

# BAYTON PARISH COUNCIL

Chairman Richard Adams, Vice Chairman Bob Lawrence, Lester Miles  
Jane Kemp, Richard Wakeford, Paul Tonks

## To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held by **VIDEO**  
on **Tuesday 9<sup>th</sup> FEBRUARY 2021 at 7.30pm**

## Agenda

1. **Apologies:** To note apologies
2. **Co-option** – to discuss applications received.
3. **Declarations of Interest:**
  - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **County Cllrs Report**  
**District Cllrs Reports**
7. **Minutes:** To consider adoption of the minutes of the last video meeting of the Council held on 12<sup>th</sup> January 2021 (attached).
8. **Progress reports** for information
  - a. **Waste bins** – update regarding signs for bins.
  - b. **Village Gates** – B4202 and A456 Clows Top – update.
  - c. **Maintenance Contract work** – update.
9. **Reports on Meetings attended by Clerk or Councillors:**  
**MHDC VIDEO Forum 25<sup>th</sup> January – 6-7pm – Clerk joined**
10. **Finances:**
  - a. To consider payments to be made as on list presented at meeting
  - b. To report receipts since last meeting
  - c. To agree Bank Reconciliation for Current Account – January 2021
11. **Planning:**
  - a. Plans circulated since last meeting – **None**
  - b. **Decisions received since last meeting** –  
**20/01719/FUL - Audoll Cottage, Bayton, Kidderminster DY14 9LL** – Demolition of an existing timber garage/store and replacement with a 2 bay detached garage/store.
  - c. **Plans for comment on tonight** –  
**20/02024/HP – Stone Cottage, Bayton DY14 9LW – Bi-**

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- d. **Enforcement updates -**  
ENF/19/0085 - Sheds on land at Bayton Common  
ENF/19/0325 - Scrap Metal Bayton Common  
ENF/20/0352 – Agricultural land being used as garden Bayton Common.
12. **Roads –**  
a. **Lengthsman** –Monthly progress report.  
b. Any problems to report.  
c. **Beach Hay crossroads visibility splays** – update.  
d. **B4202 Bayton Common** - Branch resting on BT Line.  
e. **B4202 Bayton Common** – WCC update regarding water on road.
13. **Seat Clows Top** – To agree to purchase at maximum cost of £1000.00 as circulated.  
14. **Flower boxes for Parish** – To discuss.
15. **Bench Coronation Corner** – To agree to purchase at cost of £350.00.  
16. **Notice Boards** – To discuss replacing.
17. **Covid 19 funding** – To discuss.  
18. **Computer Lessons** – To discuss.
19. **Confidential Complaint –**  
a. **Terms of Reference for Working Party** (circulated) – to discuss.  
b. **Working Party Meetings** - to report back to PC.
20. **Bayton Village Hall Management Committee correspondence regarding Maintenance of Bayton Church Car Park** (circulated) – to discuss.
21. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software/ automatic updates set for their systems. Please refer to relevant Policies.
22. **Correspondence for Information:**  
COVID 19 updates from CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan  
WCC -Budget Briefing online meeting 27<sup>th</sup> January at 5pm (recording circulated)  
South Worcestershire Development Plan Consultation VIDEO Briefing Session - 1<sup>st</sup> March – 6-7.30pm  
Ticket to Ride event 26<sup>th</sup> January – 2-4pm  
MHDC -Promoting Postal Votes for May 2021 Elections
23. **Clerks report on Urgent Decisions since last meeting.**
24. **Councillors reports and items for the next agenda.**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
25. **Date of next VIDEO meeting: - Tuesday 9<sup>th</sup> February 2021 at 7.30pm**
26. **Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.**
27. **Staffing Matters** - To report on meeting.
28. **Meeting Closed.**

Signed *Sue Burrows* Date 4<sup>th</sup> February 2021  
Clerk Sue Burrows