

BISHAMPTON AND THROCKMORTON PARISH COUNCIL

Clerk to the Council: Eleanor Morrish, Fairlight, Green Leys, Bishampton, Pershore, WR10 2NF. Tel 01386 462380

To Members of Bishampton & Throckmorton Parish Council

You are duly summoned/required to attend the next meeting of Bishampton & Throckmorton Parish Council at 7.00pm on Monday 6th September 2021 at Bishampton and Villages Hall, Bishampton.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence. **CW**

2. **Declarations of Interest:**

Register of Interests: Councillors are reminded to keep their register of interests updated, and:

- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any Other Disclosable Interests in items on the agenda and their nature. **MA, Item 6a**
- To submit any written requests for the council to grant a dispensation (Localism Act 2011, s33) to the clerk as soon as possible, at any time prior to the start of the meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 13(4) (b) of the Members' Code of Conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence (Localism Act 2011, s29).

The meeting will be adjourned for Public Questions

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

The meeting will be resumed

3. **Minutes:** To consider the approval of the minutes of the last meeting of the council.

4. **District and County Councillors' reports:** for information.

5. **Progress Reports:** for information & discussion.

Item	Description	Responsible
a)	SWDPR- Schedule update	GB
b)	Bishampton Cares – Coffee Mornings – update	LP
c)	PCC Grant application – update and to consider further action.	EM/GB
d)	Lengthsman, change of staff	EM/GB
e)	Long Lane traffic & VAS signs in Throckmorton – funding opportunities - Decisions required.	GB
f)	Proposal for Properties sub-committee	CT
g)	Shorthorn Wood – Grant Deadline	CT
h)	Shorthorn Wood – “Wet Area” Signage / Health and safety	GB
i)	Newsletter – next issue – delegation for content approval	GB
j)	Friends of St James' decision on grant application received.	EM

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Item	Description	Responsible
k)	Suggestion and offer of support to relocate planter and grit bin in Throckmorton	GB
l)	Council ward boundary public consultation until 20th September '21	GB
m)	CIL Projects – Overview of initial suggestions	LP
n)	Repainting of Bishampton Info Kiosk (phone box)	LP

6. Progress Reports: Properties

Item	Description	Responsible
a)	Dolphin Outbuilding, crack at rear corner – Report and proposed actions	MA/GB
b)	Dolphin on-going maintenance issues:- a)security fittings, b)extractor Fan, c)alarm servicing/ update	GB/LP/EM
c)	Housemartins – Damp/condensation etc.– options. Instructions to Johnsons	EM/GB
d)	Dolphin – Business Opportunity – Glamping huts – New info – next steps	GB/EM/LP
e)	Dolphin – Shower part replacement	EM

7. Finance

7.1. To review the bank reconciliation, approve new payments and any made during the month.

8. Planning

Reference	Description	Comment
20/02113/FUL	Evesham Vale Carp Fishery, Broad Lane: 6 Lakeside Lodges	Comment
20/02322/FU	Ridgeway Park Farm, Long Lane: Building to house 4 biomass boilers (Retrospective application)	Comment
WCC	Worcestershire County Council: Proposed Diversion of Footpaths TH-501 & TH-502 (Part) in the Parish of Throckmorton under Section 119 of the Highways Act 1980.	No Comment
New	21/01504/CU Church Farm House Long Lane, Tilesford: Proposed conversion of outbuilding to residential dwelling	
New	21/01962/FUL Rotherdale Farm, Long Lane, Tilesford WR10 2LA. The erection of an 142,596 sq.M glasshouse inc. 3,488 sq.M offices and plant room with toilets, staff canteen, holding area, formation of an attenuation reservoir, provision for up to 5 (3 bed) bungalows for horticultural workers, and associated infrastructure such as a 380sqM buffer tank for hearting and 177sqM water tanks for irrigation. Also inc. permanent diversion of Right of Way (Variation of conditions2, 12 and 16 ref. 17/02105/FUL)	

9. Correspondence for Information:

To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (or a list of items will be available at the meeting)

- Email from Bishampton parishioner regarding odour complaint.
- Email from parishioner offering support to move planter and grit bin in Throckmorton.
- Information from Outdoor Inns relating to Dolphin Inn.

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10. Clerk's report.

- 10.1. Housemartins tenancy renewal: update
- 10.2. Training on offer- NALC and CALC
- 10.3. Road Closure - Broad Lane, 3 days from 13th Sept
- 10.4. ICO registration renewal
- 10.5. Completion of External Audit of Accounts for 2020-21.

11. Completed items to close

- 11.1. Playground Inspection follow up – LP
- 11.2. Rotherdale Farm burning
- 11.3. Dolphin – priority roofing repairs
- 11.4. Dolphin – Car park signage
- 11.5. Dolphin – Front fence repair
- 11.6. Dolphin cellar fans

12. Councillors' reports and items for future agenda

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

- 12.1. Cllr Wood proposed item on Planning White Paper

13. Date of next meeting(s):

The next parish council meeting is on Monday 4th October 2021 at 7.00pm.

Decision required on venue.

14. Confidential business

To resolve to close the meeting via Public Bodies (Admission to Meetings) Act 1960 to discuss matters relating to any of legal / staffing / contractual issues that, if discussed in the public arena, would be prejudicial to the public interest, following which members of the public will be asked to withdraw.

- 14.1. Dolphin Boundary Issue – update.

Eleanor Morrish

Clerk to Bishampton & Throckmorton Parish Council

31st August 2021