

DRAKES BROUGHTON and WADBOROUGH with PIRTON PARISH COUNCIL

The Old Farmhouse
Pirton Court
Pirton
Worcester
WR8 9EE
29th October 2020

Dear Members,

The next PARISH COUNCIL MEETING will be held on THURSDAY 5th November at 7.30pm – remotely by video conference.

It is possible for Members of the public to attend the meeting (normal rules still apply). If there is something that you would like to raise at the meeting you are invited in the first instance to email the Clerk with details of any representation you wish to make on dbwppc@gmail.com

AGENDA

- 1. ATTENDANCE**
- 2. COVID – 19**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES OF PREVIOUS MEETING**
- 5. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS**
 - a) Items on hold until further notice – Playing field use review
 - b) Grit bins

6. FINANCE

- a) Monthly reconciliation of cash and other monies received – September & October
- b) CIL money
- c) Review of financial reporting
- d) Conclusion of 19/20 audit.
- e) Half yearly finance scrutiny
- f) Asset Register
- g) Precept 20/21

To review and authorize the following payments:

a) Mrs N Nicholson – Clerk salary – October	£488.45
b) Mr B Arrowsmith – Lengthsman Services – October (Less £22 overpaid in September)	£198.00
c) Mr B Arrowsmith – Quarterly bus shelter cleaning	£30.00
d) Mr B Arrowsmith – Play Park litter clearing & Maintenance	£160.00
e) Ledbury Surveys Ltd – Asbestos Survey – Village Hall (Legacy Grant money)	£750.00
f) Worcestershire CALC – Clerk Training x8 toolkit sessions	£300.00
g) Worcestershire CALC – Clerk Training x3 CiLCA sessions	£195.00
h) SLCC – Charles Baker Local Council Administration book	£123.80
i) Smart Cut Ltd – Grass cutting September (Including half yearly Hedge Cut)	£785.10
j) PKF Littlejohn LLP – External audit fee	£240.00
k) Mrs N Nicholson – OPE Quarterly Line rental	£60.00
l) Mrs N Nicholson – Quarterly OPE	£55.27
m) Mrs N Nicholson – Printer	£156.00

Remittance –N/A

7. **DRAINAGE ON PLAYING FIELD –progress update**
8. **PLAY Park – gate opening, rubbish, maintenance contract, planting, additional support for incidents.**
9. **OPEN SPACE – Next stages**
10. **VILLAGE HALL REFURBISH AND DEVELOPMENT – progress update for Invitation to tender, development plan**
11. **TRAFFIC ISSUES**
12. **PERIODIC REVIEW AND TASKS FOR LENGHTMAN**
13. **REPRESENTATIVES' REPORTS**
 - (a) **County Councillor and District Councillor**
 - (b) **Other reports as necessary**

14. INFORMATION SHARING – consideration of using social media, website

15. STANDING ORDERS

16. VILLAGER UPDATE

17. PLANNING

- a) Comments made on planning applications to Wychavon: 20/01991/HP Dingley Dell, 46 Stonebow Road, Drakes Broughton. Extension of detached garage as approved under 20/00110/HP to amend condition 2. No Objection.
20/01806/HP 4 Sydgate, Mill Lane Wadborough. Two storey side extension, single rear extension and replacement porch. No Objection.
Bow Brook Farm, Brickyard Lane, Change of use for siting two holiday lodges and construction of a holiday lodge and associated development. Comments made regarding the details of the application.
20/01935/HP 9 Lewis Close, Drakes Broughton. Single storey side and rear extension. Recommend approval.
- b) Applications Approved: 20/01935/HP 9 Lewis Close, Drakes Broughton. Single storey side and rear extension.
- c) Applications Refused: N/A
- d) Applications Awaiting comment: 20/02198/OUT Masons Arms, Station Road, Wadborough, WR8 9HA. Erection of dwelling.
20/02043/FUL St Barnabas C of E first and Middle School, Stonebow Road, Drakes Broughton. Demolition of temporary 2 classroom unit and erection of single storey classroom block.
- e) Correspondence:
WDC enforcement acknowledgement regarding demolition of The Old Coal Yard, Stoulton.
PC to HSE regarding the demolition of The Old Coal Yard, Stoulton.
WDC Enforcement re Croome Close development
PC to Sanctuary Homes re site working hours
Sanctuary Home response re site working hours.

18. CORRESPONDENCE

- PC to WCC Highways regarding Walcot Lane resurfacing/road gullies.
- SWDP Traveller and Travelling showpeople site allocations.
- West Mercia PNN Business crime autumn newsletter
- WDC Rural lettings consultation.
- Charity request for Xmas tree recycling.
- Resident re speed review Worcester Road

19. INFORMATION AND DATE OF NEXT MEETING

Thursday 3rd December 2020 at 7.30pm at Drakes Broughton Village Hall or Video Conference (TBA)
– Monthly Parish Council Meeting

Minutes of last month's and previous meetings and other relevant information can be found at www.dbwpp-parish.com and <https://e-services.worcestershire.gov.uk/myparish/>