

**DODFORD WITH GRAFTON PARISH COUNCIL  
(BROMSGROVE DISTRICT)**

**Kay Stone (Clerk)  
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Bromsgrove, B61 9LY**

27 April 2021

**Dodford with Grafton Parish Council Annual Parish Meeting of the Council  
to be held on  
Saturday 1 May starting at 9.00am via zoom.com**

Please contact the Clerk by email (KStone5757@aol.com) for the link to access the meeting

**AGENDA**

- 1. Election of Chairman and Chairman's Declaration of acceptance of office**
- 2. Election of Vice Chairman and Declaration of acceptance of office**
- 3. Councillor's Declaration of acceptance of office**
- 4. Apologies** – Council to receive apologies and approve the reason for absence
- 5. Declarations and Register of Interests** – Councillors are reminded of the need to update their register of interests and to declare:
  - i. any Disclosable Pecuniary Interests (DPI) on the agenda and their nature;
  - ii. any Other Disclosable Interests (ODI) on the agenda and their natureCouncillors who have declared a DPI or an ODI which falls within the terms of paragraph 12 (4) (b) of the Code of Conduct must leave the room for the relevant items. Failure to register or declare a DPI may result in the commission of a criminal offence.
- 6. Reports – for information:**
  - i. County Councillor's report
  - ii. District Councillor's report
  - iii. Social Media report
  - iv. Clerk's report on items not otherwise on agenda
- 7. Membership of Committees and Organisations**
  - i. To agree representatives for Worcestershire CALC meetings
  - ii. To agree members of the Planning Committee
- 8. Minutes of previous meeting**

To agree the minutes of the meeting held on 19 April 2021
- 9. Asset Register**

To review and approve the Asset Register (already circulated)
- 10. Finance**
  - i. To appoint a Parish Councillor to oversee the bank reconciliation on a quarterly basis
  - ii. To approve the 2021 Council's Annual Review of Financial Management (already circulated)
  - iii. To undertake the 2021 Annual Risk Assessment (already circulated)
  - iv. To approve the Annual Governance Statement 2020/2021 (already circulated)
  - v. To approve the Accounting Statements for 2020/2021 (already circulated)
  - vi. To agree payments for May

**11. Correspondence received - for information:**

To note correspondence received since the last meeting and any items for a future agenda

**12. Councillors items**

Councillors to report items of information and to raise items for a future agenda