

***DRAKES BROUGHTON and WADBOROUGH with PIRTON PARISH COUNCIL***

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The Old Farmhouse  
Pirton Court  
Pirton  
Worcester  
WR8 9EE  
28<sup>th</sup> May 2020

Dear Members,

The next PARISH COUNCIL MEETING will be held on THURSDAY 4<sup>th</sup> June at 7.30pm – remotely by video conference

It is possible for Members of the public to attend the meeting (normal rules still apply). If there is something that you would like to raise at the meeting you are invited in the first instance to email the Clerk with details of any representation you wish to make on [dbwppc@gmail.com](mailto:dbwppc@gmail.com)

**AGENDA**

- 1. CORUM ATTENDANCE**
- 2. COVID – 19 EMERGENCY MEASURES**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES OF PREVIOUS MEETING**
- 5. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS**
  - a) Items on hold until further notice – Roof Top progress update, Sanctuary Community Benefit meeting, Repair to Pirton 2<sup>nd</sup> Notice Board, Review of pavement by the school, local bus service,
  - b) Memorandum of understanding with Football Club, Playing field use review

**6. FINANCE**

- a) Monthly reconciliation of cash and other monies received – May
- b) Cheque signing authorities
- c) Annual insurance – increase in premium to cover new play park
- d) SLCC – subscription renew
- e) Agree and sign off Section One of Annual Return for year ending 31 March 2020
- f) Agree and sign off Section Two of Annual Return for year ending 31 March 2020
- g) Appoint internal Auditor
- h) Agree Draft accounts for Year ending 31 March 2020
- i) Agree commencement date for the exercise of public rights

To review and authorize the following payments:

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|--|---------|
| a) Mrs N Nicholson – Clerk salary – May  | £481.39 |
| b) Mr B Arrowsmith – Lengthsman – May  | £220.00 |
| c) Mr B Arrowsmith – Litter Clearing Playing fields – May                                  | £33.00  |
| d) Mr B Arrowsmith – Annual Weed killer  | £50.00  |
| e) Mr L Wild – Playing field Drainage investigation  | £30.00  |
| f) SLCC – Annual membership  | £109.00 |
| g) Opus – Monthly electricity for street lighting (Direct debit 10 <sup>th</sup> June) TBC |         |

Remittance – N/A

- 7. DRAINAGE ON PLAYING FIELD – progress update**
- 8. OPEN SPACE – Play park progress update (Cllr Wild) to include minor amendment, disclaimer sign, provisional plans for opening**
- 9. VILLAGE HALL REFURBISH AND DEVELOPMENT – Progress update to include tender process for builder, working party progress, plans for hall users during hall closure**

**10. AREA OUTSIDE THE SHOPS IN DRAKES BROUGHTON**

**11. POTENTIAL FOR A CAMPAIGN TO REDUCE PROBLEMS WITH DOG WASTE IN DRAKES BROUGHTON**

**12. TRAFFIC ISSUES**

**13. STREET LIGHTS – update on schedule for repairs, option for adoption**

**14. SWDPR**

**15. PERIODIC REVIEW AND TASKS FOR LENGHTMAN**

**16. REPRESENTATIVES' REPORTS**

**(a) County Councillor and District Councillor**

**(b) Other reports as necessary**

**17. PLANNING**

- a) Comments made on planning applications to Wychavon: 20/00272/HP Thorndon, Windmill Lane, Worcester, WR7 4RP. First floor extension – No Objection  
20/00597/FUL The Timber Yard, Wadborough. Objection with detailed comments.
- b) Applications Approved. 20/00429/RM Land Adjacent, 15 Croome Close, Drakes Broughton. Application for reserved matters following outline planning permission 17/00885/OUT for a new 2 storey dwelling.
- c) Applications Refused: N/A
- d) Applications Awaiting comment: 20/00902/HP The White Barn, Brickyards lane, Drakes Broughton. Erection of detached garage and associated works including new driveway.
- e) Appeals: N/A

**18. CORRESPONDENCE**

- **Resident regarding tree's at rear of playing field**
- **Resident regarding car for sale at service layby**
- **Resident Lewis Close re dog on front garden**
- **Annual Police report**

**19. INFORMATION AND DATE OF NEXT MEETING**

Thursday 2nd July 2020 at 7.30pm at Drakes Broughton Village Hall – Monthly Parish Council Meeting  
- Video conference

Nikki Nicholson  
Clerk & R.F.O.