



## BUSHLEY PARISH COUNCIL

***Bushley Parish Council Annual Meeting will be held in Bushley Village Hall  
On Tuesday 18<sup>th</sup> May 2021 at 7pm***

### **COVID-19 Guidelines will apply**

**Please enter through the main front door and use sanitising gel. Leave using the double doors by the Bar and maintain 2 meter distance whilst in the hall.**

**All contact details will be required and please wear masks until sitting for the meeting.**

**Toilets to be used one person at a time.**

### **AGENDA FOR BUSHLEY PARISH COUNCIL ANNUAL MEETING**

1. Present
  2. Apologies: to receive apologies and approve reasons for absence.
  3. Election of the Chairperson: signing declaration of Office by all Councillors.
  4. Election of Vice Chairperson and Councillor Responsibilities.
  5. Declarations of Interest: Councillors who have declared a Disclosable Pecuniary Interest or any other Disclosable Interest which falls within the terms of paragraph 12 (4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted
  6. Adopting the Reports from the last Annual Meeting – tabled
  7. Nick Oldham – Headmaster, Bredon School
  8. District and County Councillor reports.
  9. Cricket Club Report: Dan Townsend
  10. Village Hall Report: Sam McDonagh
  11. St Peter's Church report – Revd. Chris Moss
  12. Planning Application Updates:
    - 20/01582/C (Wellingtonia)
    - 21/00519/HP (Tulsa)
    - 21/00356/FUL Hill House)
  13. Any Matters Arising
  
  14. review of Council Documents – Tabled:
    - a. Standing Orders
    - b. Financial Regulations
    - c. Risk Assessment
    - d. Defects Schedule
    - e. Assets Register
    - f. Transparency Code requirements
    - g. Finance: Lloyds Account; Mowing Contract; Lengthsman Contract; Insurance premium Outstanding Payments
    - h. Publication Scheme
  
  15. AOB
  16. Dates of next meetings: To agree Internal Audit Report (by 22 June 2021)
- Meeting Closes

*Vicky Fowkes  
Clerk & RFO, Bushley Parish Council*