

***DRAKES BROUGHTON and WADBOROUGH with PIRTON PARISH COUNCIL***

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The Old Farmhouse  
Pirton Court  
Pirton  
Worcester  
WR8 9EE  
28th April 2021

Dear Members,

The next PARISH COUNCIL MEETING will be held on THURSDAY 6<sup>th</sup> May 2021 at 7.30pm – remotely by video conference.

It is possible for Members of the public to attend the meeting (normal rules still apply). If there is something that you would like to raise at the meeting you are invited in the first instance to email the Clerk with details of any representation you wish to make on [dbwppc@gmail.com](mailto:dbwppc@gmail.com)

**AGENDA**

- 1. ELECTION OF CHAIR**
- 2. SIGNING OF DECLARATION OF OFFICE**
- 3. APOLOGIES**
- 4. TO ELECT A VICE CHAIR**
- 5. CO-OPTION X1 MEMBER FOR PIRTON & X1 MEMBER FOR WADBOROUGH**
- 6. REGISTRATION AND DECLARATION OF INTEREST**
- 7. TO NOTE THE CODE OF CONDUCT, STANDING ORDERS AND FINANCIAL REGULATIONS**
- 8. DELEGATION OF PLANNING & OTHER MATTERS**
- 9. REPRESENTATIVES TO BE APPOINTED TO INCLUDE**  
Playing Field Inspectors, Drakes Broughton Village Hall, Drakes Broughton Street Lighting, Highways, Flood watch Co-Ordinator, Planning Coordinators, Staffing Committee, Bus service, Dog waste and litter, Open Space review, SWDPR. Grant monitor CIL/106/NHB & VH Legacy Grant.
- 10. LEGAL DOCUMENTS AND CONTRACTS**
- 11. MINUTES OF PREVIOUS MEETING**
- 12. MATTERS ARISING**  
Area outside shops (Cllr Roberts)
- 13. FINANCE**
  - a) Monthly reconciliation of cash and other monies received.
  - b) Agree and sign off Section One of Annual Return for year ending 31 March 2021
  - c) Agree and sign off Section Two of Annual Return for year ending 31 March 2021
  - d) Internal Auditor
  - e) Agree Draft accounts for Year ending 31 March 2021
  - f) Agree commencement date for the exercise of public rights (14<sup>th</sup> June – 23<sup>rd</sup> July)
  - g) Ward maintenance funds –claim process
  - h) Drakes Broughton Notice Board
  - i) Sanctuary Homes Community Fund

To review and authorize the following payments:

- |   |         |
|---|---------|
| a) Mrs N Nicholson – Clerk Salary – April             | £488.45 |
| b) Mr B Arrowsmith – Lengthsman Services – April      | £220.00 |
| c) Mr B Arrowsmith – Play Park maintenance – April    | £176.00 |
| d) OPUS Energy Ltd – Monthly street light electricity | £TBC    |

e) OPUS Energy Ltd – Monthly Street light electricity	£TBC
f) Wychavon District Council – annual admin charge clerk payslips	£43.20
g) Drakes Broughton Village Hall – annual contribution, trade waste bin	£100.00
h) E.on Energy Solutions Ltd – Bulb replace col 37, clean col 37, 30 & 31	£216.60
i) GCA (UK) Ltd – Structural engineering report VH – Legacy Grant	£2400.00
j) Mrs N Nicholson – Quarterly contribution to line rental	£60.00
k) Mrs N Nicholson – Quarterly OPE	£46.98

Remittance: WDC – Precept & grant £12041.00  
WDC – CIL allocation £233.57

### **15.OPEN SPACE REVIEW**

- a) Open Space group progress update
- b) Litter picking project
- c) Litter bins
- d) Signage
- e) Flooding on the playing field – update from recent meeting
- f) Keeping the area safe and secure for everyone

### **16.VILLAGE HALL REFURBISHMENT AND DEVELOPMENT - PROGRESS UPDATE**

- a) Progress with ITT

### **18.REPRESENTATIVES' REPORTS**

**County Councillor and District Councillor**  
**Other reports as necessary**

**19.PERIODIC HIGHWAYS REVIEW** including tasks for Lengthsman & Wadborough VAS location and safety at the crossroads.

### **20.VILLAGER SUBMISSION**

**21.SWDPR – REPORT BACK ON LETTER TO WYCHAVON**, sustainability correspondence & boundary commission timetable

### **22.PLANNING**

- a) Comments made on planning applications to Wychavon: 20/00636/FUL Alley Garden, Brickyard Lane, Drakes Broughton. Construction of 2 detached two-storey dwellings. Objection submitted.
- b) Applications Approved: N/A  
Applications Refused: APP/H1840/D/21/3267338 Deerfold House, Mill Lane, Wadborough. Extend above existing garage to create home office & family accommodation.
- a) Applications Awaiting comment: 20/00818/FUL Land between 38 and The Old Oak Public House, 40 Stonebow Road, Drakes Broughton. Erection of a single dwelling with associated car parking and double length garage.
- c) Appeals: APP/H1840/W/20/3266091 The Timber Yard, Crabbe Lane, Wadborough. Erection of 1 No. live/work unit following demolition of existing buildings.
- d) Planning Correspondence: Correspondence re 20/02366FUL enforcement issues.

### **23.CORRESPONDENCE**

- Vale Transport newsletter
- WDC Rural lettings policy
- Resident DB regarding memorial tree planting
- Resident of Pirton re misleading road signage.

## **INFORMATION AND DATE OF NEXT MEETING**

The Annual Parish Meeting for Pirton will be held on Thursday 20<sup>th</sup> May at 7.00pm in St Peter's Church, Pirton.

The Annual Parish Meeting for Drakes Broughton & Wadborough will be held on Tuesday 25<sup>th</sup> May at 7.00pm in Drakes Broughton village Hall

The next Parish Council Meeting will be held on Thursday 10<sup>th</sup> June 2021 at 7.30 pm at Drakes Broughton Village Hall

**Minutes of last months and previous meetings and other relevant information can be found at:**

[My Parish \(worcestershire.gov.uk\)](http://www.worcestershire.gov.uk/MyParish)

Nikki Nicholson  
Clerk & R.F.O.