

To members of Knighton on Teme Parish Council

You are duly summoned to attend the virtual meeting of Knighton on Teme Parish Council to be held at 7pm on Tuesday 7th July, 2020.

Agenda

1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7pm – 7.30pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – K Pollock/D Godwin

4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 Correspondence

6 Planning

- a Applications received:
- b Determinations received
- c Planning applications determined under delegated powers:
 - 20/00456/HP Station House, Newnham Bridge. New access driveway and alterations to Station House. No objections.
- d Newnham Farm hedge removal – complaint to enforcement.
- e Commonwood Villa – complaint to enforcement

- f Planning complaint re: Tavern Lane development. Feedback received from various departments.

7 Finance

- a Clerks salary April-£259, May-£259, June-£259. Paid. July-£259 + expenses £28.23
- b Photocopies April-June 2020 - £13.62
- c To approve the annual governance statement for y/e 31/3/2020
- d To approve the accounting statements for y/e 31/3/2020
- e To approve the Certificate of Exemption for y/e 31/3/2020
- f To approve the asset register and risk schedule for y/e 31/3/2020
- g Zurich Insurance renewal - £311.30. Agreed. Paid.
- h CALC subscription - £370.51. Agreed. Paid.

8 Highways

- a Lengthsman - May-£288.Paid. June-£288.
- b Overgrown hedges at Woodgates Green - update
- c Jewkes Lane hedges – to consider requesting cutting back
- d Drain below Tavern Lane – to be jetted.
- e Potholes at Bickley – 3 reported.
- f Missing cover outside Mill Lane- passed to Severn Trent for repair
- g Litter pick – 29/3/2020. Cancelled.
- h Blocked drain above Tavern Lane – to be jetted
- i Blocked drain outside White House, Newnham Bridge – to be jetted
- j Collapsed drain at High Hall – to be jetted
- k Cracked drain top opposite Mill Lane – passed to Severn Trent for repair
- l Bickley Lane verges – areas missed during cut – reported.
- m Consideration of yellow flood gates at Eastham Bridge

9 Promotion / inclusion of Community ideas.

- a S106 monies – traffic calming measures along A456

10 Website Accessibility Requirements – to consider WC accessibility statement

11 Councillors' reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

12 Date of next meeting - To confirm the date of the next meeting – Tuesday 1st September, 2020



Mrs Karen Yates,
Clerk to the Council,
1st July, 2020