

BAYTON PARISH COUNCIL

Chairman Richard Adams, Vice Chairman Bob Lawrence, Lester Miles
Jane Kemp, Richard Wakeford, Paul Tonks

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held in
BAYTON CHURCH on TUESDAY 13th JULY 2021 at 7.30pm

Agenda

1. **Apologies:** To note apologies
2. **Co-option** – to discuss applications received.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **County Cllrs Report**
District Cllrs Reports
7. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting of the Council held on 8th June 2021 (attached).
8. **Progress reports** for information
 - a. **Maintenance Contract work** – update.
 - b. **Seat Clows Top/Bayton** - update.
 - c. **Noticeboards** – update.
 - d. **Teme Wheels** – update.
 - e. **VE Day Celebrations postponed from 2020** – update.
 - f. **Electric Vehicle Point in Parish** – update.
9. **Reports on Meetings attended by Clerk or Councillors: Clows Top Village Hall AGM – 1st July**
10. **Finances:**
 - a. To consider payments to be made as circulated.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – May/June 2021.
 - d. **Clerks Expenses 2020-2021** (circulated) – to agree payment of £118.15.
 - e. **Budget to 30th June** (circulated) – to review.
11. **Planning:**
 - a. Plans circulated since last meeting – **See item 21.**

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- b. Decisions received since last meeting – None.
 - c. Plans for comment on tonight –
 - 21/01047/FUL Common Farm, Clows Top, Kidderminster, DY14 9NY - Replacement of Temporary Agricultural Worker's Dwelling with a Permanent Agricultural Worker's Dwelling.
 - 21/01140/FUL Church House, Bayton, Kidderminster, DY14 9LP – Conversion and adaption of existing Dutch Barn into a Live-Work Unit comprising commercial B1/B8, and 2bedroom residential unit and ancillary car parking.
 - d. Enforcement updates -
 - ENF/19/0325 - Scrap Metal Bayton Common
 - ENF/20/0352 – Agricultural land being used as garden Bayton Common.
12. Roads –
- a. Lengthsman –Monthly progress report.
 - b. Any problems to report.
 - c. Beach Hay crossroads visibility splays – update.
13. Memorial (circulated) – to discuss consultation results.
- a. To agree not to take the project forward.
 - b. To agree to take the project forward.
 - c. Location of Memorial
 - d. Design of Memorial
 - e. Maximum cost of Memorial
14. Bayton Village Hall Management Committee meeting held 13th July – to discuss matters that may arise.
15. Flower boxes – to discuss purchasing further boxes and location.
16. Waste bins Bayton – to discuss purchasing and location as requested by resident.
17. Severne Green, Bayton – request by resident to site children's play equipment on Green.
18. Footpath Gate, Bayton – to agree to fund materials for repairs, local residents not charging for labour costs.
19. Confidential Complaint –
- a. Working Party Meetings - to report back to PC.
20. Correspondence for Information:
COVID 19 updates from CALC, NALC, WCC, MHDC, Police
South Worcestershire Development Plan –
WCC - Update - Minerals Local Plan/Mineral Site Allocations Development Plan - Comments by 9th August.
Police and Crime Commissioners Survey – circulated completed and returned 29th June.
Police request for confirmation of PC Contact details (circulated) – confirmed by Clerk 29th June.
19th July – 6.30pm ZOOM - Brief Parish Councils on West Mercia Police's Local Policing Charter
21. Clerks report on Urgent Decisions since last meeting.
- Payments made –
 - Plans circulated by email
 - 15th June – 21/00490/LB - Somerville Barn, Bayton, Kidderminster, DY14 9LL -To replace window with glazed door and windows.
 - 23rd June – 21/01173/AGR Shakenhurst Hall, Shakenhurst, Cleobury Mortimer, Kidderminster DY14 9AR – Application for prior notification for proposed new tracks for farm machinery to access farmland.
 - 23rd June - 21/01005/FUL Clay Farm B4202 Clows Top Clows TopDY14 9NN - Change of use of land for siting of 5 additional pitches for touring caravans for holiday purposes and associated operational development.
 - 20th June – complaint passed to Hall Committee regarding parking on Church Car Park.
Queries from resident passed to Rock Clerk as relevant to that Parish.
 - 29th June - Ninevah Rd – signs requested due to concerns regarding safety of pedestrians -passed to WCC.
 - 8th July – Request for signage to alert vehicles to concealed driveway – passed to WCC.

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22. Councillors reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

23. Date of next meeting: - Tuesday 14th SEPTEMBER 2021 – 7.30pm – BAYTON CHURCH

24. Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.

25. Staffing Matters - To discuss any issues that may be confidential.

26. Meeting Closed.

Signed *Sue Burrows* Date 8th July 2021
Clerk Sue Burrows