

Tibberton Parish Council

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Dear Councillor

29th March 2021

Notice is hereby given that an Ordinary Meeting of Tibberton Parish Council will be held on Tuesday 6th April 2021 at 19:25 hours via the online platform Microsoft Teams when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the virtual meeting.

Yours faithfully

J Hall

Clerk and Responsible Financial Officer

Democratic Period: Persons who wish to attend the virtual meeting or to address Council in the democratic period should email the Clerk at the address above so that virtual access arrangements can be put in place. Please include your name and confirm whether you are just seeking to 'observe' the meeting OR whether you wish to address the Council during the Democratic Period. If you wish to address the Council, please state which agenda topic you wish to speak about

A virtual meeting can descend into difficulties if more than one person attempts to speak at a time, so for that reason the Chairman will invite those named persons who have expressed a wish to address Council to speak in turn.

Those persons attending the meeting who are not Parish Councillors, or not invited by the Chairman to speak, are required to mute their microphone and turn off their camera for the duration of the meeting. This will allow everyone to observe the meeting without distraction and focus on the business of the meeting being undertaken by Parish Councillors and those invited to contribute to the meeting. Otherwise, a very busy screen and background noise will impact on other attendees.

N.B. Please note that broadband and telephone charges incurred by you when accessing the meeting are subject to those charges levied by your service provider.

Please note that Council will only be seeking to discuss matters which fall within the remit of the current agenda and the Chairman will limit the number of people contributing about the same topic so all issues of interest can be raised. Invitations to attend the meeting will be sent out no later than 6pm on the 6th of April 2021. Please notify the Clerk of your intention to attend and/or wish to address the Council by 12 noon on Saturday 3rd April 2021.

***General Data Protection Regulations require any individual recording a meeting to inform the meeting at the start for the benefit of other members of the public who might not wish to feature on the recording.**

The democratic period will take place on the 6th from 19:30 until 19:40, thereafter members of the public attending the meeting will be able to hear, but not participate verbally, in the meeting.

AGENDA

1 To Consider any Apologies for Absence

2 Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the meeting for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3 To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests for the granting of a dispensation to be made to the Clerk in advance of the meeting.

4 Minutes of Previous Meetings of the Council

To consider the formal adoption of the minutes of the Ordinary Meeting of Tibberton Parish Council held on Tuesday 1st December 2020.

To consider the formal adoption of the minutes of the Extra-Ordinary Meeting of Tibberton Parish Council held on Tuesday 26th January 2021.

To consider the formal adoption of the minutes of the Extra-Ordinary Meeting of Tibberton Parish Council held on Tuesday 23rd February 2021.

5 Progress Reports/Updates on matters considered at the previous meeting

6 To receive the report of the County Cllr Tony Miller - For Information

7 To receive the report of the District Cllr Margaret Rowley - For Information

DCllr Rowley will update Council in relation to the South Worcestershire Development Plan and Worcester 6.

8 Reports by Councillors

To receive the reports of Committees and Working Groups and of Councillors representing the Council on outside bodies, to ask relevant questions, and to decide on appropriate action

- a) Tibberton Parish Hall Management Committee (EH)

- b) Neighbourhood Watch (SP)
- c) Community Speed Watch (MR)
- d) Tibberton Community Land Trust (RG)
- e) County Association of Local Councils (MR).

9 Report from the local police officer – For Information

10 Planning

- a) To consider planning applications referred by Wychavon District Council and Worcestershire County Council for comment:
- b) To consider under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting
- c) Details of Decision Notices received
- d) To consider reports of other “Planning” related Matters received by the Council prior to the commencement of the meeting.

11 Highways and Byways

To receive reports of highways (roads & pavements) & byways (bridleways and footpaths) matters from Members, Parish Paths Warden, and the Clerk, and to decide on appropriate action by the Council relative thereto:

- a) Lengthsman
- b) Public Rights of Way (RG)
- c) New Highways and Byways Issues
- d) White gates at the village perimeter.

12 Tibberton Community Land Trust

Tibberton Parish Council (TPC) has an obligation to ensure that the body to whom it leases the new hall is a fit and proper body to operate the hall for the benefit of the community. TPC has to demonstrate good stewardship of the assets for which it is responsible - this means it has to satisfy itself that an organisation which has, or will have, responsibility for such assets is able to deliver the required services to the community before it determines to proceed with granting a lease.

Therefore, TPC requested that Tibberton Community Land Trust (TCLT) provide it with copies of the following documents which need to have been formally approved by TCLT Board of Directors (along with a copy of minutes of the relevant TCLT meeting(s) at which the documents below were approved):

- an updated business plan
- an updated copy of TCLT’s marketing strategy
- an updated copy of the management structure of the hall management committee
- evidence of the finance available to operate the hall in the first 24 months
- copies of the hire agreements TCLT will use when letting the new hall.

Proposal:

- i) To determine if the documentation submitted by Tibberton Community Land Trust has demonstrated to the Parish Council’s satisfaction that TCLT is a fit and proper body to operate the Village Hall (off Vardroe Way) for the benefit of the community.
- ii) To determine if Tibberton Parish Council wishes to instruct the Clerk to progress arrangements for the issue of a draft lease.

13 Tibberton Village Hall (existing)

To receive an update from the Chairman of Tibberton Parish Hall Management Committee.

14 New Village Hall Working Group

To receive a report(s) from the Working Group on progress to date

15 Correspondence and other matters for consideration and information

To receive for information only items received between publication of this agenda and the meeting.

16 Items for inclusion on a future agenda

To report and request items for inclusion on future agenda; to have regard to items raised in public session.

17 Date of Next Meeting

To be confirmed.

**Members of the public and press are cordially invited to be present
at the above meeting**

In view of the confidential nature of the business about to be transacted, the public and press will be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. The reason being advice received from the Parish Council’s professional advisors.