



St Peter the Great County Parish Council

Parish Council Office, St. Peter's Village Hall, St. Peter's Drive, Worcester WR5 3TA

You are hereby summonsed to attend a meeting of St Peter's Parish Council on **Thursday 14th January 2021 at 19:30**. This meeting will be held via Zoom video link due to the Covid-19 pandemic, Meeting ID: 861 1133 7362 Passcode: 254285.

The business to be transacted is set out in this agenda. The meeting will include a period of time for public participation, members of the public are cordially invited to attend via Zoom link subject to obtaining prior agreement with the Clerk. Matters raised must be within the remit of the parish council. Members of the public will not be allowed to speak at any other time during the meeting unless by prior arrangement with the Clerk and the Chairman.

Agenda

- 1) **Apologies for Absence**: To receive apologies and approve reasons for absence.
- 2) **Declarations of Interest**: To receive declarations of interest on matters before the council and to consider requests for councillor dispensation.
- 3) **Adoption of Minutes**: To agree and adopt the Minutes of the Parish Council Meeting held on Thursday 12th November 2020.
- 4) **Public Participation**: The meeting will be temporarily adjourned to consider any submissions from the public.
- 5) **Reports from District and County Councillors**: (by invitation of the Chairman).
- 6) **Matters Arising & Action Sheet**: Matters arising from previous meetings not covered elsewhere in the Agenda.
 - a. Gym Equipment.
 - b. Bins.
 - c. Anti-social Behaviour.
- 7) **Travellers and park security**: To receive an update regarding recent unauthorised access to green spaces within St Peter's.
- 8) **Finance**:
 - a. To receive a report from the Clerk on the current financial position of the Council.
 - b. To approve the following payments, including those made since the last meeting under delegated authority. (The Clerk will also submit any additional

invoices for approval for payment that may be received in the period between the issue of the agenda and the commencement of the meeting of the council):

Amount	Payable To	Reason for Payment
£638.42	HMRC	Deductions
£42.00	DCK Accounting	Payroll
£350.00	Mr. G Walker	Newslink 146 Edit
£199.00	Print Giants	146 print run
£600.00	SPVHA	Hall agreement
£69.36	Printed Banners & Posters LTD	Covid-19 signage
£240.00	PFK Littlejohn LLC	External Audit

- 9) **Clerks Report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters not covered elsewhere on the agenda.
- a. Issue regarding dogs in St Peter's parks.
 - b. Missing bin on Deer Pedway.
- 10) **Budget:** To formally adopt the proposed budget for 2021/22 and to set the precept request for the City Council.
- 11) **Small Grants Application Form:** Council is asked to consider and adopt the revised application form in respect of small grants of up to £200 made under the Council's Community Grants Policy and Procedures.
- 12) **Communications Policy:** This policy has been written following a review of the Parish Council Press and Media Policy and replaces the Press and Media Policy. Council is asked to consider and adopt the revised and renamed Policy.
- 13) **St Peter's Festival:** To receive an update regarding Festival 2021 from Cllr. Renshaw.
- 14) **Newslink:** To receive an update regarding the Parish magazine from Cllr. Tidy.
- 15) **Highways, Developments & Planning:** To review updates for the following:
- a. Broomhall Way Pedestrian Bridge and Power Park.
 - b. Broomhall Green.
- 16) **Portfolio Holder Reports:** To receive Reports from portfolio holders.
- 17) **Date of Next Meeting:** Proposed as **Thursday 11th February 2021**. Format of meeting to be confirmed.