

# HARTLEBURY PARISH COUNCIL

Clerk to the Council – L Cleaver  
Email: [hartlebury.clerk@gmail.com](mailto:hartlebury.clerk@gmail.com)  
Website: [www.hartlebury.org.uk](http://www.hartlebury.org.uk)

Staffing Committee Meeting “Virtual” to be held on **Tuesday 4<sup>th</sup> August 2020 commencing at 6.15pm**

## AGENDA

Please note that photographing, recording, broadcasting or transmitting the proceedings of this meeting is permitted in compliance with the Openness of Local Government Bodies Regulations 2014. Those who attend should expect that they may be filmed, recorded, photographed or otherwise reported about. Members of the public, who would like access to this meeting, please contact Councillor S Tranter, details of which can be found on our website.

1. Apologies.  
To receive apologies..
2. Declarations of Interest.  
Councillors are reminded:-
  - a) Of the need to update their register of Interests form.
  - b) To declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
  - c) To declare any Other Disclosable Interests (ODI) in items on the agenda and their nature. Councillors, who have declared a DPI or an ODI which falls within the terms of paragraphs 9 and 11 of the Code of Conduct, must leave “virtual “meeting room for the relevant items unless granted a dispensation.
3. Dispensations.  
To consider any written requests from Parish Councillors. Written requests for the Council to grant a dispensation (as required via Localism Act 2011 s33) are to be emailed and not handed to the Clerk at start of the meeting.
4. To approve the minutes of the meeting held on 7<sup>th</sup> May 2020
5. **To resolve that pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 S100 (2) the public and press leave the meeting because of the confidential nature of the business to be transacted.**
  - 5.1 **Recruitment**
    - a) To consider responses to the advert for Clerk deadline 17<sup>th</sup> July 2020
    - b) To consider a way forward with appointment of a Clerk and separate RFO

**Hartlebury Parish Council –  
Parish Council Staffing Committee Membership,  
L Meredith (Chair) C Atkinson, A Buck, K Humphreys, T Ingham.**