

Pebworth Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Pebworth Parish Council to be held in Mary's Room at the Village Hall, Pebworth on Monday 4th October at 7.00pm for the purpose of transacting the following business only.



Donna Bowles
Clerk to the Council

Monday 27th September 2021

MEETING AGENDA

| | |
|------------|--|
| 108 | Apologies: To consider any Members reasons of absence |
| 109 | Register of Interests: Members are reminded of the need to keep their register of interests up to date. Members are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend, or close associate. Disclosure of Interests Members to disclose any disclosable pecuniary interests in items on the agenda and their nature. Members to declare any other disclosable interests in items on the agenda and their nature. |
| 110 | Open Forum Chairman to Move: The Meeting & Standing Orders be now adjourned: At the Chairman's discretion residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council Meeting. There will be no discussion by members of the Council during this session but the views expressed may be considered later as part of particular agenda items. During this period, in accordance with the revised Code of Conduct, members of the Council who have a disclosable interest (but not a disclosable pecuniary interest) in an item on the agenda may also make representations, answer questions, or give evidence relating to that item. Chairman to Move: To close the adjournment and the suspension of Standing Orders |
| 111 | To consider any matters in the Ward Member's reports circulated from County Councillor Alastair Adams & District Councillor Thomas Havemann-Mart |
| 112 | Minutes: To consider and approve the wording of the Clerk's Minutes of the Parish Council Meeting held on Monday 6 th September 2021 – circulated 8.9.21 |
| 113 | Clerk's Progress Report to note: To note report in agenda pack. |
| 114 | Planning Matters: Considered: 21/01901/HP – to demolish existing garage and construct new garage and workshop at Thatched End, Broad Marston Rd, CV37 8XY. Following consultation via email Members had no comment. Decisions: Enforcement: To note Enforcement Department has confirmed a tree with a TPO has been removed at Norton Gardens. A Tree Officer is now investigating. |
| 115 | Finance: a) To report the completion of the 2020/21 annual return and exceptions raised. b) To note the audit closure notice and AGAR are posted on the parish noticeboards and the Council's website. |

Pebworth Parish Council

| | |
|------------|--|
| | <ul style="list-style-type: none"> c) To consider for approval the second quarterly bank reconciliation, accounts, and budget balances d) To receive the Clerk's report on payments made since the last meeting e) To consider for approval the schedule of payments to be made by internet banking f) To note online banking query is ongoing. |
| 116 | <p>Mowing & Amenity Contract:</p> <ul style="list-style-type: none"> a) No further update – closing date 15th October 2021 b) To consider quote for occasional mowing of verge leading to Millfield. (in pack) |
| 117 | <p>Council & Community Matters:</p> <ul style="list-style-type: none"> a) To receive update from Cllr Weller regarding security measures at the Village Hall. b) To receive update from Cllr Weller regarding vandalism in the village, and to consider a response to Rooftop Housing. c) To consider a response to the proposed draft Local Listed Building Supplementary Planning Document. d) To receive feedback from Cllr Weller regarding a village information board. |
| 118 | <p>The Close & Recreation Field</p> <ul style="list-style-type: none"> a) To consider request to use The Close and The Recreation Ground for Pebworth Party in the Park 11th June 2022 b) To consider request from the Pebworth Collective to use The Close on Saturday 11th December for a Christmas event. c) To consider request to use The Recreation Ground for parking on Sunday 24th October 2021, if needed. (Cllr Hyde) d) To note new sign stating no parking on the grass has been installed. e) To consider the plan of the siting of the new equipment and to note there will be a delay in installation until March/Apr 2022 at the earliest. f) To note a quote has been requested from Wicksteed for the repair of the tennis net in the MUGA. |
| 119 | <p>Cemetery :</p> <ul style="list-style-type: none"> a) To consider request from Mrs Tomlinson to purchase the plot next to her husband who was interred on 2.8.21 b) To note new sign stating no artificial items or plastic flowers has been installed on the cemetery gate. c) To receive update from Clerk regarding Cemetery rules. |
| 120 | <p>Street Lighting:</p> <ul style="list-style-type: none"> a) To note Clerk has issued a purchase order for replacement streetlighting in the sum of £10,303. Candela is looking into the timing of the lights following Cllr Hyde's inspection. Most of the lights are not turning off until past midnight. b) To consider delaying the repair of column number 16 as it will be cheaper to have this repaired at the same time the new lights are installed, installation date awaited. c) To note Worcestershire County Council's response regarding a maintenance plan and to consider quote for streetlight energy from Clear Utility Solutions Ltd. |
| 121 | <p>Highway Matters:</p> <ul style="list-style-type: none"> a) To note the 30 and SLOW signs have now been repainted at Little Meadows. b) To note report from Cllr Hyde regarding the VAS and Honeybourne Parish Council. |
| 122 | <p>Lengthsman/Maintenance Matters:</p> <ul style="list-style-type: none"> a) To note Lengthsman's jobs issued from last Council meeting; comment on progress b) To consider future tasks to be issued to the Lengthsman |
| 123 | <p>Public Rights of Way:</p> |
| 124 | <p>Matters raised by Councillors: for consideration and or items for future agendas</p> |
| 125 | <p>Staffing: To receive report from Staffing Committee regarding Clerk's contract and pension.</p> |
| 126 | <p>Date of Next Meeting:</p> <ul style="list-style-type: none"> a) To confirm the date of the Ordinary Parish Council Meeting at 7.00pm on Monday 1st November 2021 at the Village Hall, Pebworth. b) To set a date for the budget meeting. |
| 127 | <p>Closure of Meeting :</p> |