

Severn Stoke & Croome D'Abitot Parish Council

Wednesday **20th January 2021**, 7.30pm

**ONLINE MEETING
OPEN TO RESIDENTS OF SEVERN STOKE PARISH**

Councillors, notice is hereby given that a normal monthly meeting of the above parish council will be held on Wednesday 20th January 2021, 7.30pm in order to consider the following business. Your attendance at the meeting is requested. This meeting will be open to the public and will take place via the online conferencing software 'Zoom'. Optional sign up for free at <https://zoom.us/>. You do not need to subscribe to Zoom in order to join the meeting. Lisa Stevens, Clerk & Responsible Financial Officer, 07950256363, severnstokeandcda@gmail.com

Date of publication of this notice: Thursday 7th January 2021

Ref legislation for online meetings: Coronavirus Bill THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020 <http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Time: Jan 20, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/81357791120?pwd=QndCSmtBOVVjdXVvVmxmV1R5YW1hZz09>

Meeting ID: 813 5779 1120

Passcode: r3dbr1ck

You do not need to be a member of Zoom in order to join the meeting.

Lisa Stevens, Parish Clerk, 07950256363, severnstokeandcda@gmail.com

Rules for public participation:

- The **press and public** are cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda) or to observe proceedings. This online meeting will be password protected.
- The list of participants will be inspected by the Clerk prior to meeting commencing. Residents indicating that they wish to participate in public time, will have to provide their address and postcode to the Clerk in order to prove that they are resident of the parish.
- A 'waiting room' will be in operation prior to meeting commencement. Participants access the meeting via the link above and automatically join the 'virtual waiting room' until the meeting is opened by the Clerk.
- The Parish Council reserves the right to close and reschedule the meeting in the event of disruption.
- Public Question Time: From 7.30pm residents of the parish only are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.

