

To Members of the Norton-juxta-Kempsey Parish Council

You are duly summoned to attend the next meeting of Norton-juxta-Kempsey Parish Council to be held at 7.45pm on **15th July 2021** at Norton Parish Hall, Littleworth.

Public Question Time:

From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.45pm. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

This face to face Parish Council meeting will be held subject to Covid-safe measures. If you wish to attend in person, please contact Jane Greenway, Parish Clerk, email: [njparishclerk@aol.com](mailto:njkparishclerk@aol.com), Tel: 01905 763515 / 07955 756528 for details of how to attend in line with Covid-safe measures. As an alternative to attendance in person, please email any comments or questions for the Parish Council to the Parish Clerk in advance of the meeting.

Agenda

- 1. Apologies: To receive apologies and to approve the reason for absence** **7.45pm**
- 2. Changes to membership**
To consider any changes to membership.
- 3. Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests and to return their Register of Interests Form to the Monitoring Officer within 28 days of taking office.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d. Written requests for granting of a dispensation (S33 Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 4. Minutes (Chairman)** **7.50pm**
 - a. To consider adoption of the minutes of the Parish Council Meeting held on 24 June 2021
 - b. Review of minute action summary.
- 5. Progress reports (for information, reporting by exception)** **8.00pm**
 - a. District Councillor Report (Cllr. Adams)
 - b. County Councillor Report (Cllr. Mrs Robinson)
 - c. Finance (Responsible Finance Officer)
 - i. Balances
 - ii. Monthly accounts/bank reconciliation to 30 June 2021
 - iii. 2020/21 financial year end and annual audit process
 - d. GDPR (Clerk)
 - e. Social Media/Website Communications (Cllr Pollard)
 - f. West Mercia Police/PACT/Anti-social Behaviour (Police/Clerk)
 - g. St. James the Great Church, Norton (Rev. Badger)
- 6. Apiary Project (Mr Perks/Cllr Fincher)** **8.20pm**
To consider update and actions including wayleave application.
- 7. Planning (Cllr. Richmond/Chairman)** **8.30pm**
To consider report on current applications and other planning matters
- 8. Wychavon DC Boundary Review Consultation (Chairman)** **8.40pm**
To consider consultation response.
- 9. Worcester Norton Sports Club/Worcester Norton Community Interest Company** **8.50pm**
To consider update from Parish Council WNCIC representative (Cllr Fincher).
- 10. Parish Hall (Cllr. Fincher – Parish Council Chairman & Chair of the Hall Trustees)** **9.00pm**
To consider Parish Council representative report.
- 11. Parish Hall Recreation Facilities and Outside Space (Clerk/Cllr Fincher)** **9.10pm**
To consider update/actions including pest control (moles).

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| 12. Norton Parish Hall Community Legacy Grant Project (Working Group) | 9.20pm |
| To consider update/recommendations from working group including allocation of funding and award of contracts. | |
| 13. Norton Connector Community Legacy Grant Project (Cllr Waizeneker) | 9.30pm |
| To consider update/actions. | |
| 14. Sentry Statue Landscaping Proposals (Cllr Richmond/Cllr Fincher) | 9.35pm |
| To consider update/quotes/actions. | |
| 15. Open Space/Verge, Highways and Drainage Matters (Clerk/Cllr Arrow) | 9.45pm |
| To consider update/actions including Rolica Fields balancing pond maintenance matters. | |
| 16. Public Rights of Way (PRoW) (Chairman/Clerk) | 9.55pm |
| To consider update including Littleworth to Stonehall Common bridleway improvements. | |
| 17. Neighbourhood Plan (Neighbourhood Plan Steering Group) | 10.00pm |
| To consider update including Independent Examination of the Plan and comment on Regulation 16 representations. | |
| 18. Parish Council Owned Lands (Cllr Lucas/Clerk) | 10.05pm |
| To consider update. | |
| 19. Allotments (Cllr Richmond/Assistant Clerk) | 10.10pm |
| To consider update. | |
| 20. Employment Matters (Chairman/Clerk) | 10.15pm |
| To consider any update/employment matters including summer work schedule and employee annual leave dates. | |
| 21. Annual Parish Meeting – 5 May 2021 | 10.20pm |
| To consider feedback received, actions and online publication of draft minutes. | |
| 22. Finance (Chairman/Responsible Finance Officer) | 10.30pm |
| a. To consider payments to be made/confirmed. | |
| 23. Correspondence for Information (Chairman/Clerk) | 10.35pm |
| Items of correspondence will be available for inspection at the meeting. | |
| 24. Clerk's report - Urgent Decisions & Expenditure Delegation since last meeting (Clerk) | |
| 25. Items for update to local M.P. (Chairman) | |
| To consider any items for communication. | |
| 26. Councillors' reports and items for future agenda (Chairman) | |
| Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <u>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</u> | |
| 27. Date of next meeting | |
| Parish Council Meeting – 30 September 2021 | |

Signed

Jane Greenway

Mrs Jane Greenway, Clerk to Norton-Juxta-Kempsey Parish Council

9 July 2021

PLANNING APPLICATIONS – July 2021

	<u>Location and Application Number</u>	<u>Description of Proposal</u>
<u>Approvals:</u>	Hatfield Court, Hatfield Bank, Norton W/21/01111/HP	Installation of three roof windows. Parish Council supports subject to views of neighbouring residents being fully considered
<u>Refusals:</u>	None	
<u>Awaiting Decision:</u>	Land to the south of the City of Worcester, Bath Road. MHDC/13/00656/OUT Welbeck Land	Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Additional Information Jan 2018: ecology update. Approved with s106 agreement outstanding.
	Ketch Field, Broomhall Way. Worcester City Council 20/00775/FUL	Development of 91 new dwellings and improvement of existing access, including green infrastructure and associated works. Parish Council supports subject to traffic concerns.
	Keepers Gable, 22 Vimiera Close, Norton W/21/00421/HP and W/21/00422/LB	Demolish wall and rebuild replacement wall. Parish Council supports
	Land At (Os 8598 5177), Norton Road, Broomhall MHDC/21/00539/RM	Reserved Matters (appearance, landscaping, layout, scale) pursuant to planning permission 13/01617/OUT for Phase H2a of the proposed development comprising 89 dwellings, parking, landscaping and associated infrastructure
	Swallow Ridge, Hatfield Lane, Norton W/21/01266/HP	Erection of two storey rear extension. Parish Council supports subject to views of neighbouring residents being fully considered
	Land At, Woodbury Lane, Norton, Worcester W/21/01166/FUL	Erection of building comprising 3,461m of Class B1 office accommodation together with ancillary vehicle parking, landscaping and drainage (resubmission of withdrawn application 20/01138/FUL). Parish Council objects.
	Land At (Os 8598 5177), Norton Road, Broomhall MHDC/21/00539/RM (amendment)	Amended layout, landscaping proposals, parking, boundary details.
	Wits End Kennels, Broomhall, Norton W/21/01466/FUL	Full approval for riding stables and livery yard, together with the erection of a dwelling house to replace mobile home. Removal of condition 7 of planning approval 97/00900/PP.
	Wits End Kennels, Broomhall, Norton W/21/01465/CLE	Certificate of Lawfulness for the continued use of Wits End dwellinghouse without compliance with Condition 7., an occupancy condition imposed upon the Planning Permission Ref: W/97/0900.
<u>Internal Consultation:</u>	Old School, Woodbury Lane, Norton W/21/00659/FUL	Change of use to the workshop to be incorporated into the current dwelling and a first floor extension to dwelling and alterations.
<u>Other:</u>	None	