

BAYTON PARISH COUNCIL

Chairman Richard Adams, Vice Chairman Bob Lawrence, Lester Miles
Jane Kemp, Richard Wakeford, Paul Tonks

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held in
BAYTON CHURCH on TUESDAY 8th JUNE 2021 at 7.30pm

Agenda

1. **Apologies:** To note apologies
2. **Co-option** – to discuss applications received.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **County Cllrs Report**
District Cllrs Reports
7. **Minutes:** To consider adoption of the minutes of the Annual Parish Council Meeting of the Council held on 11th May 2021 (attached).
8. **Progress reports** for information
 - a. **Maintenance Contract work** – update.
 - b. **Seat Clows Top/Bayton** - update.
 - c. **Flower Boxes for Parish** – update.
 - d. **Noticeboards** – to discuss siting.
 - e. **Bayton Village Hall Management Committee meeting** – update.
 - f. **Insurance Renewal** – update.
 - g. **Accounts** – update.
 - h. **Teme Wheels** – update.
 - i. **VE Day Celebrations postponed from 2020** – to discuss
9. **Reports on Meetings attended by Clerk or Councillors:**
10. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – April/May 2021.

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11. **Planning:**
 - a. Plans circulated since last meeting – None.
 - b. **Decisions received since last meeting –**
20/01994/HP - Pucknells Byre, Hollywell Lane, Clows Top, DY14 9NR - Erection of rear extensions.
 - c. **Plans for comment on tonight –**
21/00686/LB – Bank House, Bayton, Kidderminster DY14 9LQ – Replacement of 7no windows and 2no sets of French doors with replacement wooden, double glazed windows and doors.
APP/J1860/W21/3271390 - 20/00942/FUL – The Work Shop, Beach Hay, Bayton, Kidderminster DY14 9NF – Demolition of existing workshop and replacement with a 2 bed single dwelling.
 - d. **Enforcement updates -**
ENF/19/0325 - Scrap Metal Bayton Common
ENF/20/0352 – Agricultural land being used as garden Bayton Common.
12. **Roads –**
 - a. **Lengthsman** –Monthly progress report.
 - b. Any problems to report.
 - c. **Beach Hay crossroads visibility splays** – update.
13. **Memorial** (circulated) – to discuss consultation process and agree draft document.
14. **Confidential Complaint –**
 - a. **Working Party Meetings** - to report back to PC.
15. **Correspondence for Information:**

COVID 19 updates from CALC, NALC, WCC, MHDC, Police
South Worcestershire Development Plan – New Traveller and Travelling Showpeople proposed sites – comments by 5th July.
Police and Crime Commissioners Survey – to be completed by 18th August
16. **Clerks report on Urgent Decisions since last meeting.**

Payments made – 27th May - Came & Company (Insurance renewal) = £594.79.
21st May – Residents’ concerns regarding Litter bin Beach Hay not being emptied.
25th May – Residents concern regarding damage to fence by verge cutting vehicle.
30th May – Residents’ concerns regarding safety at Clows Top crossroads due to shrub intruding on highway.
17. **Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
18. **Date of next meeting: - Tuesday 13th JULY 2021 - venue to be confirmed.**
19. **Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.**
20. **Staffing Matters** - To discuss any issues that may be confidential.
21. **Meeting Closed.**

Signed *Sue Burrows* Date 3rd June 2021
Clerk Sue Burrows