AGENDA over leaf

Severn Stoke & Croome D'Abitot Parish Council

Wednesday 20th January 2021, 7.30pm

ONLINE MEETING - OPEN TO RESIDENTS OF SEVERN STOKE PARISH

AGENDA

1.	Public Open Forum Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Severn Stoke Parish. This item to be limited at the discretion of the Chair. Residents to confirm name and address please prior to speaking. Your name may be recorded in the minutes of the meeting, unless you ask for this not to occur. The Council reserves the right not to allow questions from any person/s who do not confirm their residency in the parish. This forum does not constitute part of the meeting itself.																																
2.	Apologies and to approve reasons for absence Cllr Hadley (lack of IT equipment).																																
3.	Declarations of Interest and points of order a. Register of interests -To note any updates received. b. To declare any Disclosable Pecuniary Interests/Other Disclosable Interests relevant to the agenda. c. To declare any additions to the Register of Gifts & Hospitality. d. To consider and Motion to approve written requests from Councillors for the Parish Council to grant a Dispensation. e. To note the resignation of Daniel O'Loughlin. The notice of vacancy has been displayed on parish noticeboards. Deadline for requests for the vacancy to be filled via election 25th Jan 21.																																
4.	Minutes – to consider the approval of the minutes of the meeting held on 18 th Nov 2020																																
5.	Councillors' Reports a. CCllr Middlebrough b. DCllr Harrison & DCllr Michael <i>Including update on Pandemic and bird flu as required.</i>																																
6.	Planning - to consider, comment and resolve to respond to the following applications a. Update on the following planning applications:																																
	<table border="1"> <thead> <tr> <th>Application</th> <th>Property</th> <th>Detail</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>20/01989/CM (MHDC) 20/000038/CM & 20/000037/CM (WCC)</td> <td>Land At (Os 8958 4461), Defford. Croome Composting Ltd</td> <td>Proposed change to business hours, waste wood recycling and expansion of existing composting facility.</td> <td>County Matter consultation by WCC. Deadline for comment 28th January 2021. Parish Councillors have already submitted some concerns.</td> </tr> <tr> <td>20/00668/FUL</td> <td>Land At (Os 8554 4404), Church Lane, Severn Stoke, WR8 9JQ</td> <td>Construction of permanent flood defence for the village of Severn Stoke with associated earthworks.</td> <td>MHDC approved planning permission 6th Nov 2020. Next steps and snagging list.</td> </tr> <tr> <td>Appeal APP/J1860/W/20/3256399 ref to 19/01824/OUT</td> <td>50 Kinnersley Severn Stoke Worcester WR8 9JR</td> <td>Outline application for five dwellings with all matters reserved except for access.</td> <td>Parish Council objected. MHDC refused. Planning Inspectorate dismissed appeal. 12 Nov 2020.</td> </tr> <tr> <td>20/01511/FUL</td> <td>Cedar Lodge, Severn Stoke, Worcester, WR8 9JA</td> <td>Change of use of Cedar Lodge and Coventry Barn (Part of old School House) to 2 residential dwellings ref: 16/00076/FUL. Variation to condition 2.</td> <td>This application is being determined by MHDC. Parish Cllrs had no comments to make.</td> </tr> <tr> <td>20/01572/FUL</td> <td>Butchers Farm Severn Stoke Worcester WR8 9JA</td> <td>Proposed conversion of agricultural building to form ancillary living accommodation for dependent relatives and change of use to residential curtilage</td> <td>Being determined by MHDC. Cllrs had no comments to make. Believed to be outside of the 2011-2016 settlement boundary.</td> </tr> <tr> <td>20/01741/HP</td> <td>21 Kinnersley, Severn Stoke, Worcester, WR8 9JR</td> <td>Single storey rear extension.</td> <td>MHDC approved.</td> </tr> <tr> <td>20/000015/CM and 20/000009/CM</td> <td>Ryall North Quarry, Land off Ryall's Court Lane, Holly Green, Upton-upon-Severn, WR8 0PF</td> <td>Extraction (1.4 million ts sand gravel), temporary wharf, progressive lake restoration / Extraction of aggregates, restoration to agric and lake suitable for watersports</td> <td>No comment from PC. General concerns as to entrance visibility splay and speed restrictions will be addressed by Highways. Being determined by WCC.</td> </tr> </tbody> </table>	Application	Property	Detail	Update	20/01989/CM (MHDC) 20/000038/CM & 20/000037/CM (WCC)	Land At (Os 8958 4461), Defford. Croome Composting Ltd	Proposed change to business hours, waste wood recycling and expansion of existing composting facility.	County Matter consultation by WCC. Deadline for comment 28 th January 2021. Parish Councillors have already submitted some concerns.	20/00668/FUL	Land At (Os 8554 4404), Church Lane, Severn Stoke, WR8 9JQ	Construction of permanent flood defence for the village of Severn Stoke with associated earthworks.	MHDC approved planning permission 6th Nov 2020. Next steps and snagging list.	Appeal APP/J1860/W/20/3256399 ref to 19/01824/OUT	50 Kinnersley Severn Stoke Worcester WR8 9JR	Outline application for five dwellings with all matters reserved except for access.	Parish Council objected. MHDC refused. Planning Inspectorate dismissed appeal. 12 Nov 2020.	20/01511/FUL	Cedar Lodge, Severn Stoke, Worcester, WR8 9JA	Change of use of Cedar Lodge and Coventry Barn (Part of old School House) to 2 residential dwellings ref: 16/00076/FUL. Variation to condition 2.	This application is being determined by MHDC. Parish Cllrs had no comments to make.	20/01572/FUL	Butchers Farm Severn Stoke Worcester WR8 9JA	Proposed conversion of agricultural building to form ancillary living accommodation for dependent relatives and change of use to residential curtilage	Being determined by MHDC. Cllrs had no comments to make. Believed to be outside of the 2011-2016 settlement boundary.	20/01741/HP	21 Kinnersley, Severn Stoke, Worcester, WR8 9JR	Single storey rear extension.	MHDC approved.	20/000015/CM and 20/000009/CM	Ryall North Quarry, Land off Ryall's Court Lane, Holly Green, Upton-upon-Severn, WR8 0PF	Extraction (1.4 million ts sand gravel), temporary wharf, progressive lake restoration / Extraction of aggregates, restoration to agric and lake suitable for watersports	No comment from PC. General concerns as to entrance visibility splay and speed restrictions will be addressed by Highways. Being determined by WCC.
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7.	<p>Highways, footpaths & infrastructure - <i>To discuss and formulate Motions not requiring written notice</i></p> <ul style="list-style-type: none"> a. Road surface condition - turning which leads to Severn Bank Wood and Footpath 571(B) b. Kinnersley public right of way/steps over motorway – update on repairs. c. Old cricket pavilion, Severn Stoke. d. Corner nr (Croome) London Arch – dangerous parking, damaged road surface and bin. e. Litter and state of path along A38 and fly tipping generally.
8.	<p>Community speed & traffic concerns - <i>To discuss and formulate Motions not requiring written notice</i></p> <ul style="list-style-type: none"> a. Speed survey results b. New VAS for Severn Stoke village. c. Speed limit roundels x 2 at the Severn Stoke A38 entrances d. Sharp bend and concealed entrances A38 to Kinnersley road - signage update. e. White hand rails and zebra bollards at Severn Bank A38. f. High Green VAS stats. g. High Green broken white gates at village entrance. h. Kinnersley community speed watch training - on hold until lockdown relaxed.
9.	<p>Group/Committee updates - <i>To discuss and formulate Motions not requiring written notice</i></p> <ul style="list-style-type: none"> a. Parish Hall committee – <i>proposal to share post box. Early stages only.</i> b. Severn Stoke Flood Action Group c. Tarmac Liaison Group d. Croome Liaison Group e. Police – Catalytic convertor thefts. f. Lengthsman g. Highways h. Klinks Magazine
10.	<p>General Finance and Administration - <i>To discuss and formulate Motions not requiring written notice</i></p> <ul style="list-style-type: none"> a. Appoint a Finance Group as required by our Financial Regulations para 2.2 b. To consider/motion to approve payment of accounts made in the previous month (December 2020. NB Parish Council meets every other month). Appendix 2 c. To consider/motion to approve payment of outstanding accounts for Jan 2021. Appendix 1 d. To receive and motion to accept latest Bank Reconciliation. e. To note that precept has been requested from MHDC for 2021/2022.
11.	<p>Correspondence, dates for diary, items for future agenda.</p> <p>Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda</p> <p>MHDC Parish & Town Council Forum - Monday 25 January 2021 AM Urban Design Planning Training rescheduled to Monday 26 April 2021 6-8pm</p> <p>Next Parish Council meeting: 24th March 2021. 7.30pm, Zoom online meeting.</p>

