

BAYTON PARISH COUNCIL

Vice Chairman Richard Adams, Lester Miles, Jane Kemp,
Richard Wakeford, Paul Tonks, Bob Lawrence

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held by VIDEO
on **Tuesday 7th DECEMBER 2020** at 7.30pm

Agenda

1. **Chairman** – To appoint.
2. **Vice Chairman** – To appoint
3. **Apologies:** To receive apologies and to approve the reason for absence..
4. **Co-option** – to discuss applications received.
5. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
6. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
7. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
8. **County Cllrs Report**
District Cllrs Reports
9. **Minutes:** To consider adoption of the minutes of the last video meeting of the Council held on 30th June 2020 (attached).
10. **Progress reports** for information
 - a. **Waste bins** – update
 - b. **Village Gates** – B4202 and A456 Clows Top – update.
 - c. **Cleobury Minibus Service** – update
 - f. **Resignation of Cllrs** – update.
 - g. **Hedge cutting at Severne Green** – update.
 - h. **Tree Branches on verges** – update.
 - i. **Beech Tree Coronation Corner** – to report on survey and agree payment of £114.00
11. **Reports on Meetings attended by Clerk or Councillors:**
12. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – June/July/August/September/October 2020
 - d. **Budget** – to discuss.
13. **Planning:**
 - a. Plans circulated since last meeting – See item 21.

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- b. Decisions received since last meeting –**
 - 19/01909/HP (amended plans) – Hopton Cottage, Bayton DY14 9LY –** Erection of single storey side extension.
 - 20/00796/CLPU – Woodchester, Beach Hay DY14 9NF –** Lawful Development Certificate for the proposed siting of a caravan within domestic curtilage.
 - 20/00933/CU Associated Ref:20/00934/LB – Glebe House, Bayton, Kidderminster DT14 9LS –** Conversion of former Coach Houses into single residential dwelling
 - 20/00942/FUL – The Workshop, Beach Hay, Bayton DY14 9NF –** Demolition of existing workshop and replacement with a 2 bed single dwelling
 - 20/01073/HP – Carton Cottage, Clows Top DY14 9NP –** Construction of single storey flat roofed rear extension with lantern rooflight to provide garden room linked to existing living room and kitchen.
 - 20/01162/NMA – Perry Cottage, Kidderminster DY14 9LL –** Non-Material Amendment 20/00300/HP to slightly raise ridge height to allow for 38 degree pitch
 - 20/00967/FUL - Church House, Bayton, Kidderminster DY14 9LP –** Conversion of a Dutch Barn into a Live Work unit comprising commercial storage, business office and a one bedroom residential unit.
 - 20/01157/FUL – Woodchester, Beach Hay, Bayton DY14 9NF –** Proposed subdivision of existing residential unit.
 - 20/01156/FUL – Woodchester, Beach Hay, Bayton DY14 9NF –** Proposed development of Live/Work Unit.
 - 20/01719/FUL - Audoll Cottage, Bayton, Kidderminster DY14 9LL –** Demolition of an existing timber garage/store and replacement with a 2 bay detached garage/store.
- c. Plans for comment on tonight –**
 - 20/01719/FUL - Audoll Cottage, Bayton, Kidderminster DY14 9LL – Demolition of an existing timber garage/store and replacement with a 2 bay detached garage/store.**
- d. Enforcement updates -**
 - ENF/19/0084 - Caravan on land Bayton Common**
 - ENF/19/0325 - Scrap Metal Bayton Common**
- 14. Roads –**
 - a. Lengthsman –**Monthly progress report.
 - b. Any problems to report.**
 - c. Update -**
 - Carton Farm water on road
 - Church Lane, Bayton (car park end)
 - d. BAYTON TO MAMBLE ROAD CLOSURE 10TH DECEMBER 2020 FOR TWO DAY**
- 15. Management of Unreasonable Behaviour Policy (circulated) –** to agree Policy.
- 16. Website Accessibility Regulations from September 2020 –** to update Cllrs.
- 17. Maintenance Contractor –** to discuss extending contract to 31st March 2021 and update on progress.
- 18. Confidential Complaints –** to agree date for Staff Meeting
To note Cllrs held Staff Working Party Video Meeting on 12th July 2020 at 3pm – Cllr to report.
- 19. Correspondence for Information:**
 - COVID 19 updates from CALC, NALC, WCC, MHDC, Police
 - WCC -Minerals and Waste Monitoring Report 2016 and 2017
 - WCC – Broadband updates
 - South Worcestershire Development Plan – Town and Parish Councils Newsletter
 - South Worcester Councils – Responses to Changes to current Planning System Consultation
 - WCC - Invitation for Parish/Town Councils to attend the Worcestershire Community Rail Partnership 1st Anniversary On-line Event 6 November 2020
 - MHDC -Standard Housing Methodology Consultation
 - MHDC Housing Strategy and Enabling Team
 - MHDC Rural Lettings Policy – comments by 2nd November 2020
 - Police and Crime Commissioners Surveys – completed and returned
 - MHDC Boundary Commission Review – video meeting `19th November – Clerk linked in

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- 20. Clerks report on Urgent Decisions since last meeting**
Payments made – 1st September – Hollands Coaches, Mr C Bunn,
10th October – Mr C Bunn, Mr I Mapp, Forest & Garden Machinery
1st November – Mr I Mapp, Mrs S Burrows
30th November – Mr I Mapp
29th September – Concerns regarding groundworks in Bayton Conservation Area
Plans circulated by email and paper on 15th July 2020
20/00933/CU Associated Ref:20/00934/LB – Glebe House, Bayton, Kidderminster DT14 9LS – Conversion of former Coach Houses into single residential dwelling
Plans received July to September 2020 when PC were not quorate
20/00699/LB – Norgroves End Farm, U95602, Bayton DY14 9LX – Conversion to form one dwelling.
20/00698/CU – Norgroves End Farm, U95602, Bayton DY14 9LX – Change of use to form one dwelling.
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20/00796CLPU – Woodchester, Beach Hay, Bayton DY14 9NF – Lawful Development Certificate for the proposed siting of a caravan within domestic curtilage.
20/00611/CAN – Garden Cottage C2096 Bayton DY149LY – Undertake works to one apple tree and one holly tree as detailed on application form
20/03180/FUL - Deeter Cottage 1 The Terrace, Clows Top, Kidderminster DY14 9PA – Demolition of garage and erection of two storey extension to front elevation
Beech Tree Coronation Corner – Yearly survey arranged, see item 10j
- 21. Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 22. Date of next meeting: - To be confirmed**
- 23. Meeting Closed.**
- Signed *Sue Burrows* Date 3rd December 2020
Clerk Sue Burrows