

**THE ANNUAL MEETING OF THE SHELSLEYS PARISH COUNCIL
May 4th 2021**

Clerk: Mrs. J E Speyer Barrel Heald Farm, Shelsley Beauchamp 01886 812444

AGENDA FOR THE VIRTUAL MEETING

To the members of The Shelsleys Parish Council. To be held on Tuesday May 4th 2021 immediately following the Annual Parish Meeting which starts at 7pm. The meeting will be held remotely by Zoom.

For login details see below

Join Zoom Meeting

<https://us02web.zoom.us/j/83839084477?pwd=dFJFeGgwak9NR0VpYlpaVVBKRGF1dz09>

Meeting ID: 838 3908 4477

Passcode: 121000

1 **Election of Chairman:**

To elect the Chairman and for the Chairman to sign the **Declaration of Office.**

2 **Apologies:** To consider the acceptance of apologies for absence from Councillors and to remind Councillors of their commitment to the Parish Council.

3 **Election of Vice Chairman.**

To elect a Vice Chairman.

4 **Declaration of Interest:**

Register of Interests.

1. Register of Interests: Councillors are reminded of the need to update their register of interests.

2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

3. To declare any other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)b of the code of conduct **must leave the room or virtual meeting for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for **Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes

as an aide memoire.

- 5 **To note the Code of Conduct:** To remind members of the obligations of the Code of Conduct.
- 6 **To consider the Council's Scheme of Delegation:**
- 7 **To review Council's Financial Regulations, Risk Assessment and Insurance.** Insurance Renewal. To discuss adequate cover and pay the annual policy Premium £338.40 (final year of the three year fixed term contract).
- 8 **To appoint individual offices including:** Shelsley Walsh Hill Climb liaison Councillor, Tree Warden, Footpaths Warden and any other appointments deemed necessary.
- 9 **To nominate two Councillors to attend the Worcestershire CALC Area Meetings.**
- 10 **Minutes:** To approve the minutes of the ordinary meeting held on March 16th 2021.
- 11 **District Councillor Report:**
To receive information.
- 12 **Highways and Footpaths:**
To report, update and receive any responses from Highways Control.
To receive report and to inspect worksheets from the Lengthsman.
Rob Wilks Annual Contract with the Parish Council.
WCC Funding for 2021 2022 £2365.20
Grit Bins update.
- 13 **MAC:** To receive relevant information and any updates.
- 14 **Progress Reports:** To receive relevant information.
Broadband to discuss any progress.
Bench.
- 15 **Urgent Decisions:** 21/00548/HP The Leys. Replacement of first floor window with a Juliette balcony. In consultation with councilors, the clerk informed MHDC that the Parish Council supported the application.
- 16 **End of Year Accounts:** To Accept the End of Year Accounts for 2020 2021
- 17 **Audit:** To complete the Exemption Certificate and to receive the Internal Auditor's report.
- 18 **Audit:** To complete Section 1 of the Annual Audit
- 19 **Audit:** To complete Section 2 of the Annual Audit.
- 20 **Finance:** To consider the following payments.
Insurance Premium £338.40
Lengthsman invoice for March and April.

CALC subscription £293.62

Precept of £2000.00 received from MHDC.

- 21 **Planning:** To consider any application received since the publication of the agenda. 21/00126/FUL The Cottage Fetterlocks Lane removal of condition 4 – approved.
- 22 **Correspondence for Information and Circulation:**
All correspondence for information delivered via email has been circulated.
Nora Parsons letter of thanks.
- 23 **Councillors' reports and items for future agenda:**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 24 **Date of next meeting:**
To confirm the date of the next meeting as July 13th 2021

[Jan Speyer](#)

Jan Speyer Clerk to The Shelsleys Parish Council
April 27th 2021