



Malvern Wells Parish Council

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20th May, 2020

Notice is hereby given that a Meeting of Malvern Wells Parish Council will be held on **Wednesday 27th May 2020 via the zoom conferencing facility immediately following the conclusion of the Annual General Meeting.**

The business set out in the agenda below will be transacted.

David Taverner

Clerk & Responsible Financial Officer

Agenda

- 1 To Receive and consider Apologies for Absence**
- 2 Declarations of Interest**
 - a) Register of Interests:** Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests** in items on the agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3 To Consider Written Requests from Councillors for the Council to Grant a Dispensation** (S33 of the Localism Act 2011)

Closure of the Meeting to allow Parishioners Present to Speak on any Matter on the Agenda. The maximum time allowed per individual and other parochial matters for discussion to be at the discretion of the Chairman.
- 4 To consider and approve the Minutes of the Parish Council Meeting held on 29th April 2020**
- 5 Matters Arising from those Minutes** (if any) not listed elsewhere on the agenda
- 6 To receive Reports from Committees and Working Groups: -**
 - a) Neighbourhood Development Plan working group**
 - b) Gas Lamps working group**
 - c) Communications working group- Date for compilation of the next edition**
 - d) Open spaces working group**
 - e) Events working group – possible cancellation of Summer Fete**
 - f) Jubilee Gardeners working group**
 - g) Cemetery working group**

- 7 Chairman's Communications**
- 8 Report of Staffing committee on the appointment of a new Clerk & Responsible Finance Officer**
- 9 Co-option of New Parish Councillor – Chrissie Gates**
- 11 Financial Matters**
 - a) To approve the payment of Accounts**
 - b) To approve and adopt the 2019/20 final accounts, and the 2019/20 Annual Audit Return & Governance Statement.**
 - c) To note the arrangements for the internal audit for 2019/20**
- 9 To Receive a Report from the County Councillor – Cllr Lucy Hodgson**

- 13 To Receive the Reports of Representatives on other bodies:**
 - a) Malvern Hills CALC – Cllr Knibb**
 - b) Malvern Wells Village Hall Management Committee – Cllr J Black**
 - c) Three Counties Showground liaison - Cllr C O'Donnell**

The press and public are cordially invited to attend
Please contact the Parish Clerk for further details