

# Malvern Wells Parish Council

From the Clerk, Sarah Hart

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Notice is hereby given that a meeting of the Finance and General Purposes Committee will be held on **Thursday October 15<sup>th</sup> at 7:00pm via the zoom conferencing facility.**

**Members of the public are welcome to observe this meeting.**

<https://us02web.zoom.us/j/9014107373?pwd=TDdLbmN6QTJoN1pzVEkyR3gwVnptQT09>

Meeting ID: 901 410 7373; Passcode: Mwpc3# Or Tel: +44 203 481 5237 Passcode: 356723

## Agenda

1. To appoint a Committee Chair.
2. To receive and consider Apologies for Absence
3. Declarations of Interest
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d) To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011)

*Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

4. To consider and approve the minutes of the previous meeting held on April 16<sup>th</sup> 2020.
5. To receive the quarterly bank reconciliation and budget monitoring statement.
6. Annual Review of Standing Orders and Financial Regulations:
  - a) To compare the adopted Standing Orders and Financial Regulations with the current model Standing Orders and Financial Regulations.
  - b) To note that the revised Standing Orders and Financial Regulations must include all the statutory elements of the current models. (All items in bold).
  - c) To decide where to make amendments to the Standing Orders and Financial Regulations - based on the current models.
  - d) To resolve to recommend identified amendments to Council.
7. To clarify the process for raising invoices for advertisers in the Wells News.
8. To confirm the date of the next meeting.