

RUSHWICK PARISH COUNCIL

YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
RUSHWICK PARISH COUNCIL TO BE HELD ON
WEDNESDAY 10 JUNE 2020 AT 7.30 PM.

In view of the Covid-19 pandemic and Government instructions, this meeting will be held remotely via video/telephone conference call.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting.

If you would like to take part in the public question time session, or observe the Parish Council meeting, please contact the Parish Clerk (sdbaxter15@aol.com) for details on how to achieve this.

S BAXTER
Clerk & Responsible Finance Officer
Tel: 07815 468928
2nd June 2020

A G E N D A

1. Election of Chairman and signing of Declaration of Office
2. Co - Option of a Parish Councillor – one vacancy
3. Apologies: To receive apologies and approve reason for absence
4. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

5. To Consider written requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) written requests to be with the clerk prior to the meeting

<p>The meeting will be adjourned for Public Question Time The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.</p>

<p>Update Reports from County & District Councillors – To receive</p>

6. To elect / appoint the following Officers/representatives -
 - Vice Chairman plus signing of Declaration of Office
 - School Representative
 - Village Hall Committee representative
 - Footpath Officer
 - Playscape representative

7. To appoint members to the following:
 - a) Staffing Committee
 - b) Planning Committee
 - (i) To grant delegated powers to the Planning Committee for planning comment submission.

8. Minutes: To consider the adoption of the minutes of The Parish Council meeting of 11.03.2020

9. Progress Reports: Matters arising from previous minutes and review of Action Plan

10. Parish Lengthsman Scheme: Update

11. Finance
 1. Update on insurance package
 - a. Proposal to renew insurance from 01/06/2020
 2. To authorize payment of accounts as per schedule
 3. Bank Reconciliation Statement to 31.03.20 – To approve
 4. Monthly Budget Monitoring to 31.03.2020 – For Information Only
 5. Annual Internal Audit Report 2019/20 – For Information
 6. **Annual Governance and Accountability Return (AGAR) 2019/20 Part 3**
 - a. Proposal to approve and sign Section 1 - Annual Governance Statement 2019/20
 - b. Proposal to approve and sign Section 2 - Accounting Statements 2019/20
 7. Proposal to engage an Internal Auditor for 2020/21 with Terms of Reference

12. Planning: *Cllrs are reminded to view MHDC for full details*
 Planning Application No: 20/00413/FUL
 Location: Land at (Os 8122 5475), Crown East
 Proposal: Proposed construction of single live work unit

13. Reports from representatives: To receive an update
 1. Report from Village Hall Committee: Cllr Rowley
 - a. Update on the Gift of Land from Kier
 2. Footpath Officers report: Cllr Williams
 3. Report from Playscape: Cllr Parker
 - a. To review ROSPA report
 - b. Update on S106 application for Playscape
 - c. Update on bicycle trail for Playscape
 4. School Representative report: Cllr Wigglesworth
 5. Village Hall Development Committee: Cllr Khan

14. Update on the Parish Neighbourhood Plan: Cllr Jenkins

15. Proposal to hold ten monthly meetings for the year ahead to take place on the second Wednesday of each month except for August and December when no meetings will take

place.

16. Correspondence for Information: Circulated by the Clerk

17. Councillors' reports and items for future agendas

18. **Date of Next Meeting – Wednesday 14th July 2020 at 7.30pm**

