

STOULTON PARISH COUNCIL

Clerk : Mrs Lynn Stewart, email: stoultonparishcouncil@gmail.com tel. 01386 462067

AGENDA

To Members of Stoulton Parish Council

You are duly summoned to attend the **Ordinary Meeting of Stoulton Parish Council** to be held on **Wednesday 15th July 2020, at 7:00pm by Zoom.**

Residents are cordially invited to attend – for access to the meeting please email stoultonparishcouncil@gmail.com before 5pm on 15th July for access code

Public Question Time

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the meeting (time limited to 15 minutes). Members of the public may not take part in the Parish Council meeting itself, this period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

- 1. TO CONSIDER APOLOGIES AND TO APPROVE REASONS FOR ABSENCE**
- 2. DECLARATION OF INTEREST**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - i. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
 - ii. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3. TO CONSIDER ANY REQUESTS FOR THE COUNCIL TO GRANT A DISPENSATION**
- 4. TO APPOINT A NEW CHAIRMAN** – Council to move to elect a new Chairman
- 5. TO CONSIDER/ADOPT THE MINUTES OF THE PREVIOUS ORDINARY PARISH COUNCIL MEETING HELD IN JANUARY 2020.**
- 6. PROGRESS REPORTS FOR INFORMATION**
 - a. Clerk/Responsible Financial Officers Report & Contract of Employment - Clerk
 - b. Village Hall Committee – Councillor Tunnell
 - c. Community Speed Watch
 - d. County Councillor – Councillor Adams
 - e. Parkway Station – Councillor Adams
 - f. Crime Report – written report via Clerk
- 7. LEGACY GRANT FUNDING** – to receive update – Chair/Clerk
- 8. SWDP re. PARKWAY TOWN PROPOSALS** – to receive updates & consider future actions – Cllr Reece
- 9. HIGHWAYS**
 - a) To receive update regarding denial of access to slip road into Hawbridge – Cllr Adams
 - b) To receive update re. parking restrictions in Frogger Lane – Cllr Adams
 - c) Any other Highways issues to report.
- 10. VAS Sign** – to receive update from Clerk re. installation

11. Dog Waste Bin and Rubbish Bin, Hawbridge – to discuss proposal in relation to siting/purchase and move to purchase - All

12. LENGTHSMAN

a) To raise any issues for Lengthsman - All

13. PLANNING

For consideration at this meeting				
20/01278/HP The Lodge, Church Lane, Stoulton		Single storey rear extension, side porch, and raising the roof above existing kitchen to create first floor bedroom, and replacement of detached garage at The Lodge		
20/01206/FUL The Old Coal Yard, Windmill Lane, Stoulton		Demolish existing cottage and construction of replacement bungalow		
Since Previous Meeting				
20/0746/HP	Dampiers Windmill Lane Stoulton Worcester WR7 4RR	Erection of two-storey front extension and single storey rear extension	20/Pending decision	
20/00272/HP	Thorndon Windmill Lane Stoulton Worcester WR7 4RP	First Floor Extension	Approved	
20/00663/FUL	Land between Manor Cottage and Hightrees Merriman Close Stoulton	Proposed construction of a new self build dwelling and garage	Pending decision	
20/00678/HP	Thorndon Barn Windmill Hill Stoulton Worcester WR7 4RR	Single storey rear extension to enlarge existing utility room and provide additional storage.	Approved	
20/00558/HP	1 Malvern View Pershore Road Stoulton Worcester WR7 4RD	Proposed single-storey rear extension and detached garage. Proposed alterations to an existing porch.	Approved	

14. FINANCE

- a) To approve Financial End of Year Accounts - All
- b) To approve the Certificate of Exemption for submission re. AGAR - All
- c) Internal Audit – Clerk to provide update
- d) To ratify payments made since previous meeting - All

PAYMENT	Ref	Cheque No.	Amount	Date
Clerks Salary Feb/Mar	P19-39	chq 000845	£541.84	24/3/20
Expenses Feb/Mar	P19-40	chq 000846	£ 30.00	24/3/20
Lengthsman Jan/Feb	P19-41	Chq 000847	£312.00	24/3/20
Lengthsman Mar	P20-01	Chq 000848	£156.00	15/5/20
Lengthsman - Covid	P20-02	Chq 000849	£156.00	15/5/20
New Farm Grounds - March	P20-03	Chq 000850	£185.10	15/5/20
New Farm Grounds - April	P20-04	Chq 000853	£370.08	15/5/20
Worcestershire CALC	P20-05	Chq 000852	£327.07	15/5/20
Came & Co	P20-06	Chq 000854	£394.31	15/5/20
Playground Inspection	P20-07	Chq 000855	£ 90.60	15/5/20
Clerks Salary Apr/May	P20-08	Chq 000856	£541.84	15/5/20
Parish Expenses Apr/May	P20-09	Chq 000857	£ 40.80	15/5/20
ICO (info Commission)	P20-10	Chq 000858	£ 40.00	15/5/20

e) To approve payments for July 2020 as proposed in item 6a – detailed below - All

HMRC re. Sept 19 – Mar 20	P20-11	Chq 000859	£443.13	15/7/20
HMRC – April/May 2020	P20-12	Chq 000860	£108.20	15/7/20
Parish Expenses – June/July	P20-13	Chq 000861	77.98	15/7/20
ElanCity VAS	P20-14	Chq 000862	£2266.80	15/7/20
New Farm Grounds - June	P20-15	Chq 000863	£555.30	15/7/20
New Farm Grounds - May	P20-16	Chq 000864	£370.08	15/7/20

Lengthsman May & Weedkiller	P20-17	Chq 000865	£218.00	15/7/20
Clerk Salary June	P20-18	Chq 000866	£349.02	15/7/20
Clerk Salary July	P20-19	Chq 000867	£301.02	15/7/20
Lengthsman April	P20-20	Chq 000868	£156.00	15/7/20

15. CLAVERTON PLAY AREA –

- a) to consider signing the lease and receive any update on water issues - All
- b) Reopening of Play Area and Safety Checks – Cllr Robinson

16. TELEPHONE KIOSK – to receive update re. refurbishment plans - Clerk

17. CORRESPONDENCE

- i. Clerk to present correspondence received since previous meeting.

18. COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

- i. Each councillor is requested to use this opportunity to report minor matters of interest not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. DATE OF NEXT MEETING

- i. The next Ordinary Parish Council Meeting will be held at Stoulton Village Hall or by Zoom dependent on Government Guidance at the time. The proposed date is September 17th 2020.

AJ Stewart – Parish Clerk