

To Members of Mamble Parish Council

**You are duly required to attend the next meeting of Mamble Parish Council.
This will be held at 7.00pm on Tuesday 29th June 2021 in the Old Chapel Hall, Menith Wood.**

Residents who wish to attend the meeting will be required to adhere to hand sanitising, the wearing of a face mask and social distancing measures at all times.

Democratic 15 mins/Public Question Time: From 7.00pm residents listed on the Parish Electoral Register are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the meeting at 7.15pm.
Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Minutes:** To consider the adoption of the minutes of the Annual Parish Council Meeting held on the 06/05/2021.
3. **Declarations of Interest:**
*Register of Interests: Councillors are reminded of the need to update their register of interests.
To declare any Personal Interests in items on the agenda and their nature.
To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the meeting for the relevant items)*

3.1 Dispensation has been granted to Cllr. Bunn at each meeting for a Declaration of Pecuniary Interest, to enable participation in all discussions relating to the 'Lengthsman'.
4. **Progress reports:**
 - 4.1 Trees and Overgrown Hedges
 - 4.2 Land drainage problem at Cross Cottage, Mamble.
 - 4.3 Rubbish in the Lay-by and old bollard on A456.
5. **Councillors' and District Councillor reports.**
6. **Correspondence and Items for Discussion:**
 - 6.1 South Worcestershire Development Plan – newsletter and consultations.
 - 6.2 Worcestershire Community Rail Partnership Information.
 - 6.3 West Mercia Police Community Charter, Parish Contact Contract and Town & Parish Council Survey.
 - 6.4 Worcestershire County Council Public Notice Road Traffic Act – temporary road closure 26th Jul 2021.
 - 6.5 Lengthsman's Scheme revised invoice and worksheet.
7. **Finance:**
 - 7.1 To approve the Annual Accounts 2020/2021 and note the annual internal audit report from Mr R Simpson.
 - 7.2 To approve, complete and sign the Annual Return, now known as the Annual Governance and Accountability Return (AGAR) for 2020/2021 in the order as follows;
 - 7.2.1 To consider, approve and sign the Annual Governance Statement 2020/21
 - 7.2.2 To consider, approve and sign the Accounting Statements for 2020/21
 - 7.2.3 To complete and sign the AGAR Part 2 Exemption Certificate and contact form for PKF Littlejohn LLP.
 - 7.3 To agree and approve the Notice of Date of Commencement of Period for the Exercise of Public Rights.
 - 7.4 Bank Statements
 - 7.5 Receipts:
 - 7.5.1 Worcestershire County Council Lengthsman Payment 27.05.21 £203.00
 - 7.5.2 Worcestershire County Council Lengthsman Payment 15.06.21 £203.00
 - 7.6 Payments - To ratify the following payments made since the last meeting:
 - 7.6.1 Mr C Bunn (Lengthsman Payment May 2021) £196.00
 - 7.6.2 Mrs A Watson (Clerk Salary & Expenses 06/05-05/06/2021) £280.00
 - 7.6.3 Mr C Bunn (Footpath gate) £100.00
 - 7.6.4 Mrs H Geach (Website Domain name) £61.00
 - 7.6.5 Mr C Bunn (Parish Paths P3 Scheme work) £214.20
 - 7.6.6 Mr R Simpson (Internal Audit) £50.00

Councillors

Chairman Mr C Bunn
Mr S Finney, Mrs S Rawlins, Mrs J Rogers.

8. Malvern Hills District Council Planning Applications:

- 8.1 **21/00609/FUL** Applicant: Mr Finney. Proposal: Proposed extension of approved holiday park to provide 14 additional static holiday caravans together with landscaping at Wide Horizons Holiday Park, Mamble, DY14 9JG. **Parish Council Comment Recommend Approval.**
- 8.2 **21/00738/HP** Applicant: Mr & Mrs Douglas. Proposal: Two storey side extension, construction of balcony to rear elevation, front porch infill and fenestration alterations at Old Orchard House, Frith Common, WR15 8JX.
- 8.3 **21/01013/OUT** Applicant: Mr J Godwin. Proposal: Rural Workers Dwelling at Foxley Farm, Mamble. DY14 9JA.
- 8.4 **21/01173/AGR** Applicant: Mr V Staddon. Proposal: Application for prior notification for proposed new tracks for farm machinery to access farmland.

9. Clerk's reports and items for future agenda.

- 9.1 Old Chapel Hall, Menith Wood booking.

10. To confirm the Date of next meeting.

Signed: *Anne E Watson*
Clerk to Mamble Parish Council
23rd June 2021

Councillors

Chairman Mr C Bunn
Mr S Finney, Mrs S Rawlins, Mrs J Rogers.