:- To receive an update from Cllr A Buck To also consider possible spend:-  
Car Park pot holes, Rospa Report Play Area, Football pitches waterlogged.
10. Internal Auditor – update from Cllr L Cleaver.
11. Items for future agendas.
12. Date of next meeting.

**Hartlebury Parish Council Finance Committee. Cllrs L Cleaver (Chair) C Atkinson, A Buck, C Mckenzie-Rowan, T Ingham, S Tranter.**