

# **HARTLEBURY PARISH COUNCIL**

Clerk to the Council - L Cleaver

Email: [Hartlebury.Clerk@gmail.com](mailto:Hartlebury.Clerk@gmail.com)

Website: Please see below.

**Finance Committee Meeting “Virtual” to be held Monday 18<sup>th</sup> May 2020 commencing at 7.00pm. This virtual meeting is due to COVID -19 to ensure council functionality.**

## **AGENDA**

**Please note that photographing, recording, broadcasting or transmitting the proceedings of this meeting is permitted in compliance with the Openness of Local Government Bodies Regulations 2014. Those who attend should expect that they may be filmed, recorded, photographed or otherwise reported about. In preparation for the meeting please contact by email Councillor Sheridan Tranter ([s.l.tranter.hpc@gmail.com](mailto:s.l.tranter.hpc@gmail.com)) to confirm you wish to join the meeting and he will provide you with the relevant details, or telephone number him on 07813 623458.**

1. Apologies.  
To receive apologies and to approve reasons for absence.
2. Declarations of Interest.  
Councillors are reminded:-
  - a) Of the need to update their register of Interests form.
  - b) To declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
  - c) To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature.Councillors, who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave the “virtual “meeting room for the relevant items unless granted a dispensation.
3. Dispensations.  
To consider any written requests from Parish Councillors. Written requests for the Council to grant a dispensation (as required via Localism Act 2011 s33) are to be emailed and not handed to the Clerk at start of the meeting.
4. Allotments, update from Cllr C Atkinson, Savills update from Cllr L Cleaver.
5. Parish Magazine, update from Cllr L Cleaver.
6. Review Budget 2020/21, does the Committee wish to consider any amendments.
7. Financial Regulations, to review section 10 - Orders for Works, Goods and Services. To consider any changes.
8. To consider payments for approval: - Top cut invoice 8039 £438.00 & R Mullett details to follow.
9. Grass Cutting Contract, update by Cllr L Cleaver
10. Community Project: - To receive an update from Cllr A Buck To also consider possible spend:- Car Park pot holes, Rospa Report Play Area, Football pitches waterlogged.
11. Internal Auditor – update from Cllr L Cleaver.
12. Chadwick Bank, site options.
13. Standing Orders – review point 19 Handling Staff Matters.
14. Community Project- Ongoing/unresolved issues. List to be circulated.
15. Items for future agendas.
16. Date of next meeting.

Website [www.hartlebury.org](http://www.hartlebury.org) via Worcestershire County Council, My Parish Pages, select Hartlebury.

Hartlebury Parish Council Finance Committee. Cllrs L Cleaver (Chair) C Atkinson, A Buck, T Ingham, S Tranter.