

To Members of Wolverley and Cookley Parish Council

You are duly summonsed to attend a "Virtual Annual Council Meeting" of Wolverley and Cookley Parish Council via ZOOM at 7.00pm on Tuesday 4th May 2021 for the purpose of transacting the following business.

Members of the public are invited to join the meeting. If you wish to join the meeting please contact the clerk on 01562 850435 or by email to clerk.wolverleyandcookleypc@gmail.com and you will be provided with the relevant details for joining.

AGENDA

1. Election of Chairman.
2. Chairman's Declaration of Acceptance of Office.
3. Election of Vice Chairman.
4. Apologies. To consider the acceptance of apologies for absence from Councillors and approve reasons for absence.
5. Declarations of Councillors Interests
 - a) Register of Interests: Councillors are reminded to complete and need to regularly update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct (para 12 (4) (b) must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

The meeting will now be adjourned for PUBLIC QUESTION TIME

Members of the public are invited to give their views and question the Council on items on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Council Meeting itself.

The meeting now reconvened to conduct the items of business listed below;

6. To consider the adoption of the minutes of the Parish Council meeting held on 6th April 2021 at 7.00pm (minutes previously circulated).

Matters for Discussion / Decision;

7. County / District Councillor Reports: Reports circulated prior to the meeting, any questions to be e mailed directly to the Councillors.
8. Police Report:
9. Appointment of Statutory/Standing Committees. Current representatives circulated prior to the meeting.
10. Appointment of representative to Sebright's Educational Foundation.
11. Financial Matters:
 - a) To agree Appointment of Internal Auditor.
 - b) To discuss Parish Council Accounts 2020/2021.
 - c) To agree Gateway Cleaning
12. To review Model Standing Orders and Model Financial Regulations.
13. To review GDPR documentation.
14. To review Scheme of Delegation.
15. To note arrangements in place for Risk Management and Chairman to sign Risk Review Log for the year ended 31st March 2021. Risk Log circulated prior to meeting.

16. To discuss Risk Assessment for holding covid safe council meetings after May 7th.
17. To discuss Joint Practitioners Advisory Group (JPAG) Practitioners Guide 2021 Changes - New Section guidance on e-mails.
18. To discuss and agree approval of Annual Subscriptions.
 - a) Worcestershire CALC - £1272.64
 - b) Insurance - £
 - c) ICO (to be paid by Direct Debit) - £35.00
19. To discuss Contracts.
 - a) Lengthsman
 - b) Bin Emptying/Litter Picking
 - c) Grass Cutting
20. Accounts for Payment - to agree the schedule of cheques to be signed.
21. Planning Applications for Consideration:-

PC No WFDC No/Details

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| 3515 | Dealt under delegated powers:
21/0066/S73: Minor Material Amendment to 19/0724/RESE to substitute house types in Phases E and F, make elevational changes to house types within Phases A and D and amend soft and hard landscaping at former Lea Castle Hospital, Park Gate Road, Wolverley. |
| 3537 | 21/0345/CLP FOR INFORMATION ONLY: Proposed siting of caravan within domestic curtilage at 14 Gaymore Road, Cookley, |
| 3538 | 21/0351/HOU: Erection of 3 bay oak framed single storey garage at Field House, Wolverley Road, |
| 3539 | 21/0379/HOU: Two storey extension to side, pitched roof over existing single storey rear extension and new entrance canopy at Plassey, Gipsy Lane, Blakeshall, |
| 3540 | 21/0448/HOU: Single storey front extension with extend front dormers at 6 Beechcote Avenue, Wolverley, |
| 3541 | 20/0539/HOU: Conversion of existing storage shed to the side of the garage into home office, together with internal and external alterations to dwelling house at Barn Cottage, Kingsford Farm Barns, Castle Hill Lane, Wolverley. |

Parish Matters for Update Only - no decisions required.

22. Clerks Report (Clerk)
23. Annual Parish Meeting Report (Clerk)
24. Update on Lengthsman Scheme. (RD/WS)
25. Update on bulbs for Cookley Clock (DC)
26. Update on site meeting Street Lighting Column Gaymore Road Cookley (DC)
27. Update on Neighbourhood Plan/CLT (DJ/JW)
28. New Issues / Items for Next Meeting.
29. Date of Next Meeting - to confirm the date of the next meeting which is scheduled for Tuesday 1st June 2021.

Mrs Beverley Drew
 Clerk to Wolverley and Cookley Parish Council
 28th April 2021