Appendix 1. Item for payment January 2020:

Clerk reimbursement liter bin signs	Reimbursement for litter bin sign. Saftey signs for less.co.uk	23.82	VAT £3.97
Clerk reimbursement online ink order	Stinky Inks printing ink invoice dated 09/12/2020. E35886. Speed survey printing. Comprising all colours and black ink.	£26.97	VAT £4.50
Clerk Wages	Standing Order - Wages December 2020.	£294.16	VAT nil. Scheduled for payment end of Nov 2020 via standing order.
Clerk expenses	Zoom membership £14.39 per month x 2 months / ie. November & Dec 2020. Stamps: £5.10 on 03/01/2021.	£33.88	VAT £2.40 Scheduled for payment 28 th January 2021

Appendix 2. Items already paid via online banking Dec 2020 & Jan 2021

(Dec - month where no parish council meeting occurred)

(Approved under previous agenda or required payment under contract monthly):

Mr Simon Bott	Lengthsman December 2020. Cllr approved via email. PAID 09/01/2021	£208.00 Claimed back from WCC 15/01/2021	VAT nil
Mr Simon Bott	Lengthsman Nov 2020. Cllrs approved via email. Paid 27th November 2020.	£208.00 Claimed back from WCC 15/01/2021	VAT nil
Clerk expenses	Christmas gifts as pre agreed with Cllrs to resident volunteers. Paid 17th Dec 2020.	£45.92	
Clerk Wages	Standing Order – Wages November 2020. Paid 29th Dec 2020.	£294.16	VAT nil. Scheduled for payment end of December 2020 via standing order.

Signed: ...Parish Clerk, Severn Stoke & Croome D'Abitot Parish Council

Mrs Lisa Stevens 01905 820956, 07950256363, severnstokeandcda@gmail.com