



## NOTICE OF MEETING – NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

The Neighbourhood Development Plan Steering Group will meet virtually on **Wednesday 2<sup>nd</sup> December 2020 at 7pm**

### Notice to members of the public

This meeting is being held online using Zoom. Members of the public wishing to “attend” the meeting please email the Assistant Parish Clerk on [asstparishclerk@catshillandnorthmarlbrook-pc.gov.uk](mailto:asstparishclerk@catshillandnorthmarlbrook-pc.gov.uk) for further information.

### AGENDA

The Neighbourhood Development Plan is a community document and the Steering Group includes residents of Catshill and North Marlbrook Parish

1. Chairman’s Welcome
2. Apologies for absence
3. Declarations of Interest (Members’ Code of Conduct)  
Committee members are expected to declare the interest if an agenda item relates to their entry on the Members’ Register of Interests, and to declare any Other Disclosable Interests if pertinent to items on this agenda. In the event of a Disclosable Interest members are required to leave the meeting during discussion of that item unless granted dispensation to do otherwise.
4. To consider members’ written requests for dispensation, if requested
5. To note the resignation of Cllr Anderson and appointment of Cllr Osman
6. To appoint a Lead Councillor  
**Decision required**
7. To Co-opt Mr R Eccles as a member of the Steering Group  
**Decision required**
8. Adjournment of meeting for Public Question Time  
Members of the public are invited to speak on any agenda item. Time allowed up to 15 mins
9. Previous Minutes  
To reconvene the meeting and consider approval of draft minutes of meeting held on 2<sup>nd</sup> September 2020  
**Decision required**
10. To receive an update on the draft Neighbourhood Plan  
Please see attached documents: Consultation statement (table 6.7 shows the proposed revisions to the draft Neighbourhood Plan following six-week consultation); Basic Conditions document and updated versions of appendices 11 & 12.  
**Please note that a decision is required on all these documents prior to submission to the Full Parish Council.**
11. To receive an update of the Project Plan  
Please see attached document.
12. Appointment of Project Officer

13. To agree arrangements for next meeting

**Decision required**

Jim Quinn Assistant Clerk to the Council  
26/11/20

Catshill and North Marlbrook Parish Council, Catshill Village Hall, Golden Cross Lane, Catshill B61 0JZ